



**Project Indicators (This Quarter)**

**1. Please describe significant project accomplishments completed during this quarter (600 words or less).**

Significant project accomplishments completed during this quarter include: Sub-recipient Agreements were drawn up by the City Attorney's Office, they were subsequently distributed to all Sub-recipients for review and are expected to be signed and returned in the first part of January, 2011; the vendor contract was approved by the Housing Authority of the City of Milwaukee (HACM) Board; the project kick-off meeting of the CMC consortium was held on October 18th, 2010; the CIO attended the BTOP Round Two Recipient Workshop on November 9th-10th in Washington, DC.; the BIG Coordinator was hired and began employment on December 13th, 2010; the Library Technology Specialist position application was created and is in the process of being finalized; the CMC Baseline Report was completed and submitted; URL's were registered for the CMC Project and named www.connectingmilwaukee.com and www.connectingmilwaukee.org; the PCC at the United Community Center (UCC) is dependant on the construction of a new building named Olga Village. In this quarter, the ground breaking at Olga Village occurred, construction began and underground networking was laid lending progress toward the beginning of the PCC project at the United Community Center; the construction and underground networking at Olga Village is being funded by an alternative source, BTOP federal funds are not being used for this work nor is it being considered as a match.

**2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	0	Please see explanation in number 3 below
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

**3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

One challenge faced in the last quarter was a longer-than-anticipated effort to assemble the Sub-recipient Agreements. This delayed the distribution of the agreements to the Sub-recipients for their review and signature. Therefore, the Sub-recipients were not able to begin their portion of the project. As of January 5th, 2011 the Sub-recipients have the Agreements in hand and are reviewing and signing them to be returned in the first part of the month.

**4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).**

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	0	N/A
4.b.	Average users per week (NOT cumulative)	0	N/A
4.c.	Number of PCCs with upgraded broadband connectivity	0	N/A
4.d.	Number of PCCs with new broadband wireless connectivity	0	N/A

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	0	N/A

**5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.**

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
N/A	0	0	0

Add Training Program

Remove Training Program

**Project Indicators (Next Quarter)**

**1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).**  
 Significant project accomplishments planned for next quarter include: the purchase of computers and furniture for the Milwaukee Public Library and Housing Authority sites; the recruitment of Library Technology Specialists and Neighborhood Network Aides by the Milwaukee Public Library and Housing Authority and a pool of applicants will be established; the completion of the Milwaukee Public Library's (MPL) RFP for wireless upgrade; the purchase of laptops by MPL; establish a web presence and develop content for the BIG website; develop an online application for PCC site training registration and make available on the BIG site for resident use; hold a meeting of the CMC team to discuss program progress, issues and successes; explore opportunities for collaboration with the Menominee Nation Tribal College to offer PCC site training for tribal members living in the Milwaukee area (this potential for collaboration emerged through a discussion at the BTOP Round Two Recipient Workshop that was held in Washington D.C. in November).

**2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	22	N/A
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

**3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

We do not anticipate furniture and equipment purchases to be made by the UCC next quarter due to scheduling changes in the construction of the building. The target date to finish construction has been moved from June 15th, 2011 to July 15th, 2011. As the Sub-recipient Agreements will be in place this Quarter we are looking forward to kicking off the project and do not foresee any challenges with the other sites at this time.

**Public Computer Center Budget Execution Details**

**Activity Based Expenditures (Public Computer Centers)**

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$1,050,975	\$144,945	\$906,030	\$3,964	\$2,083	\$1,881	\$63,554	\$26,354	\$37,200
b. Fringe Benefits	\$818,853	\$283,484	\$535,369	\$1,897	\$997	\$900	\$64,074	\$51,422	\$12,652
c. Travel	\$0	\$0	\$0	\$635	\$0	\$635	\$0	\$0	\$0
d. Equipment	\$943,285	\$135,576	\$807,709	\$0	\$0	\$0	\$515,902	\$45,192	\$470,710
e. Supplies	\$49,500	\$49,500	\$0	\$0	\$0	\$0	\$9,000	\$9,000	\$0
f. Contractual	\$237,209	\$92,205	\$145,004	\$0	\$0	\$0	\$88,997	\$67,871	\$21,126
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$191,604	\$178,200	\$13,404	\$0	\$0	\$0	\$32,400	\$32,400	\$0
i. Total Direct Charges (sum of a through h)	\$3,291,426	\$883,910	\$2,407,516	\$6,496	\$3,080	\$3,416	\$773,927	\$232,239	\$541,688
j. Indirect Charges	\$235,076	\$162,850	\$72,226	\$0	\$0	\$0	\$0	\$0	\$0
k. TOTALS (sum of i and j)	\$3,526,502	\$1,046,760	\$2,479,742	\$6,496	\$3,080	\$3,416	\$773,927	\$232,239	\$541,688

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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