



**Broadband Technology Opportunities Program  
Public Computer Centers Program – Sustainable Adoption Program**

<b>Submitted Date:</b> 6/24/2010 3:42:50 PM	<b>Easygrants ID:</b> 5073
<b>Funding Opportunity:</b> Public Computer Centers	<b>Applicant Organization:</b> NEBRASKA, STATE OF
<b>Task:</b> Submit Due Diligence - PCC Applications	<b>Applicant Name:</b> Mr. Rod Wagner

**Uploads**

The following pages contain the following uploads provided by the applicant:

<b>Upload Name</b>
Round 2 PCC Due Diligence Documentation
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### **14.3 Project Timeline and Challenges (3000 Characters)**

#### Year 1 – Q1

- Initiate hiring or contracting with all personnel, including Project and Programs Coordinator (PC), Compliance Officer (CO), E-Rate assistance (ER) and IT support staff (ITs)
- Personnel and services firm(s) develop action plan based on deadlines set forth in this project timeline (PC, CO and ITs)
- Initiate RFPs for all broadband upgrades and Year 1 equipment purchases (ITs)
- Engage with all program partners to develop work plan (PC)
- Complete compliance management system and plan (CO)

#### Year 1 – Q2

- Visits to libraries for official project kick-off and introduction (PC)
- Library staff to be trained
- Purchase/install equipment in half of library public computer centers including in project (ITs)
- Program partners (PP) to complete work plan
- Compliance activities (CO)

#### Year 1 – Q3

- Upgrade all broadband service, including deploying fiber broadband service (ITs)
- Initiate marketing campaign (PC)
- Complete launch of all online components of programmatic elements (PP)
- Complete video informational content for ELL library customers is completed (PC)
- Library staff to be trained
- Provide remote training to libraries on facilitating use of online program components (PP)
- Compliance activities (CO)
- Commence E-rate planning kick-off seminar (ER)

#### Year 1 – Q4

- Conduct RFP for second half of equipment (ITs)
- Compliance activities (CO)
- Library staff to be trained

#### Year 2 – Q1

- Purchase/install in remaining half of library public computer centers including in project (ITs)
- Partners travel to libraries for training (PP)
- Library staff to be trained
- Compliance activities (CO)

#### Year 2 – Q2

- Partners travel to libraries for training (PP)
- Library staff to be trained
- Develop online computer training content (ITs)
- Compliance activities (CO)

#### Year 2 – Q3 and Q4

- Conduct site visits to update libraries on new programming content and activities (PC)
- Library staff to be trained
- Compliance activities (CO)

#### Year 3 – Q1 and Q2

- Partners travel to libraries for training (PP);
- Library staff to be trained
- Compliance activities (CO)

#### Year 3 – Q3 and Q4

- Project Coordinator conducts site visits to update libraries on new programming content and activities (PC)
- Library staff to be trained
- Compliance activities (CO)

There are three primary risks to the project timeline. The first is finding appropriate staff for each position needed to be filled in the timeframe provided. The NLC will mitigate this risk by conducting an extremely aggressive search for appropriate candidates and will initiate activities as needed if a given position has not been filled.

The second risk is the timing of the procurement of equipment and deployment of broadband services, in particular fiber deployments with existing service providers. To mitigate this risk, IT support staff will be instructed to prioritize RFPs accordingly and provide strict deadlines to vendors and services providers bidding for these services.

The final risk is partners delaying the fulfillment of their commitments to programmatic elements. The Project Coordinator will engage these partners early in the process to reduce any potential delays in program development.

## MEMORANDUM

To: BTOP Program Staff  
National Telecommunications & Information Administration  
Department of Commerce

From: Rod Wagner, Authorized Organization Representative  
State of Nebraska  
EasyGrants ID #5073

Memo Date: 06/24/10

Re: Revised Response to Application Question 38, and Other Metrics  
Included on BTOP Application Originally Submitted on 03/15/10

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This memorandum documents our formal submission of a revised response to Application Question(s) 38, and other metrics of our organization's BTOP application (EasyGrants ID 5073), as follows:

### Application Question 38

#### *SIR Question*

- **At 3 hours, the number of training hours provided per participant seems low. Please explain.**

*Please see the revised response below.*

Many of the proposed training programs will allow participants to select which classes they would like to attend, rather than requiring participants to attend all classes. This will allow participants to select which classes are most relevant to them. For example, a program on career development includes separate classes on job search training, resume writing, interviewing tips and job skill development.

When calculating training hours per participant, we took the average length of each class unless attending all classes in a particular program is required. We conservatively calculated our classes on job search training and resume writing, for example, as 1 hour each, even though many participants will attend both of those classes for a total of 2 hours per training. Other programs, such as Entrepreneurship Training, require participants to attend all 6 hours of training so that was the number used to calculate the number of training hours per participant for that program.

As a result, 3 hours per participant underestimates training hours for each individual as many participants will take multiple classes. If we use the assumption that each participant will take 3 classes each (as in our previous SIR response), then the average hours per participant would be 9 hours (3 hours per class \* 3 classes/participant = 9 hours).

### Project Budget

Project Budget	
Federal Grant Request	2,416,403
Total Match Amount	1,251,786
Total Budget	3,668,189
Match Percent	34%

### Matching Funds

#### Cash Match:

\$1,251,786 (34% of total budget)

Contributed by: The Bill and Melinda Gate Foundation

Comprised of (\$146,260) applied as follows:

\$41,000 for E-rate support staff

\$105,260 for E-rate application support

Comprised of (\$119,155) applied as follows:

Pre-application project development costs

Comprised of (\$986,371) applied as follows:

\$158,705 for Personnel

\$32,286 for Travel

\$648,921 for Equipment

\$15,363 for Contracts

\$131,095 for Other project costs

### Other Metrics

- Length of Project: 3 years
- People to be Trained: 42,726
- Hours of Teacher-Led Training: 384,534
- Upgraded Centers: 45
- New Centers: 0
- Current Workstations: 1,210
- Upgraded Workstations: 476
- New Workstations: 620

- Total Workstations: 1830
- Jobs Created: 9
- Current Weekly Users: 32,946
- Proposed Weekly Users: 46,314
- Additional Users Weekly: 13,368
- Change in Hours Open to Public: 0
- Average Change in Speed at PCCs: .8 Mbps
- Total MSIs: 0

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