## **Special Award Conditions**

Award Number: NT10BIX5570090

**Amendment Number:** 2

## 1) Financial Management Procedures and Implementation of Separate BTOP Accounting

DCN lacks written financial management procedures to document informal processes, the checks and balances that are integrated into the approval processes. In addition, DCN does not account for Federal funds, program income and match separately. To ensure compliance with award regulations, DCN needs to document its financial management procedures and account for BTOP fund separately. To satisfy this CAP, please submit to your Program Officer, by July 27, 2012: evidence that written financial management procedures (including fraud prevention) have been developed and have been included in the grants file; a timeline for the implementation of separately identifiable BTOP accounts. Failure to comply with these requirements may result in additional actions including suspension or termination of this award.

**Due Date: 07/27/2012**