

RECIPIENT NAME:
AWARD NUMBER:
DATE:

OMB CONTROL NUMBER: 0660-0037
EXPIRATION DATE: 12-31-2010

QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information		
1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce--NTIA	2. Award Identification Number 37-42-B10505	3a. DUNS Number 809784742
		3b. EIN 770697289
4. Recipient Organization (Name and complete address including country, congressional district, and zip code) Mitchell County Historic Courthouse Foundation POB 39, Bakersville, NC 28705 USA 10		
5. Current Reporting Period End Date (MM/DD/YYYY) 06/30/2010	6. Is this the last Report of the Award Period? <input type="radio"/> Yes <input checked="" type="radio"/> No	
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
7a. Typed or Printed Name and Title of Certifying Official Dr. Daniel Barron, Chair	7c. Telephone (area code, number and extension) 828-284-1914	7d. Email Address drdanbarron@gmail.com
7b. Signature of Certifying Official Daniel Barron	7e. Date Report Submitted (MM/DD/YYYY): 07/30/2010	

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (150 words or less).
 The primary activity of the second quarter has been the instillation of the teleconference and presentation technologies. An introductory workshop was conducted for the primary partners in the project which focused on using the various systems for presentation and teleconferencing. The project encountered a problem within the network that has required significant reconfiguration which has carried over into the third quarter. Also during the second quarter, individual meetings were conducted with future users of the systems to help them develop both conceptual and operational knowledge regarding the full potential of the systems to meet their specific missions. The partners included the NC Cooperative Agriculture Extension Service, Mitchell County Public Library, Bakersville Community Medical Clinic, Penland School of Crafts, Centro Latino, Toe River Arts Council, Town and County Governments, Emergency Management Office, and Mitchell County School Board. Many of whom have not participated directly in video conferences.

2. Please provide the percent complete for the following key milestones in your project. Write "N/A" in the second column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	5	no variance
2.b.	Equipment / Supply Purchases	50	Instillation has taken longer than expected hindering purchase of workstations.
2.c.	Public Computer Centers Established	50	no variance
2.d.	Public Computer Centers Improved	0	no variance
2.e.	New Workstations Installed	20	Instillation has taken longer than expected hindering purchase of workstations.
2.f.	Existing Workstations Upgraded	0	no variance
2.g.	Outreach Activities	5	no variance
2.h.	Training Programs	5	no variance
2.i.	Other (please specify):	5	no variance

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (150 words or less).
 The process to purchase and install the presentation and teleconference systems has taken longer than anticipated. A local issue and none that BTOP technical assistance could have anticipated or prevented.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (100 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	0	None purchased this quarter
4.b.	Average users per week	144	Using existing workstations as a part of the public library based collaborative.
4.c.	Upgraded broadband connectivity at PCC	1	Significant changes in the system has provided improved access.
4.d.	Establish broadband wireless connectivity at PCC	1	The PCC now has full broadband capacity.
4.e.	Number of additional hours per week an existing PCC is open to the public as a result of BTOP funds	0	The hours have not changed, but the additional location has increased users.

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Introduction to Video Conferences for Professional Development and Communication	6	42	6

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (150 words or less).
 During the next quarter, we anticipate purchasing and making ready for use 24 additional laptops; 6 Digital Information workshops for the general public; 2 specific workshops each for artists, farmers, and government staff; a genealogy workshop for the general public; a digital primary source workshop for high school students; a workshop on the use of video conferencing and 1 video conference in collaboration with the Penland School of Crafts related to specific artistic techniques.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	10	no variance
2.b.	Equipment / Supply Purchases	90	technology connection delays in the second quarter
2.c.	Public Computer Centers Established	80	technology connection delays in the second quarter
2.d.	Public Computer Centers Improved	0	no variance
2.e.	New Workstations Installed	80	financial delays in the second quarter
2.f.	Existing Workstations Upgraded	0	no variance
2.g.	Outreach Activities	10	no variance
2.h.	Training Programs	10	no variance
2.i.	Other (please specify):	10	no variance

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program maybe useful (150 words or less).

With no unexpected delays, we will be close to our target and will be fully in line with our projected milestones by Quarter 4.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$33,000	\$33,000	\$0	\$5,759	\$5,759	\$0	\$10,701	\$10,701	\$0
b. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
c. Travel	\$0	\$0	\$0	\$942	\$942	\$0	\$942	\$942	\$0
d. Equipment	\$167,681	\$0	\$167,681	\$157,220	\$0	\$157,220	\$165,953	\$0	\$165,953
e. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
f. Contractual	\$56,045	\$0	\$56,045	\$56,045	\$0	\$56,045	\$56,045	\$0	\$56,045
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$42,528	\$27,060	\$15,468	\$16,868	\$1,400	\$15,468	\$26,276	\$10,808	\$15,468
i. Total Direct Charges (sum of a through h)	\$299,254	\$60,060	\$239,194	\$236,834	\$8,101	\$228,733	\$259,917	\$22,451	\$237,466
j. Indirect Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS (sum of i and j)	\$299,254	\$60,060	\$239,194	\$236,834	\$8,101	\$228,733	\$259,917	\$22,451	\$237,466

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
---	--------------------------------