



FIRST PERFORMANCE PROGRESS REPORT 2010

1. Recipient Organization (<i>Name and complete address including zip code</i>) St. Regis Mohawk Tribe 412 State Route 37 Hogansburg, NY 13655	2. Award Identification Number 36-42-B10588
3. Performance Narrative (Q1) <i>Please describe your project activities and progress for the first quarter of your award period. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i> On September 27, 2010 the St. Regis Mohawk Tribe received its award letter notification for its PCCproposal. Please see Section 4 for projected project activities for the following quarter. The Tribe completed its 1st Quarter BTOP ARRA Report for Federal Reports.gov and submitted that report in compliance with the October 10, 2010 requirement. Treasury system ASAP registration and enrollment is 95% complete to date.	
4. Performance Projections (Q2) <i>Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i> The St. Regis Mohawk Tribe will engage primarily in internal project work activities, involving existing staff from the following departments to begin organizing an implementation plan for the project; developing timelines with milestone objectives and project benchmarks, consistent with the terms and conditions of the award; assembling a project work team; assigning roles and responsibilities; assessing what can be done in-house and what work needs to be outsourced; registering and establishing passwords and userid information for key staff for financial and narrative reporting; registering with the various Federal reporting systems (Federal Reporting and ASAP and PAM systems); reviewing the draft award documents for finalization and signature; drafting job descriptions for project management; developing working relationships with stakeholder contacts (such as our BTOP Program Officer and other members of the BTOP support team); engaging in planning meetings with Tribal Council and departmental staff; engaging in planning discussions with project support partners (such as the National Education Foundation and Cyber Learning); extracting essential project award information relevant to the development of a project orientation package that can be distributed to project management staff and that can be distributed to the public as an overview of the project specifics; and activities necessary for the establishment of the operational framework for this project under the St. Regis Mohawk Tribe. Those departments involved have been the SRMT Legal Dept. , Grants/Contracts , Tribal Administration , Tribal Council , Office of the CFO , Finance/Accounting , Human Resources , Economic Development, Environment, Planning and Infrastructure , Public Information , GIS mapping , and IT Technical Support The BTOP Award Paperwork will be finalized and signed as of October 26, 2010 and sent to the agency. Each PCC site location was notified that the Tribe had received this funding award, and a request will be initiated to meet with each site location to begin planning discussions for project implementation. No expenditures have been made on this project to date other than Tribal Indirect support for the project through the departments listed above.	

For the 2nd Quarter of this project, the Tribe anticipates to work toward the following milestone objectives and timeline:
Complete a baseline project plan by November 14, 2010 for submission into the PAM system (the baseline project plan will be cross referenced with a Tribal Implementation Plan spreadsheet, narrative, and timeline).

Outreach efforts with each of the 5 PCC site locations will begin in beginning of November 2010 to arrange for initial meetings for planning discussions and orientation on the specifics of the BTOP PCC project. Within each site location, discussion on logistics for space and capacity preparation, and what will be required to accommodate the new equipment that comes in and gets installed into each site location will take place during these on-going meetings. A verification review and assessment of the equipment needs and project requirements, as outlined in the project budget, will take place to begin determining an equipment inventory list of what's to be ordered.

For Project Management, a job description for a permanent position has been developed and is in draft form presently. This description will be finalized in the beginning of November, and will be posted publicly for a period of 2-3 weeks in order to collect resumes and letters of interest; candidates will be screened and interviewed in late November, and a position selection will be made in the beginning of December 2010. Orientation of the successful candidate will then take place until the end of this quarter's report.

A Youth Technology Corps. Program will be proposed to the Boys and Girls Club Board of Director's. Initial discussions on what will be necessary to establish this program to operate within the Boys and Girls Club will take place in November 2010. Recruitment strategies and the need to develop a program launch plan will be discussed at these initial meetings.

2nd round discussions with the National Education Foundation and with CyberLearning Universe will begin taking a look at the specifics of the various types of training programs that will be offered through each PCC site location, and the roles that will be played by Youth Corps. recruits and that of those adults that are trained to be trainers through the course offerings. Discussions will also focus on the content specifics of each training course offered.

Finally, In January 2011, an initial order of equipment for the PCC site locations will be reviewed for processing, finalized and outsourced. Each PCC site location will have the beginnings of an individualized site plan that will detail what their exact equipment needs are going to be, and the transition time specifics and logistics for work activities associated with installing all of this equipment.

5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

5a. Typed or Printed Name and Title of Authorized Certifying Official	5c. Telephone (<i>area code, number and extension</i>) (518) 358-2272
W. James Bay/Assistant Executive Director Tribal Administration	5d. Email Address Jamie.bay@srmt-nsn.gov
5b. Signature of Authorized Certifying Official	5e. Date Report Submitted (<i>Month, Day, Year</i>) 10/30/10

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