



FIRST PERFORMANCE PROGRESS REPORT First Quarter 2010

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| <p>1. Recipient Organization (<i>Name and complete address including zip code</i>) Housing Authority of the County of San Bernardino 715 E Brier Drive San Bernardino, CA 92408</p> | <p>2. Award Identification Number 06-42-B10015</p> |
| <p>3. Performance Narrative (Q1) <i>Please describe your project activities and progress for the first quarter of 2010. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i></p> <p>This is the first quarterly report. No <u>federal expenditures</u> were made during this initial quarter. The grantee has initiated or completed several <u>activities</u> during this reporting period. Specifically, the project team, including the grantee's management and staff plus all contractors, have met to review responsibilities, the project goal, objectives, and targets, and to establish data collection procedures. Contracts are in place for all vendors. In addition, computers have been ordered, position announcements for all grant-related jobs have been developed and released, and interviews are underway. The grantee's accounting staff have also set up the appropriate accounting structure. These <u>activities correlate to Milestone #1</u>, "Overall Project," at 2% completion for this reporting period. There have been no <u>delays or challenges</u> to date, and the grantee anticipates timely progress going forward.</p> | |
| <p>4. Performance Projections (Q2) <i>Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i></p> <p>In Project Quarter 2, the grantee anticipates <u>federal expenditures</u> of approximately \$130,000, "going live" at all five improved Public Computer Centers (<u>Milestone #4</u>) with expanded hours of operation, new staff and 25 new workstations (<u>Milestone #5</u>), and associated outreach to the community (<u>Milestone #7</u>). Two training programs—one for job preparation delivered by Work Information Network and one for computer literacy delivered by new in-house staff—will also be initiated in this reporting period (<u>Milestone #8</u>). Cumulatively, these activities will bring the project to a level of approximately 8% completion (<u>Milestone #1</u>).</p> | |
| <p>5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.</p> | |
| <p>5a. Typed or Printed Name and Title of Authorized Certifying Official Marcia Waggoner, Deputy Executive Director</p> | <p>5c. Telephone (<i>area code, number and extension</i>) 909-890-0644, ext. 2380</p> <p>5d. Email Address mwaggoner@hacsb.com</p> |
| <p>5b. Signature of Authorized Certifying Official </p> | <p>5e. Date Report Submitted (<i>Month, Day, Year</i>) April 29, 2010</p> |

According to the Paperwork Reduction Act, as amended, no person is required to respond to, nor shall any person be subject to penalty for failure to comply with, a collection of information subject to the requirements of the PRA, unless that collection of information displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 1 hour and 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Anthony G. Wilhelm, Director, Broadband Technology Opportunities Program, Office of Telecommunications and Information Applications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 4887, Washington, D.C. 20230.