U.S. DEPARTMENT OF COMMERCE	**2. Award or Grant Number**
	24-50-M09019
Performance Progress Report	**4. Report Date (MM/DD/YYYY)**
	01-24-2013

1. Recipient Name	**6. Reporting Period End Date:**
Maryland Broadband Cooperative, Inc.	12-31-2012

3. Street Address

212 West Main Street, Suite 304,

5. City, State, Zip Code

Salisbury, MD 21801

7a. Project / Grant Period Start Date: (MM/DD/YYYY)	**7b. End Date: (MM/DD/YYYY)**	**8. Designated Entity on Behalf of:**	
11-01-2009	10-31-2014	Maryland	

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Maryland Broadband Mapping Initiative	3,780,653	2,615,811	69%
2	Capacity Building	Regional Capacity Building	975,115		
3	N/A				
4	N/A				
5	N/A				
6	N/A				

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

We are pleased to announce that we have hired our first staff member for the Capacity Building project. We are anxious to begin hiring the Regional Capacity Building specialists, but have experienced unanticipated administrative difficulties. All that is required is to complete the MOUs with the Southern MD and MidShore Tri-County Councils, both of which are supportive of the projects. However, in Southern MD, our champion (the Executive Director) was suddenly dismissed and we are working with the interim staff to conclude the MOU. As regards the MidShore we are working through some questions raised by Salisbury University's in-house counsel.

10b. Staffing Table				
Job Title		**FTE %**	**Project(s) Assigned**	**Change**
Project Manager		50	Data Collection, Capacity Building	No Change
Finance		5	Data Collection, Capacity Building	No Change
	Add Row	Remove Row		

11. Subcontracts

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
Salisbury University	Data Collection	No	Yes	11/01/2009	10/31/2014	1,197,254	0	Data Collection	30
Salisbury University	Capacity Building	No	Yes	11/19/2010	10/31/2014	923,916	0	Capacity Building	23
Towson University	Data Collection	No	Yes	11/01/2009	10/31/2014	1,444,606	0	Data Collection	36
TCC Lower Eastern Shore	Data Collection	No	Yes	11/01/2009	10/30/2012	94,869	0	Data Collection	2
TCC MidShore	Data Collection	No	Yes	11/01/2009	10/30/2012	113,069	0	Data Collection	3
TCC Southern MD	Data Collection	No	Yes	11/01/2009	10/30/2012	87,311	0	Data Collection	2
TCC Western MD	Data Collection	No	Yes	11/01/2009	10/30/2012	71,603	0	Data Collection	2
MD DoIT	Capacity Building	No	No	09/28/2010	10/31/2014	51,209	0	Capacity Building	1
BEACON	Data Collection	No	No	11/01/2009	10/30/2012	8,251	0	Data Collection	0
				Add Row	Remove Row				

11b. Describe any challenges encountered with vendors or subrecipients.

This project has benefited greatly from extraordinary partnerships with our subcontractors, many of whom have adopted a visible mission-driven commitment to project success. The only difficulty I would note is that one or two subcontractors have required a higher level of project management monitoring and hand-holding than anticipated.

12. Budget worksheet

Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	$222,714	$74,000	$296,714	$199,541	$13,063	$212,604
Personnel Fringe Benefits	$89,086	$22,521	$111,607	$79,816	$4,290	$84,106
Travel	$17,619	$0	$17,619	$11,654	$0	$11,654
Equipment	$70,000	$115,811	$185,811	$23,078	$70,811	$93,889
Materials / Supplies	$20,847	$0	$20,847	$6,025	$0	$6,025
Subcontracts Total	$3,992,088	$0	$3,992,088	$2,228,936	$0	$2,228,936
Construction	$0	$0	$0	$0	$0	$0
Other	$343,414	$980,834	$1,324,248	$66,761	$755,052	$821,813
Total Direct Costs	$4,755,768	$1,193,166	$5,948,934	$2,615,811	$843,216	$3,459,027
Total Indirect Costs	$0	$0	$0	$0	$0	$0
Total Costs	$4,755,768	$1,193,166	$5,948,934	$2,615,811	$843,216	$3,459,027
% of Total	80	20	100	76	24	100

13. Hardware / Software

13a. List any hardware/software purchased during this reporting period.

The project did not purchase any new hardware or software during 4Q 2012. However, as we begin placing Regional Capacity Building staff we do anticipate acquiring software packages for these professionals.

13b. **Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.**

We have yet to purchase the servers, licenses or additional storage, because the project schedule does not call for their acquisition as yet.

14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).

14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.

14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official Andrew Van Dopp	15c. Telephone (area code, number, and extension) 410-341-6322
	15d. Email Address dvandopp@mdbc.us
15b. Signature of Authorized Certifying Official Submitted Electronically	15e. Date Report Submitted (MM/DD/YYYY) 02-04-2013