



**Project Indicators (This Quarter)**

**1. Please describe significant project accomplishments completed during this quarter (600 words or less).**

The period between October 1 and December 31, 2010, involved planning by Wireless and its program partners. This work has taken on many forms including:

Meeting with Program Partners - Wireless and its program partners have had meetings to discuss the requirements of the grant, strategies for creating self-sustaining lab facilities and to review the project timeline.

Meeting with Community Partners - Wireless conducted a meeting of its anchor community partners who will provide training sessions, volunteers and other resources at the four public computer centers. Working groups are being formed to focus on delivering program content in the areas of Education, Health and Employment.

Exploring Facility Location - Each partner has explored options to identify the best location option within their community.

Staffing - Job Descriptions for the Technology Coordinator and Content Specialist were created and advertising has begun to fill the positions.

Creating Compliance Resources - Wireless hired a consultant at its own expense to create internal compliance resources for the administration of the BTOP grant.

**2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	0	N/A
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

**3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

Wireless has faced a challenge regarding the anticipated operating hours in one of the four locations. Due to the restrictions of the building hours of one site, the computer center only can be open for 69 hours per week rather than the 90 that were anticipated when the grant was written. An award action request has been submitted to reflect this issue and Wireless Neighborhoods is awaiting a response.

**4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).**

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	0	Opening of computer centers is targeted for March, 2011
4.b.	Average users per week (NOT cumulative)	0	N/A
4.c.	Number of PCCs with upgraded broadband connectivity	0	N/A
4.d.	Number of PCCs with new broadband wireless connectivity	0	N/A
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	0	N/A

**5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.**

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
N/A	0	0	0

Add Training Program

Remove Training Program

**Project Indicators (Next Quarter)**

**1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).**

The period between January 1 and March 31, 2011, will include the opening of the four public computer center sites. During these months we will be interviewing and hiring staff, purchasing furnishings and equipment, engaging in marketing activities, entering lease agreements for space rental, and developing training resources. Staff Development and volunteer recruitment will occur in the upcoming quarter.

Efforts will culminate with the grand opening of four sites with a combined total of 160 workstations on or around March 31, 2011.

Regular meetings will continue with the primary program partners to ensure progress toward the program goals. In addition, Wireless Neighborhoods has secured two student technology consultants to assist the Pittsburgh CONNECTS program in integrating technology among four sites.

Wireless anticipates that equipment and furnishing purchases will be made during the next quarter so that all four sites have the resources required to begin operating on March 31, 2011.

**2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	12	We anticipate having the project operational by the end of March 2011 and continue operating with these grant funds for 18 months. We never intended to begin services outside of that timetable. We may need to review the original milestone report and correct the percentage allocations for the overall project.
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

**3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

Appropriate Lab Spaces - Wireless Neighborhoods and its partners continue to struggle to find appropriate spaces for two of the computer labs. While there are vacant locations in the Garfield and Southside Hilltop communities, a significant proportion are not move in ready or, in many cases, ADA compliant. We are meeting vigilantly with our community development partners in those neighborhoods to secure appropriate locations. If we are not able to secure appropriate facilities in Southside Hilltop neighborhood, we are meeting with representatives of the West End neighborhoods to discuss potentially, with appropriate approvals, relocating the Pittsburgh CONNECTS lab to that neighborhood.

**Public Computer Center Budget Execution Details**

**Activity Based Expenditures (Public Computer Centers)**

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$116,250	\$19,000	\$97,250	\$0	\$0	\$0	\$6,450	\$1,050	\$5,400
b. Fringe Benefits	\$31,450	\$5,000	\$26,450	\$0	\$0	\$0	\$1,750	\$275	\$1,475
c. Travel	\$1,000	\$1,000	\$0	\$0	\$0	\$0			
d. Equipment	\$141,650	\$7,130	\$134,520	\$0	\$0	\$0	\$141,650	\$7,130	\$134,520
e. Supplies	\$40,000	\$0	\$40,000	\$0	\$0	\$0	\$10,000	\$0	\$10,000
f. Contractual	\$635,650	\$157,870	\$477,780	\$0	\$0	\$0	\$35,250	\$8,750	\$26,500
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$29,000	\$21,000	\$8,000	\$0	\$0	\$0	\$0	\$0	\$0
i. Total Direct Charges (sum of a through h)	\$995,000	\$211,000	\$784,000	\$0	\$0	\$0	\$195,100	\$17,205	\$177,895
j. Indirect Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
k. TOTALS (sum of i and j)	\$995,000	\$211,000	\$784,000	\$0	\$0	\$0	\$195,100	\$17,205	\$177,895

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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