

**QUARTERLY PERFORMANCE PROGRESS REPORT FOR BROADBAND INFRASTRUCTURE PROJECTS**

General Information		
<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b>  Department of Commerce, National Telecommunications and Information Administration	<b>2. Award Identification Number</b>  NT10BIX5570113	<b>3. DUNS Number</b>  809929821
<b>4. Recipient Organization</b>  Finance, Oklahoma Office of State 2300 N. Lincoln Blvd. Room 122, Oklahoma City, OK 73105-4801		
<b>5. Current Reporting Period End Date (MM/DD/YYYY)</b>  09-30-2011	<b>6. Is this the last Report of the Award Period?</b>  <input type="radio"/> Yes <input checked="" type="radio"/> No	
<b>7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.</b>		
<b>7a. Typed or Printed Name and Title of Certifying Official</b>  Richard Clark	<b>7c. Telephone (area code, number and extension)</b>  4055224971	
	<b>7d. Email Address</b>  richard.clark@osf.ok.gov	
<b>7b. Signature of Certifying Official</b>  Submitted Electronically	<b>7e. Date Report Submitted (MM/DD/YYYY):</b>  10-27-2011	

**Project Indicators (This Quarter)**

**1. Please describe significant project accomplishments completed during this quarter (600 words or less).**

Significant accomplishments on the Oklahoma Community Anchor Network (OCAN) project during the quarter July 1, 2011 through September 30, 2011:

- 1) The State completed negotiations and signed contracts with six Engineering firms for the detailed engineering design of the OCAN project. The engineering design project was divided into thirty-one sections spanning the OCAN project. Twenty sections have been completed and reviewed.
- 2) The State issued a Request for Proposal (RFP) for Communications Huts for the OCAN project. Bids were received and reviewed, and a recommendation made to award contracts to two bidders. NOTE: The bids for communications huts came in approximately \$2.4 million higher than the estimate of \$1,350,000 in the grant budget. This was primarily due to redesign to accommodate providers in the huts in order to increase utilization of the OCAN fiber. \$2,490,620 has been transferred from the construction (i) category to the structures (b) category in the Infrastructure Budget Execution Details. The construction (i) category was reduced from \$52,600,000 to \$50,109,380 and the structures (b) category was increased from \$5,872,500 to \$8,363,120.
- 3) The State issued a RFP for Fiber Optic Cable for the OCAN project. The RFP was posted on September 28, 2011 with a close date of October 27, 2011.
- 4) The State completed evaluations of the proposals received from five bidders on the RFP for public-private initiative/partnership(s) or shared resources project(s) for the construction of fiber optic cables, conduit and ground boxes along the OCAN project construction routes, or Infeasible Right of Use (IRU) Agreements for existing fiber optic strands that will allow the State to meet the purpose of the grant. The State held meetings with three of the bidders to obtain clarifications on their offers and is in process of reviewing proposed IRU Agreements from one of the bidders.
- 5) Conference calls continued with the National Telecommunications and Information Administration (NTIA) Program Officer to review the OCAN project status.
- 6) The OCAN Project Plan and OCAN RFP Tracking documents were updated and submitted to the NTIA Program Officer.

**2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or subsequent written updates provided to your program officer)
2a.	Overall Project	15	Variance from Baseline. As noted in 2g, the State has booked the value of equipment purchased for the OCAN project and the value of leased State fiber donated as State match to the OCAN project.
2b.	Environmental Assessment	100	No variance from Baseline. Note: This milestone was not budgeted separately so the percent complete is based on completion of the milestone, not on percent of planned expenditure.
2c.	Network Design	52	Variance from Baseline. This milestone is ahead of schedule. As noted in number 1, the engineering design project was divided into 31 sections. 20 sections have been completed and reviewed. All engineering design is due for completion by November 15, 2011.
2d.	Rights of Way	100	NOTE: This milestone was not included in the Baseline as the State is donating Right of Way as match. The match value of \$4,522,500 for Right of Way has been booked to the OCAN project and posted to Actuals in Row b in the Infrastructure Budget Execution Details.
2e.	Construction Permits and Other Approvals	81	Variance from Baseline. The State has continued work on this milestone, developing and submitting the required documents for acquiring needed construction permits, railroad permits and other approvals. Thus far permits have been received from two of the railroads operating in the State. The State is expediting this process with the goal of completing this milestone on schedule.
2f.	Site Preparation	0	N/A

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or subsequent written updates provided to your program officer)
2g.	Equipment Procurement	31	Variance from Baseline. New network routers and switches have been purchased for the OCAN project as part of the State match. This equipment, valued at \$5,000,000, has been booked to the OCAN project. The Indefeasible Right of Use (IRU) agreements on strands of existing State fiber, valued at \$3,850,000, are also part of the State match and have been booked to the OCAN project. The total equipment match of \$8,850,000 has been posted to Actuals in Row j in the Infrastructure Budget Execution Details. As noted in number 1, the State issued a Request for Proposal (RFP) for Communications Huts for the OCAN project. Bids were received and reviewed, and a recommendation made to award contracts to two bidders. See NOTE in number 1 regarding cost for communications huts and budget adjustments. The State also completed and issued a RFP for Fiber Optic Cable for the OCAN project. The RFP was posted on September 28, 2011 with a close date of October 27, 2011.
2h.	Network Build (all components - owned, leased, IRU, etc)	1	Variance from Baseline. As noted in number 1, item 4, the State completed evaluations of the proposals received from five bidders on the RFP for public-private initiative/partnership(s) or shared resources project(s) for the construction of fiber optic cables, conduit and ground boxes along the OCAN project construction routes, or Indefeasible Right of Use (IRU) Agreements for existing fiber optic strands that will allow the State to meet the purpose of the grant. The State held meetings with three of the bidders to obtain clarifications on their offers and is in process of reviewing proposed IRU Agreements from one of the bidders. Also, the State will begin issuing Request for Proposal (RFP) packages for pure construction upon completion, review and approval of all engineering design.
2i.	Equipment Deployment	0	No variance from Baseline.
2j.	Network Testing	0	No variance from Baseline.
2k.	Other (please specify):	0	N/A

**3. To the extent not covered above, please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

Other than those covered in 2e and 2h above, there were no significant challenges faced during the past quarter that prevented achieving planned progress against project milestones.

**4. Please report the following information regarding network build progress. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (600 words or less).**

Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
New network miles deployed	0	No variance from Baseline.
New network miles leased	0	N/A
Existing network miles upgraded	0	N/A
Existing network miles leased	0	No variance from Baseline.
Number of miles of new fiber (aerial or underground)	0	No variance from Baseline.
Number of new wireless links	0	N/A

Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
Number of new towers	0	N/A
Number of new and/or upgraded interconnection points	0	No variance from Baseline.

For questions 5 and 6 please include information relating to agreements that you are negotiating or have entered into, or that your sub recipient, contractor or subcontractor is negotiating or entered into.

5a. If applicable, please provide the following information with regard to agreements with broadband wholesalers and/or last mile providers as a result of your project.

Indicators	
Number of signed agreements with broadband wholesalers or last mile providers	0
Number of agreements currently being negotiated with broadband wholesalers or last mile providers	0
Average term of signed agreements (in quarters)	0

5b. Please list the names of the wholesale and last mile providers with whom you have signed agreements (100 words or less). Providers: None at this time.

5c. What wholesale services are being provided by this project? Please describe below. As an attachment to this report, please provide pricing plans (in \$ per month) associated with each wholesale service provided by your product (100 words or less). Wholesale services description: None at this time.

5d. If you have designated a third party to operate all or a portion of your network, please provide the name and contact information for this third party, indicate if this entity is a sub recipient, contractor, and/or subcontractor, and describe with specificity the portion of your network this this third party operates (600 words or less). N/A

6. Please provide the data according to the type of subscriber. Write "0" in the Total column and "N/A" in the Narrative column if your project does not pass or serve a particular subscriber type. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (300 words or less).

Subscriber Type	Access Type	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
Broadband Wholesalers or Last Mile Providers	Providers with signed agreements receiving new access	0	No variance from Baseline.
	Providers with signed agreements receiving improved access	0	N/A
	Providers with signed agreements receiving access to dark fiber	0	No variance from Baseline.
	Please identify the speed tiers that are available and the number of subscribers for each	0	The speed tier available is planned to be 100MB. There is no variance from Baseline.
Community Anchor Institutions (including Government institutions)	Total subscribers served	0	No variance from Baseline.
	Subscribers receiving new access	0	No variance from Baseline.

Subscriber Type	Access Type	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
	Subscribers receiving improved access	0	No variance from Baseline.
	Please identify the speed tiers that are available and the number or subscribers for each	0	The speed tier available is planned to be 1GB. There is no variance from Baseline.
Residential / Households	Entities passed	0	N/A
	Total subscribers served	0	N/A
	Subscribers receiving new access	0	N/A
	Subscribers receiving improved access	0	N/A
	Please identify the speed tiers that are available and the number of subscribers for each	0	N/A
Businesses	Entities passed	0	N/A
	Total subscribers served	0	N/A
	Subscribers receiving new access	0	N/A
	Subscribers receiving improved access	0	N/A
	Please identify the speed tiers that are available and the number of subscribers for each	0	N/A

**7. Please describe any special offerings you may provide (600 words or less).**

N/A

**8a. Have your network management practices changed over the last quarter?**  Yes  No

**8b. If so, please describe the changes (300 words or less).**

N/A

**9. Community Anchor Institutions:**

Using the table below, please provide a list by service area of the community anchor institutions (including Government institutions) connected to your network as a result of BTOP funds. Figures should be reported for the most recent reporting quarter only (NOT cumulatively). Also indicate whether your organization is currently providing broadband service to the anchor institution. Finally, provide a short narrative description with examples of how institutions are using BTOP-funded infrastructure (300 words or less).

Institution Name	Service Area (town or county)	Type of Anchor Institution (as defined in your baseline)	Are you also the broadband service provider for this institution? (Yes / No)	Narrative description of how anchor institutions are using BTOP-funded infrastructure
None at this time.	None at this time.	None at this time.	None at this time.	None at this time.

**Project Indicators (Next Quarter)**

**1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).**

- 1) Complete the total network engineering design for construction and installation of the Oklahoma Community Anchor Network (OCAN) fiber optic cable over the entire route.
- 2) Complete review of Infeasible Right of Use (IRU) Agreements submitted by one bidder for existing fiber optic strands that will allow the State to meet the purpose of the grant on certain segments of the OCAN project. Complete negotiations with this bidder and submit the IRU Agreements to NTIA for review.

- 3) Issue Request for Proposal (RFP) packages for construction of the OCAN project on remaining segments.
- 4) Evaluate responses to RFP for Fiber Optic Cable for the OCAN project and award bids.
- 5) Complete acquisition of needed construction permits, railroad permits and other approvals.
- 6) Issue RFP(s) for additional required materials (conduit, handholes, etc.). Receive and evaluate responses and award bids to multiple selected suppliers.
- 7) Evaluate responses to RFP packages for construction of the OCAN project and begin awarding bids.

**2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Planned Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2a.	Overall Project	30	Variance from Baseline. Critical segments of the project are being expedited - see narratives in 2e, 2g and 2h.
2b.	Environmental Assessment	100	No variance from Baseline.
2c.	Network Design	84	Variance from Baseline. This milestone is ahead of schedule. Projected matching funds expended include salaries and fringe for ODOT internal engineering staff and payments to engineering firms for preliminary design work.
2d.	Rights of Way	100	See narrative in 2d above.
2e.	Construction Permits and Other Approvals	90	Variance from Baseline. The State has developed required documents for acquiring needed construction permits, railroad permits and other approvals. The State is expediting this process with the goal of completing this milestone on schedule. It is projected this milestone will be completed under the budgeted amount.
2f.	Site Preparation	0	N/A
2g.	Equipment Procurement	49	Variance from Baseline. The State has issued a RFP for Fiber Optic Cable for the OCAN project. The RFP was posted on September 28, 2011 with a close date of October 27, 2011. The State will issue RFP(s) for additional required materials (conduit, handholes, etc.).
2h.	Network Build (all components - owned, leased, IRU, etc.)	13	Variance from Baseline. The State will complete Indefeasible Right of Use (IRU) Agreements to meet the purpose of the grant on certain segments of the OCAN project. The State will issue Request for Proposal (RFP) packages for construction of the OCAN project on remaining segments.
2i.	Equipment Deployment	0	No variance from Baseline.
2j.	Network Testing	0	No variance from Baseline.
2k.	Other (please specify):	0	N/A

**3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

- 1) The State must get the total network engineering design completed for construction and installation of the Oklahoma Community Anchor Network (OCAN) fiber optic cable over the entire route.
- 2) The State must complete review of Indefeasible Right of Use (IRU) Agreements submitted by one bidder for existing fiber optic strands that will allow the State to meet the purpose of the grant on certain segments of the OCAN project, and must complete negotiations with this bidder and submit the IRU Agreements to NTIA for review.
- 3) The State must issue Request for Proposal (RFP) packages for construction of the OCAN project on remaining segments.
- 4) The State must complete evaluations of responses to the RFP for Fiber Optic Cable for the OCAN project and award bids.
- 5) The State must complete acquisition of needed construction permits, railroad permits and other approvals.
- 6) The State must issue RFP(s) for additional required materials (conduit, handholes, etc.), and receive and evaluate responses and award bids.
- 7) The State must evaluate responses to RFP packages for construction of the OCAN project and begin awarding bids.

**Infrastructure Budget Execution Details**

**Activity Based Expenditures (Infrastructure)**

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Administrative and legal expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
b. Land, structures, right-of-ways, appraisals, etc.	\$8,363,120	\$4,522,500	\$3,840,620	\$4,522,500	\$4,522,500	\$0	\$5,482,655	\$4,522,500	\$960,155
c. Relocation expenses and payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
d. Architectural and engineering fees	\$1,777,170	\$1,493,438	\$283,732	\$929,468	\$929,468	\$0	\$1,493,438	\$1,493,438	\$0
e. Other architectural and engineering fees	\$600,000	\$0	\$600,000	\$27,635	\$0	\$27,635	\$100,000	\$0	\$100,000
f. Project inspection fees	\$3,834,807	\$3,834,807	\$0	\$0	\$0	\$0	\$0	\$0	\$0
g. Site work	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Demolition and removal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
i. Construction	\$50,109,380	\$0	\$50,109,380	\$0	\$0	\$0	\$6,630,000	\$0	\$6,630,000
j. Equipment	\$27,996,536	\$8,850,000	\$19,146,536	\$8,850,000	\$8,850,000	\$0	\$13,850,000	\$8,850,000	\$5,000,000
k. Miscellaneous	\$226,803	\$208,803	\$18,000	\$343,054	\$343,054	\$0	\$375,000	\$375,000	\$0
<b>l. SUBTOTAL (add a through k)</b>	\$92,907,816	\$18,909,548	\$73,998,268	\$14,672,657	\$14,645,022	\$27,635	\$27,931,093	\$15,240,938	\$12,690,155
m. Contingencies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>n. TOTALS (sum of l and m)</b>	\$92,907,816	\$18,909,548	\$73,998,268	\$14,672,657	\$14,645,022	\$27,635	\$27,931,093	\$15,240,938	\$12,690,155

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$22,877,800      b. Program Income to Date: \$0