

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

36-50-M09010

4. Report Date (MM/DD/YYYY)

01-14-2013

1. Recipient Name

NY State Office of Cyber Security

6. Reporting Period End Date:

12-31-2012

3. Street Address

Harriman State Office Campus , 1220 Washington Avenue, Bldg. 7A, 4th Fl,

5. City, State, Zip Code

Albany, NY 12226-1800

**7a. Project / Grant Period
Start Date: (MM/DD/YYYY)**

10-01-2009

7b. End Date: (MM/DD/YYYY)

09-30-2014

8. Designated Entity on Behalf of:

New York State

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Broadband Mapping	3,711,189	1,825,398	49%
2	Capacity Building	NYS Broadband Program Office	1,281,612	0	
3	Address File	Statewide Address Mapping	2,959,592	195,374	7%
4	Technical Assistance	Digital Literacy Training	971,139	85,000	9%
5	N/A	N/A	0	0	
6	N/A	N/A	0	0	

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

The Capacity Building project is not yet fully staffed. Obtaining waivers to hire new State staff and approval to contract for staff augmentation are very lengthy processes. The majority of the project funding is budgeted for staffing costs. The NYS Broadband Program Office (BPO) moved from one state agency to another in the second quarter of 2012. One hire was completed before the move. The hiring process for the other positions had to start over. Many objectives are being achieved with the current two FTEs, but others are being delayed. The BPO is continuing the efforts to hire more staff.

10b. Staffing Table									
Job Title				FTE %	Project(s) Assigned			Change	
Project Director				100	Data Collection			No Change	
Mapping Technologist 1				100	Data Collection			No Change	
Mapping Technologist 1				100	Address File			No Change	
Information Technology Specialist 2 - GIS				100	Data Collection			No Change	
Information Technology Specialist 2 - Business Analyst				100	Data Collection			No Change	
Information Technology Specialist 5 - Infrastructure				7	Data Collection			No Change	
Information Technology Specialist 2 - Applications Programming				16	Data Collection			No Change	
Mapping Technician 3				100	Data Collection			No Change	
Grants Administrator				48	Technical Assistance			No Change	
Senior GIS Technical Manager				50	Data Collection			No Change	
Senior GIS Technical Manager				50	Address File			No Change	
Information Technology Specialist 3				43	Address File			No Change	
Outreach Coordinator				100	Capacity Building			No Change	
				Add Row		Remove Row			
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
Troy Web Consulting, LLC	Data Collection	Yes	Yes	01/14/2010	01/13/2011	41,195	14,245	Data Collection	100
Computer Technology Services of Albany, Inc	Data Collection	Yes	Yes	03/25/2010	09/25/2011	231,200	0	Data Collection	100
Center for Technology in Government - State University of New York at Albany	Data Collection	No	Yes	07/01/2010	06/01/2014	240,280	0	Data Collection	100
Center for Technology in Government - State University of New York at Albany	Data Collection	No	Yes	11/23/2010	05/31/2011	150,000	0	Data Collection	100

New York Library Association	Technical Assistance	No	Yes	08/01/2011	09/30/2014	791,687	298,819	Digital Literacy	100
Center for Technology in Government - State University of New York at Albany	Data Collection	No	Yes	04/15/2011	09/30/2014	206,618	0	Data Collection	100
Intrado	Address File	Yes	No	12/31/2012	09/30/2014	1,950,000	0	Address File	100
TBD	Other	No	No	09/30/2014	09/30/2014	510,853	0	Other	100
NAVTEQ	Data Collection	Yes	Yes	10/01/2009	12/31/2013	117,200	426,711	Data Collection	100
Various - Capacity Building	Capacity Building	No	No	09/30/2014	09/30/2014	425,000	396,000	Capacity Building	100
Various - Data Collection	Other	Yes	Yes	02/17/2010	09/30/2014	59,167	17,027	Data Collection	100
ESRI	Data Collection	No	Yes	10/01/2009	03/17/2014	0	100,000	Data Collection	100

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11b. Describe any challenges encountered with vendors or subrecipients.

We are not encountering challenges with our vendors.

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$2,598,265	\$513,448	\$3,111,713	\$963,790	\$211,476	\$1,175,266
Personnel Fringe Benefits	\$1,196,799	\$262,451	\$1,459,250	\$199,170	\$111,029	\$310,199
Travel	\$108,340	\$0	\$108,340	\$15,862	\$0	\$15,862
Equipment	\$260,876	\$199,413	\$460,289	\$48,603	\$0	\$48,603
Materials / Supplies	\$36,052	\$2,283	\$38,335	\$252	\$0	\$252
Subcontracts Total	\$4,723,200	\$1,252,802	\$5,976,002	\$878,095	\$795,497	\$1,673,592
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Costs	\$8,923,532	\$2,230,397	\$11,153,929	\$2,105,772	\$1,118,002	\$3,223,774
Total Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0
Total Costs	\$8,923,532	\$2,230,397	\$11,153,929	\$2,105,772	\$1,118,002	\$3,223,774
% of Total	80	20	100	65	35	100

13. Hardware / Software
<p>13a. List any hardware/software purchased during this reporting period.</p> <p>The Broadband Program Office purchased GIS software, a computer, and a display device per their budget in our approved project plan. The total purchase amount was \$42,897.50. Federal reimbursement for this purchase did not occur within this reporting period, therefore the purchase amount is not reflected in the "Federal Funds Expended" column in this report or in the Project Attachment spreadsheet. It is anticipated that a corresponding draw down will occur in Q1 2013.</p>
<p>13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</p> <p>There are no additional hardware or software purchases of significance planned at this time.</p>

14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).
<p>14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.</p> <p>14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.</p>

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

Michael Heath

15c. Telephone
(area code, number, and extension)
(518) 242-5178

15d. Email Address
mheath@dhses.ny.gov

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

01-30-2013