

QUARTERLY PERFORMANCE PROGRESS REPORT FOR BROADBAND INFRASTRUCTURE PROJECTS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number NT10BIX5570053	3. DUNS Number 855036690
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4. Recipient Organization

PTI Pacifica, Inc., dba: IT&E 122 W. Harmon Industrial Park Road
 Suite 103, Tamuning, GU 96913-4164

5. Current Reporting Period End Date (MM/DD/YYYY) 12-31-2012	6. Is this the last Report of the Award Period? <input type="radio"/> Yes <input checked="" type="radio"/> No
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7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official Velma Ann Palacios Engineering Manager	7c. Telephone (area code, number and extension) 6706822090
	7d. Email Address velma.palacios@itehq.net

7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 02-11-2013
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Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

Prepaid Billing System: Vendor Support on-site continued until October. IT&E was assisted with any issues.

Project meetings were held for the Postpaid Billing Project. On site data migration continues and is performed by the five (5) Engineers. Training was conducted on various modules of the system for the respective IT&E Departments in November and December. Acceptance Test Procedures were developed and test cases were performed on some of the modules. A parallel bill run was conducted in December.

Inter-Island travel will continue for the postpaid billing projects between the islands.

Total CAIs connected 4Q 2013: 407.

Meetings with CAIs continue as part of the Community Outreach.

Preparations for Project Close - Out has started. Team has been taking webinars offered by BTOP.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or subsequent written updates provided to your program officer)
2a.	Overall Project	100	Postpaid Billing is the remaining project under this grant. IT&E has added more than the required Match Share.
2b.	Environmental Assessment	0	IT&E received a categorical exclusion.
2c.	Network Design	100	Systems Requirements Specifications completed.
2d.	Rights of Way	0	No work will be done in the Rights of Way.
2e.	Construction Permits and Other Approvals	100	FCC licenses applied for have been received.
2f.	Site Preparation	100	All Site Preparation work has been completed.
2g.	Equipment Procurement	100	All Equipment has been procured.
2h.	Network Build (all components - owned, leased, IRU, etc)	99	Software Development and customization will continue based on the Systems Requirements Specifications (SRS). Data migration will continue.
2i.	Equipment Deployment	100	All Equipment has been deployed.
2j.	Network Testing	99	ATP Testing will commence.
2k.	Other (please specify):	99	Travel for Postpaid Billing Projects between the islands. Training started for Postpaid Billing this quarter.

3. To the extent not covered above, please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

Issues with data migration and testing.

4. Please report the following information regarding network build progress. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (600 words or less).

Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
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Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
New network miles deployed	197	Microwave Network Miles Deployed. 19 New miles this quarter.
New network miles leased	0	n/a
Existing network miles upgraded	307	Mileage from the upgrades to the Fiber Optic (171.68 fiber miles) and the Inter-Island Microwave (135.87 microwave miles) Projects. No network miles upgraded this quarter.
Existing network miles leased	0	n/a
Number of miles of new fiber (aerial or underground)	0	n/a
Number of new wireless links	11	new customers added
Number of new towers	0	n/a
Number of new and/or upgraded interconnection points	73	interconnection points from projects completed

For questions 5 and 6 please include information relating to agreements that you are negotiating or have entered into, or that your sub recipient, contractor or subcontractor is negotiating or entered into.

5a. If applicable, please provide the following information with regard to agreements with broadband wholesalers and/or last mile providers as a result of your project.

Indicators	
Number of signed agreements with broadband wholesalers or last mile providers	1
Number of agreements currently being negotiated with broadband wholesalers or last mile providers	0
Average term of signed agreements (in quarters)	20

5b. Please list the names of the wholesale and last mile providers with whom you have signed agreements (100 words or less). Providers: Marianas Cablevision (MCV) - The term of the agreement in 5a is 60 months or 20 quarters.

5c. What wholesale services are being provided by this project? Please describe below. As an attachment to this report, please provide pricing plans (in \$ per month) associated with each wholesale service provided by your product (100 words or less). Wholesale services description:

IP Transport between Guam and Saipan on the undersea fiber optic cable.

5d. If you have designated a third party to operate all or a portion of your network, please provide the name and contact information for this third party, indicate if this entity is a sub recipient, contractor, and/or subcontractor, and describe with specificity the portion of your network this this third party operates (600 words or less).

n/a

6. Please provide the data according to the type of subscriber. Write "0" in the Total column and "N/A" in the Narrative column if your project does not pass or serve a particular subscriber type. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (300 words or less).

Subscriber Type	Access Type	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
Broadband Wholesalers or Last Mile Providers	Providers with signed agreements receiving new access	0	n/a
	Providers with signed agreements receiving improved access	1	one signed agreement

Subscriber Type	Access Type	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
	Providers with signed agreements receiving access to dark fiber	0	n/a
	Please identify the speed tiers that are available and the number of subscribers for each	1	One subscriber receiving 10Mbps
Community Anchor Institutions (including Government institutions)	Total subscribers served	407	7 added this quarter
	Subscribers receiving new access	90	no subs received new access
	Subscribers receiving improved access	317	7 subs received improved access this quarter
	Please identify the speed tiers that are available and the number or subscribers for each	4	3Mbps up to 6Mbps - 38 subscribers, 2.5 Mbps up to 3 Mbps - 69 subscribers, 1.5 Mbps up to 2.5 Mbps - 101 subscribers and 768 kbps up to 1.5 Mbps - 199 subscribers
Residential / Households	Entities passed	0	n/a
	Total subscribers served	0	n/a
	Subscribers receiving new access	0	n/a
	Subscribers receiving improved access	0	n/a
	Please identify the speed tiers that are available and the number of subscribers for each	0	n/a
Businesses	Entities passed	0	n/a
	Total subscribers served	0	n/a
	Subscribers receiving new access	0	n/a
	Subscribers receiving improved access	0	n/a
	Please identify the speed tiers that are available and the number of subscribers for each	0	n/a

7. Please describe any special offerings you may provide (600 words or less).

none

8a. Have your network management practices changed over the last quarter? Yes No

8b. If so, please describe the changes (300 words or less).

n/a

9. Community Anchor Institutions:

Using the table below, please provide a list by service area of the community anchor institutions (including Government institutions) connected to your network as a result of BTOP funds. Figures should be reported for the most recent reporting quarter only (NOT cumulatively). Also indicate whether your organization is currently providing broadband service to the anchor institution. Finally, provide a short narrative description with examples of how institutions are using BTOP-funded infrastructure (300 words or less).

Institution Name	Service Area (town or county)	Type of Anchor Institution (as defined in your baseline)	Are you also the broadband service provider for this	Narrative description of how anchor institutions are using BTOP-funded infrastructure

			institution? (Yes / No)	
Iglesia Ni Cristo Church (Saipan)	Saipan	Community Support	Y	Improved access received.
Kristo Rai Catholic Church	Saipan	Community Support	Y	Improved access received.
Medical Referral Office	Saipan	Medical and Healthcare providers	y	Improved access received.
DOF Division of Tax and Revenue	Saipan	Government Institution	Y	Improved access received.
USDOJ National Park Service - Saipan	Saipan	Other Government Institutions	Y	Improved access received.
Golden Harvest Daycare Center	Saipan	Community Support	Y	Improved access received.
Mount Carmel Middle School	Saipan	Schools	Y	Improved access received.

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).
 Completion of Postpaid Billing Project.
 Payment of Invoices for Postpaid Billing Project.
 Preparation and Completion of Grant Close Out. Commence Final Audit.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Planned Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2a.	Overall Project	100	Postpaid Billing Project completed.
2b.	Environmental Assessment	0	IT&E received a categorical exclusion.
2c.	Network Design	100	Network design completed.
2d.	Rights of Way	0	No work done in the rights of way.
2e.	Construction Permits and Other Approvals	100	All FCC licenses approved and received.
2f.	Site Preparation	100	Site Preparation completed.
2g.	Equipment Procurement	100	All Equipment Procured.
2h.	Network Build (all components - owned, leased, IRU, etc.)	100	Build completed.
2i.	Equipment Deployment	100	All Equipment Deployed.
2j.	Network Testing	100	Testing Completed.
2k.	Other (please specify):	100	Training completed.

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).
 none.

Infrastructure Budget Execution Details

Activity Based Expenditures (Infrastructure)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Administrative and legal expenses	\$268,147	\$0	\$268,147	\$330,798	\$163,225	\$167,573	\$431,372	\$163,225	\$268,147
b. Land, structures, right-of-ways, appraisals, etc.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
c. Relocation expenses and payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
d. Architectural and engineering fees	\$1,188,651	\$492,546	\$696,105	\$1,057,673	\$361,568	\$696,105	\$1,057,673	\$361,568	\$696,105
e. Other architectural and engineering fees	\$2,349,110	\$1,262,684	\$1,086,426	\$2,071,725	\$1,160,911	\$910,814	\$2,247,337	\$1,160,911	\$1,086,426
f. Project inspection fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
g. Site work	\$138,904	\$69,439	\$69,465	\$129,389	\$59,924	\$69,465	\$129,389	\$59,924	\$69,465
h. Demolition and removal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
i. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
j. Equipment	\$5,789,766	\$0	\$5,789,766	\$5,775,626	\$95,751	\$5,679,875	\$5,885,517	\$95,751	\$5,789,766
k. Miscellaneous	\$328,414	\$198,531	\$129,883	\$284,204	\$181,821	\$102,383	\$311,704	\$181,821	\$129,883
l. SUBTOTAL (add a through k)	\$10,062,992	\$2,023,200	\$8,039,792	\$9,649,415	\$2,023,200	\$7,626,215	\$10,062,992	\$2,023,200	\$8,039,792
m. Contingencies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
n. TOTALS (sum of l and m)	\$10,062,992	\$2,023,200	\$8,039,792	\$9,649,415	\$2,023,200	\$7,626,215	\$10,062,992	\$2,023,200	\$8,039,792

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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