QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	**12-43-B10543**	**073245193**

4. Recipient Organization

TALLAHASSEE, CITY OF (INC) 300 S ADAMS ST, TALLAHASSEE, FL 323011721

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Report of the Award Period?
03-31-2011	○ Yes ◉ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
Robert Bechtol	850-891-8053
	7d. Email Address
Senior Management Analyst	Robert.bechtol@talgov.com

7b. Signature of Certifying Official	7e. Date Report Submitted (MM/DD/YYYY):
Submitted Electronically	05-02-2011

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

The City of Tallahassee and its partners, Alliance for Digital Equality and the Go Beyond Foundation have finalized budgets and plans for this grant. Although contracts with the partners have been drafted, release of these has been delayed due to a number of circumstances including questions arising from the Mayor's vote on September 15, 2010 accepting the grant. The Mayor has asked the Florida Commission on Ethics to review his vote. We have been told that the Ethics Commission will be reviewing this issue at their meeting in early May and we anticipate a resolution by early June. Once this is received, the City will proceed with the execution of the partner's contracts and implementation of the requirements of the grant will commence.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	0	The baseline plan indicated that the City and its partners would be 5% complete by the end of this reporting period. Unfortunately, due to the circumstances described above, the City was unable to execute the partner's contracts and get started. At this point, the City anticipates the baseline plan to remain intact, except for a 3 month delay, which the City believes can be recaptured over the next 12 months so that we are still 67% complete by June 30, 2012.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Awareness Campaigns	-	Progress reported in Question 4 below
2.d.	Outreach Activities	-	Progress reported in Question 4 below
2.e.	Training Programs	-	Progress reported in Question 4 below
2.f.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

The current challenge is awaiting for resolution on the issues identified above so we can proceed with contract execution with our partners.

4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short description of the activity (600 words or less). Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please ensure that the numbers of new household subscribers and business or community anchor institution (CAI) subscribers reflected in the "Total" row represent the unduplicated number of new subscribers that can be attributed to your SBA project as a whole.

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
N/A	Apalachee Ridge Technology Learning Center	No activity to date	0	0	0	0
Total:			**0**	**0**	**0**	**0**

4b. Please describe your method for determining the number of households, businesses, and/or (CAIs) subscribing to broadband as a result of your SBA programs (600 words or less).

The City of Tallahassee and its partners, Alliance for Digital Equality and Go Beyond Foundation, will work with Comcast and our

community outreach specialist to create a tracking system to capture the number of new households and businesses that subscribe to broadband. The City of Tallahassee and its partners are in discussion with Comcast regarding discounted internet access for individuals and businesses in the unserved and underserved parts of the community. The City and its partners are in the process of advertising for a community outreach specialist, which will be tasked with following up with individuals that participate in our internet training sessions at Apalachee Ridge to determine if they have signed up for internet service.

4c. Please provide a narrative explanation if the total number of new subscribers is different from the targets provided in your baseline plan (600 words or less).

N/A

4d. Please provide the number of households and the number of businesses and CAIs receiving discounted broadband service as result of BTOP funds.

Households: 0	**Businesses and CAIs :** 0

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).
The City of Tallahassee and its partners plan to execute contracts and hire the three positions (grants manager, network administration and community outreach specialist) by the end of June. The training programs and computer refurbishment process will also begin.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	**Overall Project**	5	The City and its partners were scheduled to be 10% complete by June 30, 2011; however, this has been delayed as a result of various issues described above.
2.b.	**Equipment Purchases**	-	Milestone Data Not Required
2.c.	**Awareness Campaigns**	-	Milestone Data Not Required
2.d.	**Outreach Activities**	-	Milestone Data Not Required
2.e.	**Training Programs**	-	Milestone Data Not Required
2.f.	**Other (please specify):**	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).
The City and its partners, Alliance for Digital Equality and Go Beyond Foundation, are awaiting resolution on the issues identified above. it is anticipated that once these are resolved the city will proceed with implementation of the grant requirements. Although the time frames will be shortened as a result of the delays, the City is committed on ensuring that 67% of the requirements are completed by June 30, 2012.

Sustainable Broadband Adoption Budget Execution Details

Activity Based Expenditures (Sustainable Broadband Adoption)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$159,002	$49,000	$110,002	$0	$0	$0	$7,950	$2,450	$5,500
b. Fringe Benefits	$35,801	$5,000	$30,801	$0	$0	$0	$1,790	$250	$1,540
c. Travel	$19,912	$0	$19,912	$0	$0	$0	$3,000	$0	$3,000
d. Equipment	$332,960	$94,000	$238,960	$0	$0	$0	$9,337	$4,288	$5,049
e. Supplies	$18,640	$18,640	$0	$0	$0	$0	$0	$0	$0
f. Contractual	$6,000	$6,000	$0	$0	$0	$0	$0	$0	$0
g. Construction	$0	$0	$0	$0	$0	$0	$0	$0	$0
h. Other	$915,886	$201,469	$714,417	$0	$0	$0	$45,793	$10,073	$35,720
i. Total Direct Charges (sum of a through h)	$1,488,201	$374,109	$1,114,092	$0	$0	$0	$67,870	$17,061	$50,809
j. Indirect Charges	$130,812	$32,884	$97,928	$0	$0	$0	$13,080	$3,288	$9,792
k. TOTALS (sum of i and j)	$1,619,013	$406,993	$1,212,020	$0	$0	$0	$80,950	$20,349	$60,601

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: $0	b. Program Income to Date: $0