



FIRST PERFORMANCE PROGRESS REPORT First Quarter 2010

1. Recipient Organization (Name and complete address including zip code) Axiom Technologies, LLC	2. Award Identification Number 23-43-B10581
<p>3. Performance Narrative (Q1) <i>Please describe your project activities and progress for the first quarter of 2010. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i></p> <p>Axiom Technologies was informed on 9/13/10 of the BTOP award. The team determined that the official start date would be 10/1/10, however, work has been done in this quarter in preparation of the implementation of the project. Axiom informed its collaborators, Central Maine Medical Center College of Nursing & Health Professions (CoNHP), Down East Community Hospital (DECH), University of Maine at Machias (UMM), Downeast Institute for Applied Marine Research & Education (DEI) and Sunrise County Blueberry Cooperative (SCBC). Axiom also conducted a full staff meeting to brief the team on the grant award and to strategize the implementation of the project and how it will affect our existing operations.</p> <p>We held a Press Conference on 9/16/10 at University of Maine in Machias and invited the community and the press to the event. Also attending the event were staffers from Senator Snowe and Senator Collins office. Email was sent to over 3000 recipients in Washington County and around the State of Maine to announce the grant award. Local, Regional and State newspapers announced the award through their media, online and newspapers.</p> <p>Axiom, CoNHP and DECH staff met to discuss and review the grant. Axiom met with UMM, DEI & SCBC to discuss and review the grant. Axiom met with several state agencies and officials including the ConnectME Authority, Dept. of Economic & Community Development, State Planning Office, as well as Washington County's political delegation. Axiom also met with Sunrise County Economic Council, our local economic agency and Eastern Maine Development Corp., our regional economic agency. Axiom met with the James Sewall Company, the contractor for the ConnectME BTOP State Mapping and Planning grant projects and agreed to work collaboratively on our respective grant projects. Axiom also met with the Maine Fiber Company (BTOP Three Ring Binder Project) and also agreed to work collaboratively on our respective projects. Axiom presented to the State of Maine's Broadband Strategy Council and to thank the council and the government officials for their endorsement and support of the project.</p> <p>Axiom and the collaborative team began the process of creating a public announcement to recruit nursing students for a January start date and to recruit faculty for the Nursing Course, to create the public announcement to recruit 10 farmers and 10 fishers for the Fishing & Farming education component of the grant. Vendors were notified of the award and asked to submit updated equipment quotes.</p> <p>Axiom began the process of logins and passwords for the ASAP.gov, FederalReporting.gov and PAM online systems for reporting and financial management. Axiom set up an interest bearing checking account and a BTOP checking account to manage the grant funds. Axiom consulted with its accountants and bank officials to ensure that proper financial reporting procedures were in place.</p> <p>Axiom began the process of planning to hire additional staff as a result of the BTOP grant. Ads were placed in local newspapers and through the Career Center, as well as posted through Axiom's email address lists.</p>	
<p>4. Performance Projections (Q2) <i>Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i></p>	

During the next three months, the BTOP Team, which include Axiom, CoNHP, DECH, UMM, DEI & SCBC will have the following in place:

Videoconferencing equipment will be ordered and installed at CoNHP and DECH. Equipment for the nursing course will be ordered and installed.

Eight nursing students will be chosen for the January nursing program. Students will have applied, been accepted and have met the prerequisites. The faculty nursing instructor position will be hired after advertising through newspaper and email ads, applications and interviews.

Ten farmers and ten fishers will be chosen for the program. The ten fishers and ten farmers will be notified of the program through newspaper, radio and television, and emails ads. Applications will be completed and interviews scheduled. The application for the farming and fishing program will have been created by Axiom, UMM, DEI & SCBC. The review team for interviewing the prospective candidates will be determined and will include members of the BTOP team, a local political representative, local and regional economic development representatives, and representatives from the respective industry.

The laptop computers for the farmers and fishers will be purchased and programs loaded and tested.

Broadband connectivity and equipment for the hospital, the farmers and fishers will be purchased and installed.


Individual Learning Plans and course curriculum will be created for the farmers, fishers, their crew and their families. Basic computer course classes and individual instruction is scheduled to start in January. Online course material will be purchased and tested. Planning meetings will be held between Axiom educators and UMM staff to coordinate additional course opportunities for farmers and fishers students, their families and crew. UMM and Axiom will determine a protocol and schedule for the UMM students who will be assisting in training. Meetings will be held with Washington County Community College and the Adult Ed Programs to coordinate additional course opportunities for farmers, fishers, families and crew.

Meetings will be held with Axiom and the local newspapers to establish a monthly column during the two year project. Meetings will be held with Washington County's five Chamber of Commerce Directors to enlist their assistance on the Public Awareness Campaign. A website will be created for the project and available to the public. Meetings with the James Sewall Company's staff to discuss collaboration and sharing of information will be scheduled.

An online project management program will be determined. This is to coordinate the activities of all team members in a central place. Email list serves will be created for team members. The Project Director and the grant consultant will attend the BTOP reporting training in November in Washington D.C. The Baseline Project Plan will be completed by 11/14/10. Contracts/Agreements will be signed by all collaborators and vendors. A protocol to establish draw-downs will be established, as well as reporting requirements from collaborators.

Anticipated expenditures will be CoNHP Videoconferencing and Training equipment, broadband end-user equipment, Remote Server, Laptops, grant consultant fees, travel, payroll and fringe and contractor (consultant) fees. Total estimated draw-down is \$516,000.00

5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

5a. Typed or Printed Name and Title of Authorized Certifying Official	5c. Telephone (area code, number and extension) 207-255-0679
Susan M. Corbett, CEO	5d. Email Address susan.corbett@axiom-tech.net
5b. Signature of Authorized Certifying Official 	5e. Date Report Submitted (Month, Day, Year) 10/29/10

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