



FIRST PERFORMANCE PROGRESS REPORT 2010

<p>1. Recipient Organization (<i>Name and complete address including zip code</i>) City of Tallahassee 300 South Adams Street Tallahassee, FL 32301</p>	<p>2. Award Identification Number 12-43-B10543</p>
<p>3. Performance Narrative (Q1) <i>Please describe your project activities and progress for the first quarter of your award period. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i></p> <p>This quarter involved meeting with the stakeholders and potential partners to review the grant document and to reconcile the budget and individual program assignments. The partners involved in the writing of the grant proposal discussed the logistics and equipment needs. The refurbishment of computer equipment which is to be provided to the program recipients was discussed. The issue of the location where the refurbishment is to be done and the accessibility to students and personnel performing the refurbishment was reviewed and was further clarified at an individual meeting with the potential provider of that service. The Florida State University students will be involved in that refurbishing process and a meeting with the dean of that program was held to determine how that can be done within the parameters of their coursework. A review of the personnel required for the grant implementation and the potential partners will meet to discuss job descriptions. We discussed the submission of work scopes to be included in the agenda items to be approved by the City Commission to enter into contracts with the grant partners. A site visit was conducted where the training will be held and the staff that will assist in providing training on computer usage. A timeline was discussed regarding program startup. It will take about thirty days to get contracts in place, personnel hired and classes set up. No federal expenditures have been incurred for this quarter. Challenges during this quarter include the loss of two city staff personnel that were directly involved with successfully acquiring this grant.</p>	
<p>4. Performance Projections (Q2) <i>Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i></p> <p>The focus during the next Q1 will be on getting contracts in place for the two not for profits. One of these groups will begin to identify students in the schools that will benefit from the learning without walls program which provides e-learning and educational and career development training. The other partner will begin teaching middle school students how to refurbish computers as well as provide refurbished computers to needy families along with internet access. We do not anticipate incurring any federal expenditures during this quarter. Challenges in this quarter include getting the City Commission to approve and authorize the City Manager to enter into contractual arrangements by December 30th.</p>	
<p>5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.</p>	
<p>5a. Typed or Printed Name and Title of Authorized Certifying Official Robert S. Bechtol, Senior Management Analyst</p>	<p>5c. Telephone (<i>area code, number and extension</i>) 850-891-8053</p> <p>5d. Email Address Robert.Bechtoltal.gov.com</p>
<p>5b. Signature of Authorized Certifying Official Robert Bechtol</p>	<p>5e. Date Report Submitted (<i>Month, Day, Year</i>) 10/29/2010</p>

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burden, to Anthony G. Wilhelm, Director, Broadband Technology Opportunities Program, Office of Telecommunications and Information Applications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 4887, Washington, D.C. 20230.