



FIRST PERFORMANCE PROGRESS REPORT First Quarter 2010

1. Recipient Organization (<i>Name and complete address including zip code</i>) University of Massachusetts Lowell 1 University Avenue Lowell MA 01854	2. Award identification Number 25-43-B10010
<p>3. Performance Narrative (Q1) <i>Please describe your project activities and progress for the first quarter of 2010. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i></p> <p>During Q1,</p> <ul style="list-style-type: none">• Held an initial meeting of the Community Advisory Board (CAB). The CAB consists of all community partners. Specifics of the project were discussed and the community partners reaffirmed their commitment to the project.• Equipment Purchases: specifications were developed for each partner's computer facilities, and finalized for three community partners. Internal and external security procedures were developed, and computers were built out by our small business partner (to be delivered in Q2). For two community partners, computer specifications are currently being finalized, so that the new computers complement already-existing equipment.• Training programs: Five student interns were hired, trained and obtained Institutional Review Board certification. Interns began conducting baseline surveys of seniors, in English, Spanish and Khmer. Interns also began development of a UML/BTOP homepage and website. These student interns will work as trainers during Q2.• Surveys: As referenced above, 100 baseline surveys of seniors were conducted during Q1.• Homepage: Preliminary design has been developed for the project's homepage. This work will continue in Q2. Each public computer will open to an easy- to- navigate BTOP homepage, which will direct users to useful websites with relevant information on health, education, employment and training, etc.• Awareness campaign: BTOP project was publicized with articles in the <i>Boston Globe</i>, <i>Network World</i>, <i>Lowell Sun</i>, <i>Boston Business Journal</i> and UMassLowell's website.• Outreach activities: Outreach activities during Q1 were with our community partners. Broader outreach is scheduled for Q2.• \$0 of federal funds were expended in Q1.	
<p>4. Performance Projections (Q2) <i>Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i></p> <p>During Q2, we will complete baseline surveys and begin training of youth and seniors in workshops. We will conduct 15 youth workshops, each with fifteen students; six senior workshops will be held, each with five participants. We will also conduct an awareness campaign using local public access television and local radio stations. Lowell Telecommunications (local public access entity) will develop a 60-second public service announcement with one of our community partners. Outreach to at least ten local libraries and senior centers will take place to inform them of this project and to schedule on-site workshops. We will contact the two local broadband providers and begin working with them for data collection and to promote awareness. Outreach and awareness activities during Q2 are expected to reach approximately 44, 250 Merrimack</p>	

Valley residents.

We will continue to develop our website by contacting health providers, including Lowell General Hospital, Saints Memorial Hospital, and Lowell Community Health Center, for health-related content information for the website. The Career Center of Lowell will be contacted for employment-related materials.

Our five community partners' computer centers will be in operation by the end of Q2. This totals 41 computers at nine distinct sites with the partners: the Lowell Boys and Girls Club, Elder Services Merrimack Valley, Lowell Housing Authority, Community Teamwork Inc and United Teen Equality Center.

We project that approximately \$150,000 of federal funds will be expended during Q2.

5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

5a. Typed or Printed Name and Title of Authorized Certifying Official Linda Concino, Office of Research Administration, University of Massachusetts Lowell	5c. Telephone (<i>area code, number and extension</i>) 978 934 4000 5d. Email Address Linda_Concino@uml.edu
5b. Signature of Authorized Certifying Official	5e. Date Report Submitted (<i>Month, Day, Year</i>) <i>April 30, 2010</i>

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