



FIRST PERFORMANCE PROGRESS REPORT First Quarter 2010

1. Recipient Organization (<i>Name and complete address including zip code</i>) Michigan State University	2. Award Identification Number 26-42-B10007
3. Performance Narrative (Q1) <i>Please describe your project activities and progress for the first quarter of 2010. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i> <p>For the first quarter, we have focused on revising and updating our project plans. This has included surveying our partner libraries and other institutions, updating our baseline technical specifications based on evolution in technologies and declining costs, identifying, recruiting, and training students to participate in our internship and workforce development program, and other general preliminary administrative activities. Although our award date was later than initially anticipated, hence pushing back our project start date, our progress is within our adjusted projections and we are currently working to accelerate our implementation.</p> <p>In the first quarter, we did not make any expenditure of federal funds related to this project, though we did incur costs related to the preliminary project planning. All such costs were covered through Michigan State University's cost share for the program. \$0 of federal funds were expended in this quarter.</p>	
4. Performance Projections (Q2) <i>Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i> <p>We expect to accelerate our project implementation versus our original proposal. Now that our project planning is complete, and pending the approval and feedback on our baseline project plan from the NTIA, we expect to began large-scale purchasing late May and early June. Although our original project proposal identified an 18 month timeline, we are compressing our schedule to complete the implementation by December 2010. For the next quarter, we will be specifically focusing on regions covered by the Superiorland Library Cooperative in the Upper Peninsula and The Library Network in Southeast Michigan. These locations were chosen for their overall readiness to quickly implement the upgraded computer centers. By focusing on this low hanging fruit, we expect to expend one third of our federal equipment funds by the end of the second quarter. However, since most of this work will occur during the second half of the quarter, any delays in this work may push that implementation into the beginning of the third quarter. Once the new equipment is installed, we will work with our library partners to ramp up their marketing efforts and to provide additional training classes in these new computer centers. In Q2 2010, we project to spend \$230,000 of federal funds.</p>	
5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.	
5a. Typed or Printed Name and Title of Authorized Certifying Official Evonne Pedawl Senior Contract and Grant Administrator Contract and Grant Administration	5c. Telephone (<i>area code, number and extension</i>) 5d. Email Address
5b. Signature of Authorized Certifying Official 	5e. Date Report Submitted (<i>Month, Day, Year</i>) 17 May 2010

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