

RECIPIENT NAME:  
AWARD NUMBER:  
DATE:

OMB CONTROL NUMBER: 0660-0037  
EXPIRATION DATE: 12-31-2010

### QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information		
<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b> GMIS	<b>2. Award Identification Number</b> 53-42-B10004	<b>3a. DUNS Number</b> 133872619
		<b>3b. EIN</b> 300158253
<b>4. Recipient Organization (Name and complete address including country, congressional district, and zip code)</b> TINCAN 1317 West Second Ave., Spokane, WA 99201 , USA, Fifth Congressional District		
<b>5. Current Reporting Period End Date (MM/DD/YYYY)</b> 06-30-2010	<b>6. Is this the last Report of the Award Period?</b> <input type="radio"/> Yes <input checked="" type="radio"/> No	
<b>7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.</b>		
<b>7a. Typed or Printed Name and Title of Certifying Official</b>  Karen L. Michaelson, Ph.D. Executive Director	<b>7c. Telephone (area code, number and extension)</b>  509-744-0972	<b>7d. Email Address</b>  kmichaelson@asisna.com
<b>7b. Signature of Certifying Official</b>	<b>7e. Date Report Submitted (MM/DD/YYYY):</b>  07/28/2010	

**Project Indicators (This Quarter)**

**1. Please describe significant project accomplishments completed during this quarter (150 words or less).**  
 Tincan installed computers in its main facility, ordered and configured computers for non-profit partner organizations; held a Grand Opening in Tincan's main facility, and conducted numerous training activities.

**2. Please provide the percent complete for the following key milestones in your project. Write "N/A" in the second column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (100 words or less).**

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	10	
2.b.	Equipment / Supply Purchases	39	
2.c.	Public Computer Centers Established	17	
2.d.	Public Computer Centers Improved	0	
2.e.	New Workstations Installed		
2.f.	Existing Workstations Upgraded		n/a
2.g.	Outreach Activities	10	
2.h.	Training Programs		n/a
2.i.	Other (please specify):	24	

**3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (150 words or less).**  
 none

**4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (100 words or less).**

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	36	
4.b.	Average users per week	5,019	
4.c.	Upgraded broadband connectivity at PCC	1	
4.d.	Establish broadband wireless connectivity at PCC		n/a
4.e.	Number of additional hours per week an existing PCC is open to the public as a result of BTOP funds		n/a

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**5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.**

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
see attached list			

**Project Indicators (Next Quarter)**

**1. Please describe significant project accomplishments planned for completion during the next quarter (150 words or less).**  
 Computers will be installed at non-profit partners; two community centers (city) will receive computers; contract for improved broadband at city facilities will be finalized; training will expand to businesses and non-profit sites.

**2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (100 words or less).**

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	15	
2.b.	Equipment / Supply Purchases	57	
2.c.	Public Computer Centers Established	100	
2.d.	Public Computer Centers Improved	27	
2.e.	New Workstations Installed	84	
2.f.	Existing Workstations Upgraded		n/a
2.g.	Outreach Activities	25	Summer is a difficult time for outreach in the Spokane area. There will be more impact if we wait until fall.
2.h.	Training Programs		n/a
2.i.	Other (please specify):		

**3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program maybe useful (150 words or less).**

The City of Spokane has a slow process for approving contracts for its upgrading of library and community center PCCs, which may slow the upgrade process. We are encouraging them to move more quickly. Several sites are also undergoing renovation unrelated to the PCC, but the renovations have to be completed in order to upgrade their PCC.

**Public Computer Center Budget Execution Details**

**Activity Based Expenditures (Public Computer Centers)**

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$182,014	\$0	\$182,014	\$42,460	\$0	\$42,460	\$66,000	\$0	\$66,000
b. Fringe Benefits	\$45,503	\$0	\$45,503	\$8,893	\$0	\$8,893	\$13,500	\$0	\$13,500
c. Travel	\$0	\$0	\$0	\$944	\$944	\$0	\$1,200	\$1,200	\$0
d. Equipment	\$325,461	\$10,400	\$315,061	\$295,549	\$56,299	\$239,250	\$430,000	\$110,000	\$320,000
e. Supplies	\$12,000	\$0	\$12,000	\$11,093	\$10,837	\$256	\$13,450	\$13,000	\$450
f. Contractual	\$1,359,884	\$741,605	\$618,277	\$115,977	\$10,402	\$105,575	\$145,000	\$15,000	\$130,000
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$6,648	\$1,248	\$5,400	\$8,060	\$7,622	\$438	\$10,000	\$9,000	\$1,000
i. Total Direct Charges (sum of a through h)	\$1,931,506	\$753,253	\$1,178,253	\$482,976	\$86,104	\$396,873	\$679,150	\$148,200	\$530,950
j. Indirect Charges	\$105,386	\$0	\$105,386	\$46,075	\$0	\$46,075	\$100,880	\$0	\$100,880
<b>TOTALS (sum of i and j)</b>	<b>\$2,036,892</b>	<b>\$753,253</b>	<b>\$1,283,640</b>	<b>\$529,051</b>	<b>\$86,104</b>	<b>\$442,948</b>	<b>\$780,030</b>	<b>\$148,200</b>	<b>\$631,830</b>

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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