

QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION

General Information		
1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number 11-43-B10536	3. DUNS Number 022555952
4. Recipient Organization District Of Columbia Government 441 4th Street NW, Suite 707 N, Washington, DC 20001-2714		
5. Current Reporting Period End Date (MM/DD/YYYY) 12-31-2010	6. Is this the last Report of the Award Period? <input type="radio"/> Yes <input checked="" type="radio"/> No	
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
7a. Typed or Printed Name and Title of Certifying Official Joseph Carella BTOP Program Consultant	7c. Telephone (area code, number and extension) 2027153743	
	7d. Email Address joe.carella@dc.gov	
7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 02-23-2011	

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

Community College of District of Columbia (CCDC):

- a. Trained 331 participants in District's Wards 5 and 8; 132 adopted broadband upon completion of program.
- b. Prepared for start of program focused at recipients currently receiving aid from Temporary Assistance to Needy Families (TANF) and Food Stamps programs. Qualified individuals will begin program using discounted broadband and free laptop computers, with instruction to encourage adoption. Qualified TANF and Food Stamp recipients will begin training programs in the coming quarter. General outreach for vocational programs happened through community-based organizations, and at the CCDC sites. CCDC completed 331 surveys of possible training recipients.

District of Columbia Public Library (DCPL) has trained 61 people on the basics of PC use. Many students had very limited exposure to computers, and they come from the poorest sections of DC. Students have become familiar with the equipment, and have learned how to use the mouse, keyboard and developed other basic computer literacy skills. DCPL has distributed flyers advertising training through library branches, non-profit organizations, churches, and grass-roots organizations. Students who have completed training programs have received certificates, which will be redeemable in the coming quarter.

Washington, DC Economic Partnership (WDCEP) is working to secure locations and a final calendar for the Training Program. WDCEP is developing the training curriculum, which will address training on the lowest technology levels and will seek ties to job creation and economic opportunities.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	14	Project spending at 14% of planned project through the quarter. Project is spending ahead of baseline, due to advance expenditure to CCDC sub-recipient; funds will be used for quarter ending Dec 2010, and to spend earlier in quarter ending Mar 2011. No project variance anticipated.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Awareness Campaigns	-	Progress reported in Question 4 below
2.d.	Outreach Activities	-	Progress reported in Question 4 below
2.e.	Training Programs	-	Progress reported in Question 4 below
2.f.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

No issues are reported that might impair progress.

4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short description of the activity (600 words or less). Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please ensure that the numbers of new household subscribers and business or community anchor institution (CAI) subscribers reflected in the "Total" row represent the unduplicated number of new subscribers that can be attributed to your SBA project as a whole.

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
Broadband Orientation and Occupational Training	Wards 5,7, and 8 CCDC campuses	A three-week orientation followed by an occupational training course consistent with the participants' interests and abilities. Training areas included Health Occupations, Technology, and Office skills.	331	331	132	0
WDCEP Training Programs	TBD	WDCEP is working on developing the curriculum for the Training Programs and is finalizing the schedule of classes	500	0	0	0
DCPL Training	Various libraries	PC Basics Training: Students have become familiar with the equipment, and have learned how to use the mouse and keyboard, and developed other basic computer literacy skills.	90	61	0	0
Total:			921	392	132	0

4b. Please describe your method for determining the number of households, businesses, and/or (CAIs) subscribing to broadband as a result of your SBA programs (600 words or less).

Community College of District of Columbia (CCDC) will survey pre- and post-enrollment to assess students' access to high speed Internet. In addition, those participants who receive a computer and six months broadband must report quarterly on their broadband subscription and usage status. Finally, to help fill broadband gaps, CCDC has established relationships with two providers, Clear and Comcast.

District of Columbia Public Library (DCPL) will track the number of students receiving modems and broadband and, in conjunction with Cricket, will report on those who subscribe after the free one-year broadband subscription. DCPL also completed pre- and post-surveys of recipients of training programs, asking questions regarding how computers are used; whether they have computers at home; whether they have broadband access; and hours of use. DCPL also solicited typical uses of broadband (e.g. - bill paying, e-mail, job seeking, assessments of college readiness, health, etc.

Washington, DC Economic Partnership (WDCEP) will ask each training program participant to complete a survey; participants will be asked to mark if they are households or businesses and to state if they plan to subscribe to broadband as a result of the program.

4c. Please provide a narrative explanation if the total number of new subscribers is different from the targets provided in your baseline plan (600 words or less).

For Community College of District of Columbia (CCDC), the baseline numbers of 2760 sustained broadband adopters by program completion remains on target. WDCEP and DCPL are on target with their second quarter baselines.

4d. Please provide the number of households and the number of businesses and CAIs receiving discounted broadband service as result of BTOP funds.

Households: 0	Businesses and CAIs : 0
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Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

Community College of District of Columbia (CCDC) will begin the Temporary Assistance to Needy Families (TANF) public assistance training for 150 families in the quarter. All will receive instruction, a free computer after three weeks of orientation and discounted broadband service. In addition, CCDC will serve approximately 500 non-subsidized participants, who will receive program orientation and training. CCDC will continue outreach through community-based organizations. CCDC has hired a person dedicated to broadband and training outreach, who is expected to start in the coming quarter.

Washington, DC Economic Partnership (WDCEP) plans to continue work on the Training Programs; this will include holding the initial training program, and gathering and analyzing information and feedback from participants. Also, WDCEP will begin work on Outreach Activities, including work on the Business Plan Competition and the Small Business Awards. Outreach Activities will honor and distinguish small businesses in the District that are successfully implementing broadband services, and that will serve as an example of sustainable and successful practices.

District of Columbia Public Library (DCPL) will have its programs running at full speed during the next quarter, with up to twelve classes held at four different locations. DCPL will also begin distribution of free modems and PCs. DCPL will also continue its outreach programs, through local media such as radio stations, and press releases and information will be sent to major newspapers (e.g. - Washington Post) and local newspapers.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the next reporting

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quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	26	Consistent with baseline plan.
2.b.	Equipment Purchases	-	Milestone Data Not Required
2.c.	Awareness Campaigns	-	Milestone Data Not Required
2.d.	Outreach Activities	-	Milestone Data Not Required
2.e.	Training Programs	-	Milestone Data Not Required
2.f.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

No significant issues expected. DCPL is considering changing the venue for Spanish-language classes to a different location, to serve a greater number of Spanish-language participants.

Sustainable Broadband Adoption Budget Execution Details

Activity Based Expenditures (Sustainable Broadband Adoption)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$90,000	\$90,000	\$0
b. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$16,000	\$16,000	\$0
c. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
d. Equipment	\$521,934	\$240,000	\$281,934	\$0	\$0	\$0	\$180,000	\$0	\$180,000
e. Supplies	\$43,684	\$0	\$43,684	\$0	\$0	\$0	\$20,000	\$0	\$20,000
f. Contractual	\$963,473	\$140,000	\$823,473	\$0	\$0	\$0	\$55,000	\$0	\$55,000
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$4,252,686	\$1,205,000	\$3,047,686	\$824,807	\$178,589	\$646,218	\$1,157,511	\$274,000	\$883,511
i. Total Direct Charges (sum of a through h)	\$5,781,777	\$1,585,000	\$4,196,777	\$824,807	\$178,589	\$646,218	\$1,518,511	\$380,000	\$1,138,511
j. Indirect Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
k. TOTALS (sum of i and j)	\$5,781,777	\$1,585,000	\$4,196,777	\$824,807	\$178,589	\$646,218	\$1,518,511	\$380,000	\$1,138,511

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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