

**QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS**

**General Information**

<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b>  Department of Commerce, National Telecommunications and Information Administration	<b>2. Award Identification Number</b>  37-42-B10505	<b>3. DUNS Number</b>  809784742
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**4. Recipient Organization**  
  
 Mitchell County Historic Courthouse Foundation 11 North Mitchell Ave, POB 39, Bakersville, NC 28705

<b>5. Current Reporting Period End Date (MM/DD/YYYY)</b>  12-31-2010	<b>6. Is this the last Report of the Award Period?</b>  <input type="radio"/> Yes <input checked="" type="radio"/> No
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**7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.**

<b>7a. Typed or Printed Name and Title of Certifying Official</b>  Daniel Barron  Chair	<b>7c. Telephone (area code, number and extension)</b>  (828) 284-1914
	<b>7d. Email Address</b>  drdanbarron@gmail.com

<b>7b. Signature of Certifying Official</b>  Submitted Electronically	<b>7e. Date Report Submitted (MM/DD/YYYY):</b>  02-24-2011
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**Project Indicators (This Quarter)**

**1. Please describe significant project accomplishments completed during this quarter (600 words or less).**

This quarter we have used the teleconference and presentation systems for town meetings, agricultural workers, and GED students. After we opened in March, we have had 80 GED students enrolled in our program. Of this number 29 have completed the GED, 15 retained their job, 9 were able to get a job, and 5 have entered higher education as a result of finishing. We have conducted 2 focus groups with our primary partners the Cooperative Agricultural Extension Service, Mayland Community College, Mitchell County Historical Society, Mitchell County Department of Education, Mitchell County Public Library, and County and Town Government representatives (including EMS personnel and department heads) to determine the type of computers we intend to purchase. Several technology changes and educational needs have changed since our initial proposal; therefore, rather than simply follow those guidelines, we have refocused in order to take advantage of the best purchases. This will include a collaborative with the AMY Regional Library System to install thin client technologies linked into the entire system which will increase sustainability and expand our service to 2 other counties. We have leveraged our project in a proposal to appoint a Digital Literacy Librarian which will increase our match for BTOP. We also are linking our project with a Mitchell High School Microsoft Academy initiative that will reach many who are not associated with the Community College or High School. We have established a partnership with the Center for Rural Health Innovation, leasing a space in the Courthouse, and working with them to establish a telemedicine project that will serve all of the schools in 2 counties. A second space has been leased to Communities in Schools with whom we will work to establish after school digital literacy programs.

**2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	30	
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

**3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

The only challenge has been to determine the most appropriate computing technologies to accomplish our digital literacy, economic development, and human service goals. I have been most impressed with the responses and support from the BTOP staff. I have never been given "the run around," provided less than a complete answer, or encountered a person without a caring and helpful attitude.

**4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).**

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	0	None purchased. Waiting to determine the appropriate technologies.
4.b.	Average users per week (NOT cumulative)	160	Using existing workstations as a part of the public library based collaborative.

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.c.	Number of PCCs with upgraded broadband connectivity	1	The PCC has full broadband capacity
4.d.	Number of PCCs with new broadband wireless connectivity	1	The PCC has full broadband capacity
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	0	The hours have not changed, but the additional location and technologies have increased users.

**5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.**

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Mayland GED	3	80	240
Digital Literacy	2	10	20

Add Training Program

Remove Training Program

**Project Indicators (Next Quarter)**

**1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).**  
 We plan to install all of the workstations and deploy the mobile units during the next quarter. We also will begin digital literacy sessions for the general public, students after school, government workers, and a special program for the Historical Society.

**2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	30	No variance. While we have been slow in some areas, we have accomplished at least 30% of our proposed project.
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

**3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

We anticipate no other challenges or issues that will prevent our fully meeting the goal of having all of our technologies in place and expand our digital literacy efforts.

**Public Computer Center Budget Execution Details**

**Activity Based Expenditures (Public Computer Centers)**

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$33,000	\$33,000	\$0	\$17,404	\$17,403	\$0	\$20,404	\$20,404	\$0
b. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
c. Travel	\$0	\$0	\$0	\$942	\$942	\$0	\$942	\$942	\$0
d. Equipment	\$167,681	\$0	\$167,681	\$138,639	\$0	\$138,639	\$179,417	\$11,736	\$167,681
e. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
f. Contractual	\$56,046	\$0	\$56,046	\$57,321	\$1,275	\$56,046	\$56,046	\$1,275	\$56,046
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$42,528	\$27,060	\$15,468	\$16,868	\$1,600	\$15,468	\$17,668	\$2,200	\$15,468
i. Total Direct Charges (sum of a through h)	\$299,255	\$60,060	\$239,195	\$231,174	\$21,220	\$210,153	\$274,477	\$36,557	\$239,195
j. Indirect Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
k. TOTALS (sum of i and j)	\$299,255	\$60,060	\$239,195	\$231,174	\$21,220	\$210,153	\$274,477	\$36,557	\$239,195

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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