
U.S. Department of Commerce
Broadband Technology Opportunities Program
Authentication and Certifications

1. I certify that I am the duly Authorized Organization Representative (AOR) of the applicant organization, and that I have been authorized to submit the attached application on its behalf.
2. I certify that I have examined this application, that all of the information and responses in this application, including certifications, and forms submitted, all of which are part of this grant application, are material representations of fact and true and correct to the best of my knowledge, that the entity(ies) that is requesting grant funding pursuant to this application and any subgrantees and subcontractors will comply with the terms, conditions, purposes, and federal requirements of the grant program; that no kickbacks were paid to anyone; and that a false, fictitious, or fraudulent statements or claims on this application are grounds for denial or termination of a grant award, and/or possible punishment by a fine or imprisonment as provided in 18 U.S.C. §1001 and civil violations of the False Claims Act.
3. I certify that the entity(ies) I represent have and will comply with all applicable federal, state, and local laws, rules, regulations, ordinances, codes, orders and programmatic rules and requirements relating to the project. I acknowledge that failure to do so may result in rejection or deobligation of the grant or loan award. I acknowledge that failure to comply with all federal and program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.
4. I certify that the entity(ies) I represent has and will comply with all applicable administrative and federal statutory, regulatory, and policy requirements set forth in the Department of Commerce Pre-Award Notification Requirements for Grants and Cooperative Agreements ("DOC Pre-Award Notification"), published in the Federal Register on February 11, 2008 (73 FR 7696), as amended; DOC Financial Assistance Standard Terms and Conditions (Mar. 8, 2009); the Department of Commerce American Recovery and Reinvestment Act Award Terms (Apr. 9, 2009); and any Special Award Terms and Conditions that are included by the Grants Officer in the award.
5. I certify that any funds awarded to the entity(ies) I represent as a result of this application will not result in any unjust enrichment of such entity(ies) or duplicate any funds such entity(ies) receive under federal universal service support programs administered by the Universal Service Administrative Corporation (USAC).
6. I certify that the entity(ies) I represent has secured access to pay the 20% of total project cost or has petitioned the Assistant Secretary of NTIA for a waiver of the matching requirement.

3-10-10
Date

Beverly F. Carlton
Authorized Organization Representative Signature

Beverly F. Carlton
Print Name

Executive Director
Title



BTOP Application Upload Instructions

SF-424A and SF-424C Budget Forms

Please complete either the SF-424A or SF-424C forms included in this file. Please refer to the instructions provided with each form. The SF-424A should be used unless the major purpose of your project is construction, in which case the SF-424C should be completed. Construction means the construction of new buildings, completion of shell space in existing buildings, renovation or rehabilitation of existing buildings, and construction or development of real property infrastructure improvements (e.g., site preparation; utilities; streets; curbs; sidewalks; parking lots; and other streetscaping improvements, etc.). In contrast, alteration of facilities incidental to a non-construction purpose is not considered construction. For example, if the major purpose of an award is to allow a recipient to conduct digital literacy training courses, the renovation of a computer lab area would not be considered construction under this chapter.

You need only upload the completed budget form, and not this page or the SF-424 instructions.

BUDGET INFORMATION - Non-Construction Programs

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1.		\$	\$	\$	\$	\$
2.						
3.						
4.						
5. Totals		\$	\$	\$	\$	\$

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY			Total (5)
	(1)	(2)	(3)	
a. Personnel	\$	\$	\$	\$
b. Fringe Benefits				
c. Travel				
d. Equipment				
e. Supplies				
f. Contractual				
g. Construction				
h. Other				
i. Total Direct Charges (sum of 6a-6h)				
j. Indirect Charges				
k. TOTALS (sum of 6i and 6j)	\$	\$	\$	\$

7. Program Income	\$	\$	\$	\$	\$
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SECTION C - NON-FEDERAL RESOURCES

(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8.	\$	\$	\$	\$
9.				
10.				
11.				
12. TOTAL <i>(sum of lines 8-11)</i>	\$	\$	\$	\$

SECTION D - FORECASTED CASH NEEDS

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$	\$	\$	\$	\$
14. Non-Federal					
15. TOTAL <i>(sum of lines 13 and 14)</i>	\$	\$	\$	\$	\$

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) Grant Program	FUTURE FUNDING PERIODS (Years)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16.	\$	\$	\$	\$
17.				
18.				
19.				
20. TOTAL <i>(sum of lines 16-19)</i>	\$	\$	\$	\$

SECTION F - OTHER BUDGET INFORMATION

21. Direct Charges:	22. Indirect Charges:
23. Remarks:	

INSTRUCTIONS FOR THE SF-424A

Public reporting burden for this collection of information is estimated to average 180 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0044), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

General Instructions

This form is designed so that application can be made for funds from one or more grant programs. In preparing the budget, adhere to any existing Federal grantor agency guidelines which prescribe how and whether budgeted amounts should be separately shown for different functions or activities within the program. For some programs, grantor agencies may require budgets to be separately shown by function or activity. For other programs, grantor agencies may require a breakdown by function or activity. Sections A, B, C, and D should include budget estimates for the whole project except when applying for assistance which requires Federal authorization in annual or other funding period increments. In the latter case, Sections A, B, C, and D should provide the budget for the first budget period (usually a year) and Section E should present the need for Federal assistance in the subsequent budget periods. All applications should contain a breakdown by the object class categories shown in Lines a-k of Section B.

Section A. Budget Summary Lines 1-4 Columns (a) and (b)

For applications pertaining to a *single* Federal grant program (Federal Domestic Assistance Catalog number) and *not requiring* a functional or activity breakdown, enter on Line 1 under Column (a) the Catalog program title and the Catalog number in Column (b).

For applications pertaining to a *single* program *requiring* budget amounts by multiple functions or activities, enter the name of each activity or function on each line in Column (a), and enter the Catalog number in Column (b). For applications pertaining to multiple programs where none of the programs require a breakdown by function or activity, enter the Catalog program title on each line in *Column* (a) and the respective Catalog number on each line in Column (b).

For applications pertaining to *multiple* programs where one or more programs *require* a breakdown by function or activity, prepare a separate sheet for each program requiring the breakdown. Additional sheets should be used when one form does not provide adequate space for all breakdown of data required. However, when more than one sheet is used, the first page should provide the summary totals by programs.

Lines 1-4, Columns (c) through (g)

For new applications, leave Column (c) and (d) blank. For each line entry in Columns (a) and (b), enter in Columns (e), (f), and (g) the appropriate amounts of funds needed to support the project for the first funding period (usually a year).

For continuing grant program applications, submit these forms before the end of each funding period as required by the grantor agency. Enter in Columns (c) and (d) the estimated amounts of funds which will remain unobligated at the end of the grant funding period only if the Federal grantor agency instructions provide for this. Otherwise, leave these columns blank. Enter in columns (e) and (f) the amounts of funds needed for the upcoming period. The amount(s) in Column (g) should be the sum of amounts in Columns (e) and (f).

For supplemental grants and changes to existing grants, do not use Columns (c) and (d). Enter in Column (e) the amount of the increase or decrease of Federal funds and enter in Column (f) the amount of the increase or decrease of non-Federal funds. In Column (g) enter the new total budgeted amount (Federal and non-Federal) which includes the total previous authorized budgeted amounts plus or minus, as appropriate, the amounts shown in Columns (e) and (f). The amount(s) in Column (g) should not equal the sum of amounts in Columns (e) and (f).

Line 5 - Show the totals for all columns used.

Section B Budget Categories

In the column headings (1) through (4), enter the titles of the same programs, functions, and activities shown on Lines 1-4, Column (a), Section A. When additional sheets are prepared for Section A, provide similar column headings on each sheet. For each program, function or activity, fill in the total requirements for funds (both Federal and non-Federal) by object class categories.

Line 6a-i - Show the totals of Lines 6a to 6h in each column.

Line 6j - Show the amount of indirect cost.

Line 6k - Enter the total of amounts on Lines 6i and 6j. For all applications for new grants and continuation grants the total amount in column (5), Line 6k, should be the same as the total amount shown in Section A, Column (g), Line 5. For supplemental grants and changes to grants, the total amount of the increase or decrease as shown in Columns (1)-(4), Line 6k should be the same as the sum of the amounts in Section A, Columns (e) and (f) on Line 5.

Line 7 - Enter the estimated amount of income, if any, expected to be generated from this project. Do not add or subtract this amount from the total project amount, Show under the program

INSTRUCTIONS FOR THE SF-424A (continued)

narrative statement the nature and source of income. The estimated amount of program income may be considered by the Federal grantor agency in determining the total amount of the grant.

Section C. Non-Federal Resources

Lines 8-11 Enter amounts of non-Federal resources that will be used on the grant. If in-kind contributions are included, provide a brief explanation on a separate sheet.

Column (a) - Enter the program titles identical to Column (a), Section A. A breakdown by function or activity is not necessary.

Column (b) - Enter the contribution to be made by the applicant.

Column (c) - Enter the amount of the State's cash and in-kind contribution if the applicant is not a State or State agency. Applicants which are a State or State agencies should leave this column blank.

Column (d) - Enter the amount of cash and in-kind contributions to be made from all other sources.

Column (e) - Enter totals of Columns (b), (c), and (d).

Line 12 - Enter the total for each of Columns (b)-(e). The amount in Column (e) should be equal to the amount on Line 5, Column (f), Section A.

Section D. Forecasted Cash Needs

Line 13 - Enter the amount of cash needed by quarter from the grantor agency during the first year.

Line 14 - Enter the amount of cash from all other sources needed by quarter during the first year.

Line 15 - Enter the totals of amounts on Lines 13 and 14.

Section E. Budget Estimates of Federal Funds Needed for Balance of the Project

Lines 16-19 - Enter in Column (a) the same grant program titles shown in Column (a), Section A. A breakdown by function or activity is not necessary. For new applications and continuation grant applications, enter in the proper columns amounts of Federal funds which will be needed to complete the program or project over the succeeding funding periods (usually in years). This section need not be completed for revisions (amendments, changes, or supplements) to funds for the current year of existing grants.

If more than four lines are needed to list the program titles, submit additional schedules as necessary.

Line 20 - Enter the total for each of the Columns (b)-(e). When additional schedules are prepared for this Section, annotate accordingly and show the overall totals on this line.

Section F. Other Budget Information

Line 21 - Use this space to explain amounts for individual direct object class cost categories that may appear to be out of the ordinary or to explain the details as required by the Federal grantor agency.

Line 22 - Enter the type of indirect rate (provisional, predetermined, final or fixed) that will be in effect during the funding period, the estimated amount of the base to which the rate is applied, and the total indirect expense.

Line 23 - Provide any other explanations or comments deemed necessary.

BUDGET INFORMATION - Construction Programs

OMB Approval No. 4040-0008
Expiration Date 07/30/2010

NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.

COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
2. Land, structures, rights-of-way, appraisals, etc.	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
3. Relocation expenses and payments	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
4. Architectural and engineering fees	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
5. Other architectural and engineering fees	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
6. Project inspection fees	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
7. Site work	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
8. Demolition and removal	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
9. Construction	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
10. Equipment	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
11. Miscellaneous	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
12. SUBTOTAL (sum of lines 1- 11)	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
13. Contingencies	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
14. SUBTOTAL	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
15. Project (program) income	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
16. TOTAL PROJECT COSTS (subtract #15 from #14)	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
FEDERAL FUNDING			
17. Federal assistance requested, calculate as follows: (Consult Federal agency for Federal percentage share.) Enter eligible costs from line 16c Multiply X <input type="text"/> % Enter the resulting Federal share.			\$ <input type="text"/>

INSTRUCTIONS FOR THE SF-424C

Public reporting burden for this collection of information is estimated to average 180 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0041), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET.
SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

This sheet is to be used for the following types of applications: (1) "New" (means a new [previously unfunded] assistance award); (2) "Continuation" (means funding in a succeeding budget period which stemmed from a prior agreement to fund); and (3) "Revised" (means any changes in the Federal Government's financial obligations or contingent liability from an existing obligation). If there is no change in the award amount, there is no need to complete this form. Certain Federal agencies may require only an explanatory letter to effect minor (no cost) changes. If you have questions, please contact the Federal agency.

Column a. - If this is an application for a "New" project, enter the total estimated cost of each of the items listed on lines 1 through 16 (as applicable) under "COST CLASSIFICATION."

If this application entails a change to an existing award, enter the eligible amounts *approved under the previous award* for the items under "COST CLASSIFICATION."

Column b. - If this is an application for a "New" project, enter that portion of the cost of each item in Column a. which is *not* allowable for Federal assistance. Contact the Federal agency for assistance in determining the allowability of specific costs.

If this application entails a change to an existing award, enter the adjustment [+ or (-)] to the previously approved costs (from column a.) reflected in this application.

Column. - This is the net of lines 1 through 16 in columns "a." and "b."

Line 1 - Enter estimated amounts needed to cover administrative expenses. Do not include costs which are related to the normal functions of government. Allowable legal costs are generally only those associated with the purchases of land which is allowable for Federal participation and certain services in support of construction of the project.

Line 2 - Enter estimated site and right(s)-of-way acquisition costs (this includes purchase, lease, and/or easements).

Line 3 - Enter estimated costs related to relocation advisory assistance, replacement housing, relocation payments to displaced persons and businesses, etc.

Line 4 - Enter estimated basic engineering fees related to construction (this includes start-up services and preparation of project performance work plan).

Line 5 - Enter estimated engineering costs, such as surveys, tests, soil borings, etc.

Line 6 - Enter estimated engineering inspection costs.

Line 7 - Enter estimated costs of site preparation and restoration which are not included in the basic construction contract.

Line 9 - Enter estimated cost of the construction contract.

Line 10 - Enter estimated cost of office, shop, laboratory, safety equipment, etc. to be used at the facility, if such costs are not included in the construction contract.

Line 11 - Enter estimated miscellaneous costs.

Line 12 - Total of items 1 through 11.

Line 13 - Enter estimated contingency costs. (Consult the Federal agency for the percentage of the estimated construction cost to use.)

Line 14 - Enter the total of lines 12 and 13.

Line 15 - Enter estimated program income to be earned during the grant period, e.g., salvaged materials, etc.

Line 16 - Subtract line 15 from line 14.

Line 17 - This block is for the computation of the Federal share. Multiply the total allowable project costs from line 16, column "c." by the Federal percentage share (this may be up to 100 percent; consult Federal agency for Federal percentage share) and enter the product on line 17.

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a -1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

<p>* SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</p> 	<p>* TITLE</p> <p>Executive Director</p>
<p>* APPLICANT ORGANIZATION</p> <p>Olive Hill Community Economic Dev</p>	<p>* DATE SUBMITTED</p> <p>8/11/09</p>

BTOP Public Computer Center Detail Template

Please complete the Public Computer Center Details worksheet. Add rows as necessary to accommodate all of the Public Computer Centers that will benefit from this project. All centers should be given a type from the specified list. A Community Anchor Institution is considered a community anchor institution if it is a post-secondary educational institution with enrollment of minority exceeding 50% of its total enrollment. Note that the calculated totals in bold will be needed to complete the PCC Capacity page of the application.

The data provided via this template will be subject to automated processing. Applicants are therefore required to provide this upload as an Excel file, and not to convert it to a PDF or other format for upload. Additionally, applicants should not modify the format of this file (e.g. by adding or removing worksheets).

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BTOP Public Computer Centers Detail Template

Title: **Valdese Public Computer Center**
 Easy Grants ID: **6021**

Center Name	Organization	Address Line 1	City	State	Zip	Facility Type	Minority Serving Institution Type
Valdese PCC	Olive Hill CEDC	309 Columbo Street	Valdese	NC	28690	Other Community Support Organization	N/A

Totals:

Center Name	Estimated # of Total Persons in facility's Service Area	Broadband Workstations				Facility Broadband Connection Speed (MBps)		Weekday Hours Open to the Public		Weekend Hours Open to the Public		Weekday Number of Persons Served		Weekend Number of Persons Served	
		Number of Broadband Stations Available (CURRENT)	Number of Broadband Stations to be Replaced (PROPOSED)	Number of Broadband Stations to be Added (PROPOSED)	Number of Broadband Workstations Available (PROPOSED)	Facility Broadband Connection Speed (CURRENT MBps)	Facility Broadband Connection Speed (PROPOSED MBps)	Average Hours Open to Public Per 120-hour Business Week (CURRENT)	Average Hours Open to Public Per 120-hour Business Week (PROPOSED)	Average Hours Open to Public Per 48-hour Weekend (CURRENT)	Average Hours Open to Public Per 48-hour Weekend (PROPOSED)	Proposed # persons served per 120-hour business week (CURRENT)	Proposed # persons served per 120-hour business week (PROPOSED)	Proposed # persons served per 48-hour weekend (CURRENT)	Proposed # persons served per 48-hour weekend (PROPOSED)
Valdese PCC	38,500	0	0	45	0	0	20	0	40	0	10	0	120	0	30
Totals:	38500	0	0	45	0	0.0	20.0	0.0	40.0	0.0	10.0	0	120	0	30

Olive Hill Community Economic Development Corporation, Inc

Balance Sheet

As of December 30, 2009

Dec. 30, 09

ASSETS

Current Assets

Checking/Savings

1000 - First Citizens Bank

14,868.65

Total Checking/Savings

14,868.65

Other Current Assets

1001 - Petty Cash

250.00

Total Other Current Assets

250.00

Total Current Assets

15,118.65

Fixed Assets

1600 - Computer Hardware

3,938.87

1610 - Office Equipment

5,460.87

1625 - Equipment Purchases

7,610.37

1650 - Office Furniture

5,902.00

1660 - House

128,081.01

1800 - Accumulated Depreciation

(6,118.00)

Total Fixed Assets

144,875.12

TOTAL ASSETS

159,993.77

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Credit Cards

2500 - Capital One - 6242

4,232.07

2501 - BB&T Financial FSB - 7971

1,317.96

2503 - U.S. Bank National Association

4,292.10

2505 - Discover Card

97.73

Total Credit Cards

9,939.86

Other Current Liabilities

2110 - Payroll Liabilities

3,029.06

Total Other Current Liabilities

3,029.06

Total Current Liabilities

12,968.92

Olive Hill Community Economic Development Corporation, Inc

Balance Sheet

As of December 30, 2009

Long Term Liabilities	
2130 - N/P - First Citizens Mortgage	88,886.82
2140 - NP/CHL-W,LLC	<u>333.26</u>
Total Long Term Liabilities	89,220.08
Total Liabilities	102,189.00
Equity	
1110 - Fund Balance	42,936.12
Net Income	<u>14,868.65</u>
Total Equity	57,804.77
TOTAL LIABILITIES & EQUITY	<u><u>159,993.77</u></u>

Olive Hill Community Economic Development Corporation, Inc
Profit & Loss

January through December 2008

Jan - Dec 08

Balance Brought Forward 2007		\$ 22,000.00
Ordinary Income/Expense		
Income	41,500.00	
4030 · Contributions Income		
4050 · Restricted	13,000.00	
4070 · Unrestricted	657.03	
Total 4030 · Contributions Income	<u>13,657.03</u>	
4110 · Grants	63,903.82	
4150 · Miscellaneous Income	1,022.90	
4170 · Program Fees	6,610.77	
4190 · Reimbursed Expenses	472.61	
4999 · Uncategorized Income	41,103.00	
Total Income	<u>168,270.13</u>	
Expense		
4000 · Reconciliation Discrepancies	-1,137.25	
6120 · Bank Service Charges	12.00	
6160 · Dues and Subscriptions		
6161 · Organizational Membership Dues	300.00	
6160 · Dues and Subscriptions - Other	310.00	
Total 6160 · Dues and Subscriptions	<u>610.00</u>	
6165 · Professional Education		
6166 · Board Training	11.71	
6168 · Workshop Training	20.00	
6169 · Conference Registration	125.00	
Total 6165 · Professional Education	<u>156.71</u>	
6170 · Equipment Rental	2,097.77	
6180 · Insurance		
6185 · Liability Insurance	-76.50	
6180 · Insurance - Other	1,420.84	
Total 6180 · Insurance	<u>1,344.34</u>	
6200 · Interest Expense		
6210 · Finance Charge	457.00	
6220 · Loan Interest	790.49	
6375 · Mortgage	176.77	
6200 · Interest Expense - Other	443.28	
Total 6200 · Interest Expense	<u>1,867.54</u>	
6240 · Miscellaneous	275.19	
6250 · Postage and Delivery	839.48	
6260 · Printing and Reproduction	377.72	

Olive Hill Community Economic Development Corporation, Inc
Profit & Loss

January through December 2008

Jan - Dec 08

6270 · Professional Fees	
6280 · Legal Fees	50.00
6650 · Accounting	1,796.00
Total 6270 · Professional Fees	<u>1,846.00</u>
6290 · Rent	19,941.52
6300 · Repairs	
6320 · Computer Repairs	1,175.00
6325 · Copier Maintenance Fee	2,458.24
6300 · Repairs - Other	94.45
Total 6300 · Repairs	<u>3,727.69</u>
6335 · Taxes	
6336 · Payroll Taxes	7,637.05
Total 6335 · Taxes	<u>7,637.05</u>
6340 · Telephone	3,826.30
6350 · Travel & Ent	
6370 · Meals	205.77
6380 · Travel	3,116.48
6350 · Travel & Ent - Other	72.00
Total 6350 · Travel & Ent	<u>3,394.25</u>
6390 · Utilities	
6391 · Internet Service	899.40
6400 · Gas and Electric	1,112.44
Total 6390 · Utilities	<u>2,011.84</u>
6450 · Contract Labor	
6450.1 · Americorp - Vista pdoufs	6,080.58
6450 · Contract Labor - Other	250.00
Total 6450 · Contract Labor	<u>6,330.58</u>
6550 · Office Supplies	
6551 · Computer Software	695.13
6550 · Office Supplies - Other	769.43
Total 6550 · Office Supplies	<u>1,464.56</u>
6560 · Payroll Expenses	
Officer Salary	62,677.59
6560 · Payroll Expenses - Other	39,788.86
Total 6560 · Payroll Expenses	<u>102,466.45</u>
6670 · Program Expense	3,107.91
6770 · Supplies	

Olive Hill Community Economic Development Corporation, Inc

Profit & Loss

January through December 2008

Jan - Dec 08

6790 · Office	210.26
6770 · Supplies - Other	449.31
Total 6770 · Supplies	<u>659.57</u>
6999 · Uncategorized Expenses	772.70
Total Expense	<u>163,629.92</u>
Net Ordinary Income	26,640.21
Other Income/Expense	
Other Income	
7030 · Other Income	457.28
Total Other Income	<u>457.28</u>
Net Other Income	<u>457.28</u>
Net Income	<u><u>27,097.49</u></u>

BTOP Public Computer Center and Sustainable Broadband Detailed Budget

Please complete the Detailed Budget, breaking out individual line items under each category heading (add rows to each section as necessary to accommodate your line items). Please ensure line item total columns in the "General" and "Detail" sections are equal for each line item (a cell with a yellow highlight indicates an inconsistency). Also, you may utilize the provided space for additional notes, if desired (there is also a Budget Narrative question in the application in which you will provide narrative detail on this budget).

Specifics needed for each cost category line item:

Personnel: For each position, list the number of positions, the location or geography of position, the job/task responsibilities for the position, the annual salary, and the percent of time a person filling the position will spend working on the proposed BTOP project. For lines with more than one position, the Quarters Employed field should represent number of quarters per person (*e.g.*, for two employees each working for one year, Quarters Employed should be 4 rather than 8).

Fringe: For each position, note the number of positions, the annual salary, the percent of time a person filling this position will spend working on the proposed BTOP project, and the fringe rate applicable to the position. For lines with more than one position, the Quarters Employed field should represent number of quarters per person (*e.g.* for two employees each working for one year, Quarters Employed should be 4 rather than 8).

Equipment: List all equipment units required for the project and provide program purpose. For each line item, note the number of units and the unit cost. The multiple of these two factors will yield the total for that line item. For example, an Applicant planning to buy 100 laptops at \$500/laptop would have a total line item cost of \$50,000. Again, although unit costs may include cents, once multiplied by the number of units, the result must be rounded to the nearest whole dollar. Clearly separate Applicant equipment and user equipment, as indicated in the detailed budget template. When providing the unit cost indicate whether the unit cost has been impacted by a discount and for software equipment list specific package names.

Travel: For each trip list the program purpose of the trip, destination city and the number of people traveling. For each line item (*e.g.*, trip), note the number of trips and the cost per trip. The multiple of these two factors will yield the total for that line item. For example, if the Applicant was accounting for 10 trips at \$25 per trip, the total cost would be \$250. The cost per trip should be justified on its own, *not* derived by dividing the line item total by the number of trips. Such a calculation will prompt further inquiry from the reviewers about justification for the trip cost. Rather, the *total* trip cost should be derived from the number of trips *times* the justifiable cost per trip.

Supplies: Separate supplies by item type, describing the program purpose or use. For each line item, note the number of units and the unit costs. The multiple of these two factors will yield the total for that line item. For example, an Applicant planning to buy 20 boxes of printer paper at \$30/box would have a total line item cost of \$600. Again, although unit costs may include cents, once multiplied by the number of units, the result must be rounded to the nearest whole dollar.

Other: Separate item types; for awareness program cost items, such as ads, separate ad types (radio, newspaper, etc) and include geography in which they will run.

Contractual: For each line item, identify the contractor and note the number of contracted hours of service.

and hourly rate, if applicable. For example, an Applicant planning to hire a technology consultant for 100 hours at a rate of \$40/hour would have a total line item cost of \$4,000.

Indirect: Provide the indirect rate and basis used. In the space provided at the bottom of the page, briefly explain the calculation used to derive the indirect costs (including the indirect rate and basis included in the basis). If a negotiated indirect cost rate agreement exists and is being used, please identify the cognizant agency.

The category subtotals for this Detailed Budget should correspond to the data provided in your SF-424A, and both the SF-424 budget and this Detailed Budget should match the Federal Grant Request and Total Match Amount provided on the Project Budget page of the application. Please review both budget uploads, the budget narrative in the application, and the Project Budget page for consistency before submitting the application. If you are submitting a PCC project with a SF-424C instead of an SF-424A, the sections of this Detailed Budget will not align directly with the categories of the SF-424C, but you should complete this Detailed Budget, allocating costs to the appropriate cost categories.

The data provided via this template will be subject to automated processing. Applicants are therefore required to provide this upload as an Excel file, and not to convert it to a PDF prior to upload. Additionally, applicants should not modify the format of this file.

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**BTOP Public Computer Center and Sustainable Broadband Adoption
Detailed Budget Template**

Easy Grants ID: **6021**
 Applicant: Olive Hill CEDC
 Project Title: Valdese Public Computer Center

SF-424A Object Class Category	General	Detail							
a. Personnel - List position, number of staff, annual salaries, % time spent on project	Position	Federal Support	Matching Support	Total	# of Positions	Salary	% Time Spent on Project	Quarters Employed	Total
Director - salaried	Full Time Computer Center Director	\$60,000.00		\$60,000.00	1	\$30,000.00	100%	8.00	\$60,000.00
Part Time - \$12/h	General Staff Position	\$24,000.00		\$24,000.00	1	\$24,000.00	50%	8.00	\$24,000.00
Part Time - salaried	General Staff Position		\$40,000.00	\$40,000.00	1	\$40,000.00	50%	8.00	\$40,000.00
				\$0.00					\$0.00
Subtotal		\$84,000.00	\$40,000.00	\$124,000.00					

b. Fringe Benefits - Include salaries and fringe rate.	Position	Federal Support	Matching Support	Total	# of Positions	Salary	% Time Spent on Project	Quarters Employed	Fringe Rate	Total
Director	Salaried Full Time Computer Center Director	\$12,000.00		\$12,000.00	1	\$30,000.00	100%	8.00	20.00%	\$12,000.00
Part Time	Salaried Part Time General Staff		\$8,000.00	\$8,000.00	1	\$40,000.00	50%	8.00	20.00%	\$8,000.00
				\$0.00						\$0.00
				\$0.00						\$0.00
Subtotal		\$12,000.00	\$8,000.00	\$20,000.00						

c. Travel - For significant costs, include details such as number and purpose of trips, destinations.	Purpose of Trip	Federal Support	Matching Support	Total	# of Trips	Cost per Trip	Total
N/A				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
Subtotal		\$0.00	\$0.00	\$0.00			

d. Equipment Costs - List equipment with # of units and unit costs. Distinguish between equipment intended for applicant use versus equipment for the end user.	Equipment Description	Federal Support	Matching Support	Total	#Units	Unit Cost	Total
Applicant Equipment							
Router	Cisco Router	\$7,000.00		\$7,000.00	2	\$3,500.00	\$7,000.00
File Server	IBM X3550 M2	\$2,887.00		\$2,887.00	1	\$2,887.00	\$2,887.00
Server Hardware	RAM, HDD, Tape Drive and Rack	\$2,800.00		\$2,800.00	1	\$2,800.00	\$2,800.00
Monitor Server and Backup	KVM Monitor Server, battery backup, power jumpers, kits and plugs	\$2,900.00		\$2,900.00	1	\$2,900.00	\$2,900.00
User Equipment							
Computers	PCU, Monitor, Peripherals	\$45,000.00		\$45,000.00	45	\$1,000.00	\$45,000.00
Printers	Color laser	\$1,426.00		\$1,426.00	2	\$713.00	\$1,426.00
Printers	Black and White	\$2,400.00		\$2,400.00	8	\$300.00	\$2,400.00
Workstation	Chairs and Desks	\$9,529.00		\$9,529.00	45	\$211.76	\$9,529.00
SMART Board	64" Smartboard with peripheral	\$5,200.00		\$5,200.00	1	\$5,200.00	\$5,200.00
Subtotal		\$79,142.00	\$0.00	\$79,142.00			

e. Supplies - List costs associated with materials/printing, curriculum, translations, and other supplies		Federal Support	Matching Support	Total	#Units (If Applicable)	Unit Cost (If Applicable)	Total
Description							
Office Supplies	Paper, writing utensils, printer ink, etc.		\$5,000.00	\$5,000.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
Subtotal		\$0.00	\$5,000.00	\$5,000.00			

f. Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.		Federal Support	Matching Support	Total	# Hours (If Applicable)	Hourly Rate (If Applicable)	Total Contract
Contractor							
Ongoing IT Support	Ellis Computers - \$600/mo for 24 mos.	\$14,400.00		\$14,400.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
Subtotal		\$14,400.00	\$0.00	\$14,400.00			

g. Construction - If applicable, list construction costs		Federal Support	Matching Support	Total
Description				
General buildout	walls, ceilings, floors, and HVAC	\$64,000.00		\$64,000.00
Interior buildout	2 computer rooms	\$90,000.00		\$90,000.00
Storage	600 square feet	\$30,000.00		\$30,000.00
ADA Accessibility	Bathrooms, Wheelchair access, elevator		\$70,000.00	\$70,000.00
Subtotal		\$184,000.00	\$70,000.00	\$254,000.00

h. Other - List costs associated with grant subrecipients as well as other costs not listed above such as rent, technology (website hosting, internet connection), advertising (TV, radio, online), etc.		Federal Support	Matching Support	Total	#Units (If Applicable)	Unit Cost (If Applicable)	Total
Description							
Rent	Paid after 1st 18 months	\$43,200.00		\$43,200.00			\$0.00
Utilities		\$7,000.00	\$5,000.00	\$12,000.00			\$0.00
Software	Microsoft and Adobe licenses, specialized software	\$17,000.00		\$17,000.00			\$0.00
Internet Access	Two years with exterior coaxial installation	\$8,000.00		\$8,000.00			\$0.00
Subtotal		\$75,200.00	\$5,000.00	\$80,200.00			

i. Total Direct Charges (sum of a-h)		\$448,742.00	\$128,000.00	\$576,742.00
j. Indirect Charges				\$0.00
Total Eligible Project Costs		\$448,742.00	\$128,000.00	\$576,742.00
Match Percentage		22.2%		

Explanation of Indirect Charges

Additional Budget Notes

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Attached in this PDF please see:

North Carolina Rural Economic Development Center award letter for \$400,000 to redevelop the project site;

Town of Valdese letter of participation committing \$70,000 in match funds;

Western Piedmont Community College letter of support;

Burke County Employment Security Commission letter of support;

City of Morganton letter of support for Airlie, Inc.



May 2, 2008

Thomas W. Lambeth
Chairman

Billy Ray Hall
President

The Honorable James L. Hatley
Town of Valdese
PO Box 339
Valdese, NC 28690

RE: FY07/08 Economic Innovation Fund, Grant Award
Contract Ref #: 2008-240-30301-117

Dear Mayor Hatley:

On behalf of the North Carolina Rural Economic Development Center, Inc., it is my pleasure to inform you that the proposal "Waldensian Mill Project" has been selected for an Economic Innovation Grant in the amount of \$400,000.00, contingent upon the appropriation of funding from the N.C. General Assembly. Economic Innovation Grants are designed to spur business activity, job creation, and further public/private investment in North Carolina's rural communities through supporting the development, implementation, and evaluation of innovative local and regional economic development projects. We are pleased to have the opportunity to work with your organization.

Robin Pulver, Vice President of Rural Research and Innovation, or Brett Altman, Senior Policy Associate, will contact you shortly to discuss any special conditions or stipulations of the grant and to initiate the grant agreement process. Contract documents will be prepared and issued within 90 days of the grant award.

Congratulations on this award. We extend our best wishes to you for continued success and look forward to working with you on this important project.

If you have any questions, please feel free to contact me at (919) 250-4314.

Sincerely,

Billy Ray Hall

North Carolina
Rural Economic
Development Center, Inc.

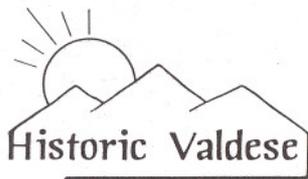
4021 Carya Drive

Raleigh, NC 27610

Phone: (919) 250-4314

FAX: (919) 250-4325

cc: Robin Pulver, Economic Innovations Program



TOWN OF VALDESE

NORTH CAROLINA'S FRIENDLY TOWN

P.O. BOX 339

VALDESE, NORTH CAROLINA 28690-0339

PHONE (828) 879-2116

FAX (828) 879-2139

OFFICE OF THE TOWN MANAGER

August 19, 2009

Ms. Beverly Carlton, Executive Director
Olive Hill Community Economic Development Corporation, Inc.
P O Box 4008
Morganton, NC 28680

Dear Ms. Carlton:

I am pleased to inform you that the Town of Valdese has agreed to participate in your application for a grant to develop the Public Computer Center in the Waldensian Mill located in Valdese, North Carolina.

The Town of Valdese will provide up to \$70,000 in matching funds to go toward construction of infrastructure that will support and provide direct access to the Public Computer Center. We will be leveraging grant funds from the NC Rural Center that was awarded to the Town of Valdese through their Economic Enterprise Grant Program to assist in the renovation of the old Waldensian Mill for the purpose of creating new job opportunities for the citizens of Valdese and Burke County.

We have discussed this match with our funding agency, The Rural Center, and they have indicated that they are pleased we are able to leverage their funds with the Department of Commerce in developing the Public Computer Center.

If you have any additional questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Jeffrey V. Morse".

Jeffrey V. Morse
Town Manager



WESTERN PIEDMONT
COMMUNITY COLLEGE

August 10, 2009

Ms Beverly Carlton, President
Olive Hill Community Economic Development
301 E. Meeting St.
Morganton, NC 28655

Dear Ms. Carlton:

On behalf of Western Piedmont Community College, I wish to express my support for Olive Hill Community Economic Development's proposal for a Department of Commerce *Broadband Technology Opportunities Program* grant. The proposed project will support the community of Burke County. Creating a public computer center will ensure citizens are actively engaged in furthering their educational and employment goals by having access to necessary computer equipment for classes and training.

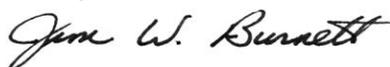
Located in the foothills of Western North Carolina's Appalachian Mountain region, Western Piedmont Community College enrolls approximately 14,000 students annually in continuing education programs and over 100 associate degree, diploma, or certificate curriculum programs. The College's primary service area is Burke County.

Since 2001, the College experienced unprecedented growth in enrollment brought on by economic hardship from manufacturing plant closings and layoffs striking a large portion of the undereducated Burke County populace. Burke County has a work force of 43,000, with an unemployment rate of approximately 14.9%. The unemployment rate in Burke County has skyrocketed in recent years, up from 2.2% in 2000. The county can no longer rely on the traditional manufacturing industries of furniture and textiles to employ the majority of its citizens. Employment fields such as healthcare, education, and small businesses offer an array of opportunities to the county's workforce. However, the current workforce is in need of basic educational opportunities in order to pursue any type of career goal; including GED attainment, basic computer use courses, and small business classes. Almost 31% of Burke County's adults have only a high school diploma and 32.4% have less than a high school diploma. The United States Census Bureau also reported that 17.3% of the workforce completed some College, 7.1% completed an associate degree and 12.8% achieved a bachelor's degree or more.

WPCC commits to providing Olive Hill Community Economic Development with access to educational curriculum, instructors, and technological advice on computer laboratory hardware, software, and configuration.

The College plays a key role in training and educating the skilled workforce in Burke County. In addition, the college seeks innovative solutions to solving problems facing people in our region. Western Piedmont Community College is looking forward to the success of the Olive Hill Community Economic Development's public computer center. The end result from this project is an important step along the path of addressing the economic development needs of our rural community, and we are pleased to endorse this project.

Sincerely,



Dr. Jim W. Burnett
President



Employment Security Commission of North Carolina

720 East Union Street Morganton, NC 28655

Beverly Eaves Perdue
Governor

August 12, 2009

Moses Carey, Jr.
Chairman

Beverly Carlton
Director Olive Hill Economic Development Corporation

Dear Ms. Carlton:

I have recently learned of your efforts to establish an entrepreneurial and computer learning center in Valdese. I believe that such an effort is much needed in Burke County and in the Eastern segment of the county in particular. I will be happy to offer all support possible through the functions of the Morganton office of the Employment Security Commission and the Burke County JobLink. I understand that currently you are working with our partners at the Small Business Center operated by Western Piedmont Community College and I believe that partnership will be vital to your success. I also encourage Olive Hill to become even more integrated into the entire workforce system for Burke County and our area through partnership with the JobLink Career Center and our Western Piedmont Workforce Development Board and the Workforce Investment Act program in particular. I wish you every success for your organization and our common customers - the hardworking people of Burke County, and we are prepared to work with you to achieve that success. Please do not hesitate to contact me anytime that I can help you or help you find the people who can.

Best regards,
Chuck Brown

Chuck Brown
Employment Security Commission
Burke County JobLink Career Center



Unemployment Insurance

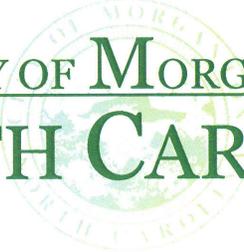


Employment Service

www.ncesc.com



Labor Market Information



CITY OF MORGANTON
NORTH CAROLINA

MEMORANDUM

TO: NTIA Broadband Program
FROM: Lee Anderson, Director of Development & Design *Lee A.*
SUBJECT: Comments on Airlie, Inc
DATE: August 10, 2009

Re: Broadband Technology Opportunity Program

As Development & Design Services Director for the City of Morganton, I have had the opportunity to work with Airlie, Incorporated on several adaptive reuse projects and greenfield projects inside our corporate limits over the past few years. The Development & Design Department for the City of Morganton is responsible for City Planning, City Redevelopment Projects, Public Construction Administration and also Building Inspection Services. In my capacity as Director of these services, I have found Airlie, Inc. to be very easy to work with and their success record highly competent. A few of the Airlie projects I have been directly involved with include: The Historic Morganton Post Office Renovation, The Nite Furniture Renovation, the old Pool Hall Renovation, Tannery Square, and the Winn Dixie Shopping Center. These projects range in size from 8000 to 80,000 square feet.

Airlie continues to be a leader in development innovation within our community. We offer our encouragement and support for projects undertaken by this company.