## U.S. Department of Commerce Broadband Technology Opportunities Program <br> Authentication and Certifications

1. I certify that I am the duly Authorized Organization Representative (AOR) of the applicant organization, and that I have been authorized to submit the attached application on its behalf.
2. I certify that I have examined this application, that all of the information and responses in this application, including certifications, and forms submitted, all of which are part of this grant application, are material representations of fact and true and correct to the best of my knowledge, that the entity(ies) that is requesting grant funding pursuant to this application and any subgrantees and subcontractors will comply with the terms, conditions, purposes, and federal requirements of the grant program; that no kickbacks were paid to anyone; and that a false, fictitious, or fraudulent statements or claims on this application are grounds for denial or termination of a grant award, and/or possible punishment by a fine or imprisonment as provided in 18 U.S.C. $\S 1001$ and civil violations of the False Claims Act.
3. I certify that the entity(ies) I represent have and will comply with all applicable federal, state, and local laws, rules, regulations, ordinances, codes, orders and programmatic rules and requirements relating to the project. I acknowledge that failure to do so may result in rejection or deobligation of the grant or loan award. I acknowledge that failure to comply with all federal and program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.
4. I certify that the entity(ies) I represent has and will comply with all applicable administrative and federal statutory, regulatory, and policy requirements set forth in the Department of Commerce PreAward Notification Requirements for Grants and Cooperative Agreements ("DOC Pre-Award Notification"), published in the Federal Register on February 11, 2008 (73 FR 7696), as amended; DOC Financial Assistance Standard Terms and Conditions (Mar. 8, 2009); the Department of Commerce American Recovery and Reinvestment Act Award Terms (Apr. 9, 2009); and any Special Award Terms and Conditions that are included by the Grants Officer in the award.
5. I certify that any funds awarded to the entity(ies) I represent as a result of this application will not result in any unjust enrichment of such entity(ies) or duplicate any funds such entity(ies) receive under federal universal service support programs administered by the Universal Service Administrative Corporation (USAC).
6. I certify that the entity(ies) I represent has secured access to pay the $20 \%$ of total project cost or has petitioned the Assistant Secretary of NTIA for a waiver of the matching requirement.


Date

Phylus R. West
Finance Manager

BUDGET INFORMATION - Construction Programs
NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.

| COST CLASSIFICATION |  | al Cost | b. Costs Not Allowable for Participation |  |  | c. Total Allowable Costs (Columns a-b) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1. Administrative and legal expenses | \$ | 612,580.00 |  | \$ | . 00 | \$ | 612,580.00 |
| 2. Land, structures, rights-of-way, appraisals, etc. | \$ | . 00 |  | \$ | . 00 | \$ | 0.00 |
| 3. Relocation expenses and payments | \$ | . 00 |  | \$ | . 00 | \$ | 0.00 |
| 4. Architectural and engineering fees | \$ | 1,183,084.00 |  | \$ | . 00 | \$ | 1,183,084.00 |
| 5. Other architectural and engineering fees | \$ | . 00 |  | \$ | . 00 | \$ | 0.00 |
| 6. Project inspection fees | \$ | . 00 |  | \$ | . 00 | \$ | 0.00 |
| 7. Site work | \$ | . 00 |  | \$ | . 00 | \$ | 0.00 |
| 8. Demolition and removal | \$ | . 00 |  | \$ | . 00 | \$ | 0.00 |
| 9. Construction | \$ | 7,033,166.00 |  | \$ | . 00 | \$ | 7,033,166.00 |
| 10. Equipment | \$ | 2,320,000.00 |  | \$ | . 00 | \$ | 2,320,000.00 |
| 11. Miscellaneous | \$ | . 00 |  | \$ | . 00 | \$ | 0.00 |
| 12. SUBTOTAL (sum of lines 1-11) | \$ | 11,148,830.00 |  | \$ | 0.00 | \$ | 11,148,830.00 |
| 13. Contingencies | \$ | . 00 |  | \$ | . 00 | \$ | 0.00 |
| 14. SUBTOTAL | \$ | 11,148,830.00 |  | \$ | 0.00 | \$ | 11,148,830.00 |
| 15. Project (program) income | \$ | . 00 |  | \$ | . 00 | \$ | 0.00 |
| 16. TOTAL PROJECT COSTS (subtract \#15 from \#14) | \$ | 11,148,830.00 |  | \$ | 0.00 | \$ | 11,148,830.00 |
| FEDERAL FUNDING |  |  |  |  |  |  |  |
| Enter the resulting Federal share. | Enter eligible costs from line 16c Multiply X [ 70.00 \% |  |  |  |  | 7,804,181.00 |  |

Public reporting burden for this collection of information is estimated to average 180 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0041), Washington, DC 20503.

## PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

This sheet is to be used for the following types of applications: (1) "New" (means a new [previously unfunded] assistance award); (2) "Continuation" (means funding in a succeeding budget period which stemmed from a prior agreement to fund); and (3) "Revised" (means any changes in the Federal Government's financial obligations or contingent liability from an existing obligation). If there is no change in the award amount, there is no need to complete this form. Certain Federal agencies may require only an explanatory letter to effect minor (no cost) changes. If you have questions, please contact the Federal agency.

Column a. - If this is an application for a "New" project, enter the total estimated cost of each of the items listed on lines 1 through 16 (as applicable) under "COST CLASSIFICATION."

If this application entails a change to an existing award, enter the eligible amounts approved under the previous award for the items under "COST CLASSIFICATION."

Column b. - If this is an application for a "New" project, enter that portion of the cost of each item in Column a. which is not allowable for Federal assistance. Contact the Federal agency for assistance in determining the allowability of specific costs.

If this application entails a change to an existing award, enter the adjustment $[+$ or $(-)]$ to the previously approved costs (from column a.) reflected in this application.

Column. - This is the net of lines 1 through 16 in columns "a." and "b."

Line 1 - Enter estimated amounts needed to cover administrative expenses. Do not include costs which are related to the normal functions of government. Allowable legal costs are generally only those associated with the purchases of land which is allowable for Federal participation and certain services in support of construction of the project.

Line 2 - Enter estimated site and right(s)-of-way acquisition costs (this includes purchase, lease, and/or easements).

Line 3 - Enter estimated costs related to relocation advisory assistance, replacement housing, relocation payments to displaced persons and businesses, etc.

Line 4 - Enter estimated basic engineering fees related to construction (this includes start-up services and preparation of project performance work plan).

Line 5 - Enter estimated engineering costs, such as surveys, tests, soil borings, etc.

Line 6 - Enter estimated engineering inspection costs.
Line 7 - Enter estimated costs of site preparation and restoration which are not included in the basic construction contract.

Line 9 - Enter estimated cost of the construction contract.
Line 10 - Enter estimated cost of office, shop, laboratory, safety equipment, etc. to be used at the facility, if such costs are not included in the construction contract.

Line 11 - Enter estimated miscellaneous costs.

Line 12 - Total of items 1 through 11.
Line 13 - Enter estimated contingency costs. (Consult the Federal agency for the percentage of the estimated construction cost to use.)

Line 14 - Enter the total of lines 12 and 13.
Line 15 - Enter estimated program income to be earned during the grant period, e.g., salvaged materials, etc.

Line 16 - Subtract line 15 from line 14.
Line 17 - This block is for the computation of the Federal share. Multiply the total allowable project costs from line 16, column "c." by the Federal percentage share (this may be up to 100 percent; consult Federal agency for Federal percentage share) and enter the product on line 17.

## ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

## PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property aquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. $\S \S 4728-4763$ ) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act ( 42 U.S.C. $\S \$ 4801$ et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures
10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972 , as amended (20 U.S.C. $\S \S 1681$ 1683 , and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) $\S \$ 523$ and 527 of the Public Health Service Act of 1912 ( 42 U.S.C. $\$ \$ 290$ dd-3 and 290 ee3 ), as amended, relating to confidentiality of alcohol and drug abuse patient records; ( h ) Title VIll of the Civil Rights Act of 1968 ( 42 U.S.C. $\S \$ 3601$ et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the DavisBacon Act ( 40 U.S.C. $\$ \$ 276$ a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $\$ 10,000$ or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the

National Environmental Policy Act of 1969 (P.L. $91-$ 190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. $\S \S 1451$ et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. $\$ \$ 7401$ et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. $\S \S 1271$ et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. $\$ \S 469 a-1$ et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

## SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

## Phyllis West

TITLE
PHYLLIS WEST
U.S. DEPT. OF COMM.- Econ. and Stat. Admin.- U.S. CENSUS BUREAU

ACTING AS COLLECTING AGENT FOR
OFFICE OF MANAGEMENT AND BUDGET

## AUDITS OF STATES, LOCAL GOVERNMENTS, AND NON-PROFIT ORGANIZATIONS for Fiscal Year Ending Dates in 2008, 2009, or 2010

Complete this form, as required by OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

## PART 1 <br> GENERAL INFORMATION (To be completed by auditee, except for Items 6, 7, and 8)

1. Fiscal period ending date for this submission
$\left.\begin{array}{|ccc|}\hline \text { Month } & \text { Day } & \text { Year } \\ 06 & / & 30\end{array}\right) 2009$
2. Type of Circular A-133 audit ${ }_{1} \mathbf{X}$ Single audit
$2 \square$ Program-specific audit
3. Audit period covered 1 X Annual $3 \square$ Other - $\square$ Months $2 \square$ Biennial
4. Auditee Ident fication Numbers
a. Primary Empoyerianentification Number (EIN)

b. Are multiple EINs cozered in this Aport? $1 \square$ Yes $2 \boldsymbol{X}$ No
c. If Part I, Item 4b = "Kes," lompleteRan I, Item 4c on the continuation sheet op Pzge4.)
5. AUDITEE INFORMATION

## a. Auditee name CLACKAMAS COUNTY, OREGON

b. Auditee address (Number and street) $\frac{2051}{\text { City }}$

c. Auditee contact

Name
MARC GONZALES
Title
FINANCE DIRECTOR
d. Auditee contact telephone
(503) $742-5405$
e. Auditee contact FAX
(503) 742-5401
f. Auditee contact E-mail MARCG@CO.CLACKAMAS.OR.US
g. AUDITEE CERTIFICATION STATEMENT - This is to certify that, to the best of my knowledge and belief, the auditee has: (1) engaged an auditor to perform an audit in accordance with the provisions of OMB Circular A-133 for the period described in Part I, Items 1 and 3; (2) the auditor has completed such audit and presented a signed audit report which states that the audit was conducted in accordance with the provisions of the Circular; and, (3) the information included in Parts I, II, and III of this data collection form is accurate and complete. I declare that the foregoing is true and correct.

Auditee certification
Date

ELECTRONICALLY CERTIFIED
3/31/2010

## Name of certifying official

MARC S. GONZALES
d. Data Universal Numbering System (DUNS) Number

$$
\begin{array}{|l|l|l|l|l|l|l|l|l|}
\hline 0 & 9 \\
\hline
\end{array}-\begin{array}{|l|l|l|l|l|}
\hline 6 & 9 & 9 & 6 & 5 \\
\hline
\end{array}
$$

e. Are multiple DUNS covered in this report? $1 \square$ Yes $2 \mathbf{X}$ No
f. If Part I, Item $4 \mathrm{e}=$ "Yes," complete Part I, Item 4 f on the continuation sheet on Page 4.
6. PRIMARY AUDITOR INFORMATION
(To be completed by auditor)
a. Primary auditor name talbot, Korvola \& warwick, llp
b. Primary auditor address (Number and street) 4800 SW MACADAM AVE SUITE 400
City
PORTLAND

$$
\text { ZIP + } 4 \text { Code }
$$

c. Primacy auditor contact

## <timgthy g.gillette

## Vitle

d. Prinay auerito contact telephone
(503)274 - 28449
e. Primary auditor cortag $\$ Ax

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(503) 274<2853
$$

f. Primary audito coltact E-phail

TGILLETTE@TKW.CDM
g. AUDITOR STATEMENT-Theda fa lements and information included in this form are limited to those prescribed by OMB Circular A-133. The information included in Parts II \&nd III of the form, except for Part III, Items 7, 8, and 9a-91, was tra) isferred from the auditor's report(s) for the period descrbed in Part I, Items 1 and 3, and is not a substitute for such/reports. The ayditor has not performed any auditing procedures since the date of the auditor's report(s). A copy of the reporting package reaylred by OMB Circular A-133, which includes the complete zudilor's report(s), is available in its entirety from the auditee at the address provided in Part I of this form. As required by OMB Cirqular A-133, the information in Parts II and III of this form was entered in this form by the auditor based on information included in the reporting package. The auditor has not performed any additional auditing procedures in connection with the completion of this form.

7a. Add Secondary auditor information? (Optional)
$1 \square$ Yes 2 X No
b. If "Yes," complete Part I, Item 8 on the continuation sheet on page 5.
Auditor certification
Date
ELECTRONICALLY CERTIFIED
3/31/2010

## PART II FINANCIAL STATEMENTS (To be completed by auditor)

1. Type of audit report

Mark either: 1 X Unqualified opinion OR
any combination of: $2 \square$ Qualified opinion $\quad 3 \square$ Adverse opinion $\quad 4 \square$ Disclaimer of opinion
2. Is a "going concern" explanatory paragraph included in the audit report? $\quad{ }_{1} \square$ Yes $2 \boldsymbol{X}$ No
3. Is a significant deficiency disclosed?
$1 \mathbf{X}$ Yes $2 \square$ No - SKIP to Item 5
4. Is any significant deficiency reported as a material weakness?
$1 \mathbf{X}$ Yes $2 \square$ No
5. Is a material noncompliance disclosed?
${ }_{1} \square$ Yes ${ }_{2} \mathbf{X}$ No

## PART III FEDERAL PROGRAMS (To be completed by auditor)

1. Does the auditor's reportinclyde astatennent that the auditee's financial statements include departments, agencies, or other organizational units expending $\$ 500,000$ or mort in Federal awards that have separate A-133 audits which are not included ins quod? JACPA Audit Guide, Chapter 12)
1 $\mathbf{X}$ Yes $2 \square$ No
2. What is the dollar threshold to distinguish prop apo Type $B$ programs? (OMB Circular A-133 §_..520(b))
3. Did the audited qualify as a low-risk auditee? \$ .530
4. Is a significant deficiency disclosed for any major program? (§
5. Is any significant deficiency reported for any major program 2 zs o material weakness? (§ . $510(\mathrm{a})(1)$ )
6. Are any known questioned costs reported? (§
7. Were Prior Audit Findings related to direct funding shown in the Sum Prior Audit Findings? (§ $\qquad$ .315(b))
8. Indicate which Federal agency(ies) have current year audit findings related toefirect funding by prior audit findings shown in the Summary Schedule of Prior Audit Findings related to direct funding. (Mark ( $X$ ) all that Angry or None)

98U.S. Agency for International Development

10 $\qquad$ Agriculture
$23 \square$Appalachian Regional Commission

11Commerce
94 Corporation for National and Community Service

12Defense

84 $\square$ Education
$81 \square$
$\square$ Energy
66Environmental
Protection Agency
${ }^{39} \square$ General Services Administration
$93 \mathbb{\mathbf { X }}$ Health and Human Services
$97 \square$ Homeland Security
14 X Housing and Urban
Development
$03 \square$ Institute of Museum and
Library Services
$15 \mathbb{\mathbf { X }}$ Interior
$16 \square$ Justice
$17 \square$ Labor
$09 \square$ Legal Services Corporation Nation A\& ronauties and $96 \square$ Social Security Space Administration Administration $\sqrt{70} 7$ U.S. Department

PART III $\quad$ FEDERAL PROGRAMS - Continued

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PART III $\quad$ FEDERAL PROGRAMS - Continued



PART III $\quad$ FEDERAL PROGRAMS - Continued

PART III FEDERAL PROGRAMS - Continued

PART III FEDERAL PROGRAMS - Continued

| FEDERAL PROGRAMS - Continued |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 9. FEDERAL AWARDS EXPENDED DURING FISCAL YEAR |  |  |  |  |  |  |  | 10. AUDIT FINDINGS |  |
| CFDA Number  <br> Federal  <br> Agency Extension 2 <br> Prefix1  <br> (a) (b) | Research and development <br> (c) | Name of Federal program <br> (d) | Amount expended <br> (e) |  | Direct award <br> (f) |  | ogram <br> If yes, type of audit report 3 <br> (h) | Type(s) of compliance requirement(s) ${ }^{4}$ <br> (a) $\qquad$ | Audit finding reference number(s) ${ }^{5}$ <br> (b) |
| $\begin{array}{l\|l\|l}  & & \\ \hline 9 & 3 & .268 \end{array}$ | $\begin{aligned} & 1 \square \mathrm{Yes} \\ & { }_{2} \square \mathrm{No} \end{aligned}$ | IMMUNIZATION GRANTS |  | 696,058 . 00 | $\begin{aligned} & 1 \square \mathrm{Yes} \\ & { }_{2} \backslash \mathrm{No} \end{aligned}$ | $\begin{aligned} & 1 \mathbf{X Y e s} \\ & { }_{2} \square \mathrm{No} \end{aligned}$ | Q | N | $2^{09-10,09-11,09-1}$ |
|  | $\begin{array}{l\|l\|} \hline 1 & \mathrm{Yes} \\ 2 & \mathrm{X} \\ \hline \end{array}$ |  |  |  |  |  |  |  | N/A N/A |
| $\begin{array}{l:l\|l} \hline & & \\ 9 & 3 & .575 \end{array}$ | $\begin{aligned} & 1 \square \mathrm{Yes} \\ & { }_{2} \square \mathbf{X N o} \end{aligned}$ | CHILD CARE AND DEVELOPMENT BLOCK GRANT |  | 194,288.00 | $\begin{aligned} & { }_{1}^{1} \square \mathrm{Yes} \\ & { }_{2} \mathbf{X} \mathrm{No} \end{aligned}$ | $\begin{aligned} & 1 \square \mathrm{Yes} \\ & { }_{2} \square \mathbf{X N o} \end{aligned}$ |  | 0 | N/A |
| $\begin{array}{l\|l\|l\|l} \hline & & \\ 9 & 3 & .778 \\ \hline \end{array}$ | $\begin{aligned} & 1 \square \mathrm{Yes} \\ & { }_{2} \square \mathrm{X} \mathrm{No} \end{aligned}$ | MEDICAL ASSISTANCE PROGRAM | \$ | 92,799 . 00 | $\begin{aligned} & 1 \square \mathrm{Yes} \\ & { }_{2} \mathbf{X} \mathrm{No} \end{aligned}$ | $\begin{aligned} & 1 \square \mathrm{Yes} \\ & { }_{2} \boldsymbol{X} \text { No } \end{aligned}$ |  | 0 | N/A |
| $\begin{array}{l\|l\|l} \hline & & \\ 9 & 4 & .002 \end{array}$ | $\begin{aligned} & 1 \square \mathrm{Yes} \\ & 2 \mathbb{X} \mathrm{No} \end{aligned}$ | RETIRED AND SENIOR VOLUNTEER PROGRAM | \$ | 74,195.00 | $\begin{aligned} & 1 \text { X Yes } \\ & 2 \square \mathrm{No} \end{aligned}$ | $\begin{aligned} & 1 \square \mathrm{Yes} \\ & 2 \boxed{\mathrm{No}} \end{aligned}$ |  | 0 | N/A |
| $\begin{array}{l\|l\|l}  & & \\ \hline 9 & 4 & .016 \end{array}$ | $\begin{aligned} & 1 \square \mathrm{Yes} \\ & 2 \boldsymbol{X} \mathrm{No} \end{aligned}$ | SENIOR COMPANION PROGRAM | \$ | 117,069 . 00 | $\begin{aligned} & 1 \text { X Yes } \\ & 2 \square \mathrm{No} \end{aligned}$ | $\begin{aligned} & 1 \square \mathrm{Yes} \\ & { }_{2} \boldsymbol{X} \mathrm{No} \end{aligned}$ |  | 0 | N/A |
| $\begin{array}{l\|l:l} \hline 9 & 4 & .007 \\ \hline 9 \end{array}$ | $\begin{aligned} & 1 \square \mathrm{Yes} \\ & { }_{2} \square \mathrm{XNo} \end{aligned}$ | PLANNING AND PRogram development grants | \$ | 1,559 . 00 | $\begin{aligned} & { }_{1} \square \mathrm{Yes} \\ & { }_{2} \backslash \mathrm{No} \end{aligned}$ | $\begin{aligned} & 1 \square \mathrm{Yes} \\ & { }_{2} \square \mathrm{XNo} \end{aligned}$ |  | 0 | N/A |
| $\begin{array}{l:l\|l}  & \mathbf{9} & \\ \mathbf{9} & \mathbf{7} \end{array}$ | $\begin{aligned} & 1 \square \mathrm{Yes} \\ & { }_{2} \square \mathbf{X N o} \end{aligned}$ | DISASTER GRANTS - PUBLIC ASSISTANCE |  | 289,221. 00 | $\begin{aligned} & 1 \square \mathrm{Yes} \\ & { }_{2} \backslash \mathrm{XNo} \end{aligned}$ | $\begin{aligned} & 1 \square \mathrm{Yes} \\ & { }_{2} \square \mathrm{No} \end{aligned}$ |  | 0 | N/A |
| 9 7 .042 | $\begin{aligned} & 1 \square \mathrm{Yes} \\ & 2 \mathbb{X} \mathrm{No} \end{aligned}$ | Emergency management performance grants |  | 1,021,033 . 00 | $\begin{aligned} & 1 \square \mathrm{Yes} \\ & { }_{2} \square \mathrm{No} \end{aligned}$ | $\begin{aligned} & 1 \square \mathrm{Yes} \\ & 2 \boldsymbol{\mathrm { X }} \mathrm{No} \end{aligned}$ |  | 0 | N/A |
| TOTAL FEDERAL AWARDS EXPENDED $\longrightarrow$ |  |  | \$ 34,333,358 . 00 |  |  |  |  |  |  |
| ${ }^{1}$ See Appendix 1 of <br> ${ }^{2}$ Or other identifying <br> 3 If major program is type of audit report <br> ${ }^{4}$ Enter the letter(s) costs, fraud, and ot <br> A. Activities <br> B. Allowable <br> C. Cash man <br> D. Davis - B <br> ${ }^{5} \mathrm{~N} / \mathrm{A}$ for NONE | uctions for $v$ mber when the rked "Yes," he adjacent type(s) of con items reported ed or unallo s/cost princi ment Act | Federal Agency two-digit prefixes. <br> Catalog of Federal Domestic Assistance (CFDA) numb er only one letter ( $\mathbf{U}=$ Unqualified opinion, $\mathbf{Q}=$ Qualif . If major program is marked "No," leave the type of aud liance requirement(s) that apply to audit findings (i.e., under §__. $510(\mathrm{a})$ ) reported for each Federal program ved Eligibility <br> les Equipment and real property manag <br> G. Matching, level of effort, earmarking <br> H. Period of availability of Federal fund | ${ }^{1}$ See Appendix 1 of instructions for valid Federal Agency two-digit prefixes. <br> ${ }^{2}$ Or other identifying number when the Catalog of Federal Domestic Assistance (CFDA) number is not available. (See Instructions) <br> 3 If major program is marked "Yes," enter only one letter ( $\mathbf{U}=$ Unqualified opinion, $\mathbf{Q}=$ Qualified opinion, $\mathbf{A}=$ Adverse opinion, $\mathbf{D}=$ Disclaimer of opinion $)$ corresponding to type of audit report in the adjacent box. If major program is marked "No," leave the type of audit report box blank. <br> ${ }^{4}$ Enter the letter(s) of all type(s) of compliance requirement(s) that apply to audit findings (i.e., noncompliance, significant deficiency (including material weaknesses), questio | vailable. (See Instru n, $\mathbf{A}=$ Adverse opin box blank. <br> ance, significant de <br> I. Procureme and debarm <br> J. Program in <br> K. Real prope relocation | tions) <br> on, $\mathbf{D}=$ Dis <br> iciency (inclu <br> t and susp <br> ent <br> come <br> ty acquisitio ssistance | aimer of op <br> ling materia <br> nsion <br> n and | ion) corres <br> weakness <br> L. Repo <br> M. Subre <br> N. Speci <br> O. None <br> P. Othe | ponding to the <br> s), questioned <br> rting cipient monitoring al tests and provis | sions |





## FAC DETERMINED DATA

[^0]
# BTOP Comprehensive Community Infrastructure Detailed Budget 

Please complete the General Budget Overview and Detailed Project Costs worksheets.

## Please refer to the Comprehensive Community Infrastructure Grant Guidance for detailed instructions on the completing this upload.

Applicants are required to provide this upload as an Excel file, and not to convert it to a PDF prior to upload. Applicants should not alter the layout of the provided templates, except to insert additional line-items as needed in the Detailed Project Costs worksheet.

Important Update - 3/19/2010: This template has been updated with the addition of a new column in the Detailed Project Costs worksheet. The new column, titled "Cash Match Percentage" allows Applicants to specify the percentage of the line item cost the will be provided by the cash match. This column is only relevant if "Cash Match" is selected in column C (the "Match" column). If "Cash Match" is selected in column C, Applicants should specify a percentage in the Cash Match Percentage field--100\% means that the line item will be paid for entirely from the cash match, $0 \%$ means that it is paid for entirely from the federal request, any other amount will allocate the costs between the federal request and the cash match.

Note that it is not required for Applicants to use this updated template. Applicants that submit their detailed budget using the previously available template will not be penalized. In the previous version of this template, selecting "Cash Match" in column C indicates that $100 \%$ of the line item cost will be paid from the cash match.

General Budget Overview

| Budget | Federal Funding Request | Matching Funds (Cash) | Matching Funds (In-Kind) | Budget TOTAL | Last Mile Allocation | Middle Mile Allocation | Allocated TOTAL |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Network \& Access Equipment (switching, routing, transport, access) | \$0 |  | \$2,320,000 | \$2,320,000 | \$0.00 | \$2,320,000.00 | \$2,320,000 |
| Outside Plant (cables, conduits, ducts, poles, towers, repeaters, etc.) | \$6,514,097 | \$519,069 |  | \$7,033,166 | \$0.00 | \$7,033,166.00 | \$7,033,166 |
| Buildings and Land - (new construction, improvements, renovations, lease) |  |  |  | \$0 |  |  | \$0 |
| Customer Premise Equipment (modems, settop boxes, inside wiring, etc.) |  |  |  | \$0 |  |  | \$0 |
| Billing and Operational Support Systems (IT systems, software, etc.) | \$10,000 | \$0 |  | \$10,000 | \$0.00 | \$10,000.00 | \$10,000 |
| Operating Equipment (vehicles, office equipment, other) |  |  |  | \$0 |  |  | \$0 |
| Engineering/Professional Services (engineering design, project management, consulting, etc.) | \$1,183,084 | \$505,580 |  | \$1,688,664 | \$0.00 | \$1,688,663.50 | \$1,688,664 |
| Testing (network elements, IT system elements, user devices, test generators, lab furnishings, servers/computers, etc.) | \$97,000 |  |  | \$97,000 | \$0.00 | \$97,000.00 | \$97,000 |
| Site Preparation |  |  |  | \$0 |  |  | \$0 |
| Other |  |  |  | \$0 |  |  | \$0 |
| TOTAL BROADBAND SYSTEM: | \$7,804,181 | \$1,024,649 | \$2,320,000 | \$11,148,830 | \$0 | \$11,148,830 | \$11,148,830 |
| Cost Share Percentage: | 70.00\% | 9.19\% | 20.81\% |  |  |  |  |

## DETAIL OF PROJECT COSTS

PLEASE COMPLETE THE TABLE BELOW FOR THE DIFFERENT CATEGORIES OF EQUIPMENT THAT WILL BE REQUIRED FOR OIMPLETING THE PROJECT. EACH CATEGORY SHOULD BE BROKEN DOWN TO THE APPROPRIATE LEVEL FOR IDENTIFYING

UNIT COST

|  |  | Match <br> (Cash/ln-kind) | Cash Match Percentage | Unit Cost | No. of Units | Total Cost | Last Mile Allocation | Middle Mile Allocation | Allocated Total | SF-424C Budget Category | Support of Reasonableness |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| NETWORK \& ACCESS EQUIPMENT |  |  |  |  |  | \$2,320,000 | \$0 | \$2,320,000 | \$2,320,000 |  |  |
| Switching | Ethernet Switch | In-kind Match |  | \$8,500.00 | 160 | \$1,360,000 |  | \$1,360,000.00 | \$1,360,000 | 10. Equipment | Vendor quote |
|  | SFP transceiver modules | In-kind Match |  | \$3,000.00 | 320 | \$960,000 |  | \$960,000.00 | \$960,000 | 10. Equipment | Vendor quote |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Routing |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Transport |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Access |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Other |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| OUTSIDE PLANT |  |  |  |  |  | \$7,033,166 | \$0 | \$7,033,166 | \$7,033,166 |  |  |
| Cables | Fiber Cable - materials | Cash Match | 15.4557\% | 3.52 | 954100 | \$3,358,432 |  | \$3,358,432 | \$3,358,432 | 9. Construction | Contractor estimate and quote |
|  | Fiber Optic Cable - labor | No Match |  | 3.75 | 954100 | \$3,577,875 |  | \$3,577,875 | \$3,577,875 | 9. Construction | Contractor estimate and quote |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Conduits |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Ducts | Underground Duct Construction |  |  | \$7.54 | 12846 | \$96,859 |  | \$96,859 | \$96,859 | 9. Construction | Contractor estimate and quote |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Poles |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Towers |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Repeaters |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Other |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |


|  |  | Match (Cash/ln-kind) | Cash Match Percentage | Unit Cost | No. of Units | Total Cost | Last Mile Allocation | Middle Mile Allocation | Allocated Total | SF-424C Budget Category | Support of Reasonableness |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| BUILDINGS |  |  |  |  |  | \$0 | \$0 | \$0 | \$0 |  |  |
| New Construction |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Pre-Fab Huts |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Improvements \& |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Other |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| CUSTOMER PREMISE EQUIPMENT |  |  |  |  |  | \$0 | \$0 | \$0 | \$0 |  |  |
| Modems |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Set Top Boxes |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Inside Writing |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Other |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| BILLING SUPPORT AND OPERATIONS SUPPORT SYSTEMS |  |  |  |  |  | \$10,000 | \$0 | \$10,000 | \$10,000 |  |  |
| Billing Support |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Customer Care |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Other Support |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  | Open NMS Software | No Match |  | 10000 | 1 | \$10,000 |  | \$10,000 | \$10,000 | 1. Admin and Legal | Vendor quote |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |


|  |  | Match <br> (Cash/ln-kind) | Cash Match Percentage | Unit Cost | No. of Units | Total Cost | Last Mile Allocation | Middle Mile Allocation | Allocated Total | SF-424C Budget Category | Support of Reasonableness |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| OPERATING EQUIPMENT |  |  |  |  |  | \$0 | \$0 | \$0 | \$0 |  |  |
| Vehicles |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Office Equipment / |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Other |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| PROFESSIONAL SERVICES |  |  |  |  |  | \$1,688,664 | \$0 | \$1,688,664 | \$1,688,664 |  |  |
| Engineering | Outside Plant Engineering |  |  | 1.24 | 954100 | \$1,183,084 |  | \$1,183,084 | \$1,183,084 | 4. Architectural and engr. | Consulting Engineer estimate |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Project |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Consulting |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Other | Project Manager | Cash Match | 100.00\% | 99706 | 3 | \$299,118 |  | \$299,118 | \$299,118 | 1. Admin and Legal | 1 FTE per year for 3 years |
|  | Network Engineer | Cash Match | 100.00\% | 35897 | 3 | \$107,690 |  | \$107,690 | \$107,690 | 1. Admin and Legal | 25\% FTE per year for 3 years |
|  | Management Oversight | Cash Match | 100.00\% | 32924 | 3 | \$98,772 |  | \$98,772 | \$98,772 | 1. Admin and Legal | 20\% FTE per year for 3 years |
| TESTING |  |  |  |  |  | \$97,000 | \$0 | \$97,000 | \$97,000 |  |  |
| Network |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| IT System |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| User Devices |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Test Generators | Fiber test Equipment | No Match |  | 60000 | 1 | \$60,000 |  | \$60,000 | \$60,000 | 1. Admin and Legal | Vendor quote |
|  | Fusion Splicing Machine | No Match |  | 30000 | 1 | \$30,000 |  | \$30,000 | \$30,000 | 1. Admin and Legal | Vendor quote |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Lab |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Servers/Computer | Log Server | No Match |  | 7000 | 1 | \$7,000 |  | \$7,000 | \$7,000 | 1. Admin and Legal | Vendor quote |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |


|  |  | $\begin{array}{\|c\|} \hline \text { Match } \\ \text { (Cashh/n-kind) } \end{array}$ | Cash Match Percentage | Unit Cost | No. of Units | Total Cost | Last Mile Allocation | Middle Mile Allocation | Allocated Total | SF-424C Budget Category | Support of Reasonableness |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| OTHER UPFRONT COSTS |  |  |  |  |  | \$0 | \$0 | \$0 | \$0 |  |  |
| Site |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
| Other |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  |  |  | \$0 |  |  | \$0 |  |  |
|  |  |  |  | PROJECT TOTAL: |  | \$0 | \$0 |  | \$0 |  |  |
|  |  |  |  |  |  | \$11,148,830 |  | \$11,148,830 | \$11,148,830 |  |  |


| SF-424C Cross-check Totals |  |
| :---: | :---: |
| 1. Admin and Legal | \$612,580 |
| 2. Land, structures | O |
| 3. Relocation expenses | \$0 |
| 4. Architectural and engr. | \$1,183,084 |
| 5 -otherarchit and engr. | \$0 |
| 6. Inspection fees | \$0 |
| 7. Site work | \$0 |
| B.Demolition/removal | \$0 |
| 9. Construction | \$7,033,166 |
| 10. Equipment | \$2,320,000 |
| 11. Misc. |  |

Matching Contribution Cross-check Totals
Federal Funding Request
\$7,804.181
较 \$1,024,64 In-kind Match Contribution 2,320,000

This is entirely a Middle Mile project, so all of the costs have been allocated to Middle Mile.

## CERTIFICATION REGARDING LORBYING LOWER TIER COVERED TRANSACTIONS

Applicants should review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 15 CFR Part 28, "New Restrictions on Lobbying."

## LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 15 CFR Part 28, for persons entering into a grant, cooperative agreement or contract over $\$ 100,000$ or a ban or loan guarantee over $\$ 150,000$ as defined at 15 CFR Part 28 , Sections 28.105 and 28.110 , the applicant certifies that to the best of his or her knowledge and belief, that:
(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempling to influence an officer or employee of any agency, a Member of Congress in conncection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying." in accordance with its instructions.
(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $\$ 10,000$ and not more than $\$ 100,000$ for each such failure occuring on or before October 23, 1996, and of not less than $\$ 11,000$ and not more than $\$ 110,000$ for each such failure occurring after October 23, 1996.

## Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowiedge and belief, that:

In any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $\$ 10,000$ and not more than $\$ 100,000$ for each such falure occurring on or before October 23, 1996, and of not less than $\$ 11,000$ and not more than $\$ 110,000$ for each such failure occurring after October 23, 1996.

As the duly authorized representative of the applicant, I hereby certity that the applicant will comply with the above applicable certification.

| NAME OF APPLICANT | AWARD NUMBER ANDIOR PROJECT NAME <br> Clackamas County |
| :--- | ---: |
| PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE |  |
| Steve Wheeler, County Administrator |  |

## CERTHICATION REGARDING LOBBYING

Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 15 CFR Part 28, "New Restrictions on Lobbying." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Commerce determines to award the covered transaction, grant, or cooperative agreement.

## LOBBYING

As required by Section 1352, Titte 31 of the U.S. Code, and implemented at 15 CFR Part 28, for persons entering into a grant, cooperative agreement or contract over $\$ 100,000$ or a loan or loan guarantee over $\$ 150,000$ as defined at 15 CFR Part 28 , Sections 28.105 and 28.110 , the applicant cerdifies that to the best of his or her knowledge and belief, that:
(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in conncection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement:
(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for infuencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disciosure Form to Report Lobbying." in accordance with its instructions.
(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penaly of not less than $\$ 10,000$ and not more than $\$ 100,000$ for each such falure occurring on or before October 23, 1996, and of not less than \$11,000 and not more than $\$ 110,000$ for each such failure occurring after October 23, 1996.

## Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

In any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $\$ 10,000$ and not more than $\$ 100,000$ for each such failure occurring on or before October 23,1996 , and of not less than $\$ 11,000$ and not more than $\$ 110,000$ for each such fallure occurring after October 23, 1996.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above applicable certification.

| NAME OF APPLICANT | AWARD NUMBER AND/OR PROJECT NAME |
| :---: | :---: |
| Clackamas County | 5884 / Clackamas Broadband Innovation Initiative |
| PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE Steve Wheeler, County Administrator |  |
| SIGNATURE | DATE $5-10-10$ |

# Comprehensive Community Infrastructure Budget Narrative Template 

Applicant Name: Clackamas County, OR<br>EasyGrants Number: 5884<br>Organization Type: County Government<br>Proposed Period of Performance: Sept 30, 2010 - Dec 31, 2012<br>Total Project Costs: \$11,148,830<br>Total Federal Grant Request: \$7,804,181<br>Total Matching Funds (Cash): \$1,024,649<br>Total Matching Funds (In-Kind): \$2,320,000<br>Total Matching Funds (Cash + In-Kind): \$3,344,649<br>Total Matching Funds (Cash + In-Kind) as Percentage of Total Project Costs: 30\%

## 1. Administrative and legal expenses $\mathbf{- \$ 6 1 2 , 5 8 0}$

- Provide a breakout of position(s), time commitment(s) such as hours or level-ofeffort, and salary information/rates with a detailed explanation, and additional information as needed.

The Clackamas Broadband Innovation Initiative contains a total of $\$ 612,580$ in Administrative expenses. These expenses are broken into 2 main areas: The professional services costs of $\$ 505,580$ which comprise $82.5 \%$ of the total adminstrative costs, and the Equipment costs of $\$ 107,000$ which is $17.5 \%$ of the total admistrative costs of $\$ 612,580$. These 2 cost areas are further defined in the following 2 charts.

Professional services comprise the majority of the admistrative costs at $\$ 505,580$ (or $82.5 \%$ ) in the form of cash matching contributions by the county. This includes a full-time project manager for 3 years, as well as professional services by 2 other existing county personnel. An existing network engineer is projected to spend $25 \%$ of his time for 3 years on the project, and the department manager is projected to spend $20 \%$ of his time over a 3 -year period.

PROFESSIONAL SERVICE COSTS CHART

| Staff | Level of Effort | Years | Rate | Total Cost |
| :--- | :--- | :--- | :--- | :--- |
| Project Manager | $100 \%$ | 3 | $\$ 99,706 / \mathrm{yr}$ | $\$ 299,118$ |
| Department Manager | $20 \%$ | 3 | $\$ 32,924 / \mathrm{yr}$ | $\$ 98,772$ |
| Network Engineer | $25 \%$ | 3 | $\$ 35,897 / \mathrm{yr}$ | $\$ 107,690$ |
| TOTAL: |  |  |  | $\$ 505,580$ |

Outside of the professional service costs, this category also includes the equipment costs of $\$ 107,000$ (or $17.5 \%$ ) of the total administrative costs of $\$ 612,580$. This equipment costs is detailed in the below chart. This includes $\$ 17,000$ in Network Management software and hardware: $\$ 10,000$ for network management software and $\$ 7,000$ for its associated server. This $\$ 17,000$ cost represents $3.2 \%$ of the Administrative cost of the project. In addition to the Network Management cost, the Administrative category also includes a fiber splicing machine and fiber optic test equipment. These items will be necessary for maintenance and administration of the initial network as well as the long term operation of the network. These items total out to $\$ 90,000$. A table summarizing these costs is shown below.

EQUIPMENT / NETWORK MANAGEMENT COSTS CHART

| Item | Unit Cost | No. of Units | Total Cost |
| :--- | :--- | :--- | :--- |
| Open NMS Software | $\$ 10,000$ | 1 | $\$ 10,000$ |
| Log Server | $\$ 7,000$ | 1 | $\$ 7,000$ |
| Fiber Optic Test <br> Equipment | $\$ 60,000$ | 1 | $\$ 60,000$ |
| Fusion Splicing <br> Machine | $\$ 30,000$ | 1 | $\$ 30,000$ |
| TOTAL: |  |  | $\$ 107,000$ |

## - Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.

- The total admistrative costs for the Clackamas Broadband Innovation Initiative is $\$ 612,580$.
- This total consist of 2 areas:
- Professional Services Costs
- Equipment / Network Management Costs

TOTAL Admistrative Costs
$\$ 505,580$ ( $82.5 \%$ of total)
$\$ 107,000$ ( $17.5 \%$ of total)
\$612,580 (100\%)

- The Professional services is detailed in the PROFESSIONAL SERVICES chart above. The County calculated the expected time to be spent by its Technical Services personnel on the build-out and administration of the project. This calculated Professional Services calculation resulted in 3 Positions: 1 hired Full-time project manager, 1 existing Network Engineer at $25 \%$ utilization and 1 existing technical services manager at $20 \%$ utiliztion. All 3 positions required for the expected 3 year life of the project. Afterwhich, the exsting positions will continue to assist in the support of the project fully funded by the County. The Project Manager position will no longer be required.
- The Equipment and Network Management costs are detailed in the EQUIPMENT / NETWORK MANAGEMENT chart above. The Open NMS Software / Log Server are required to monitor the status of the fiber network and are the standard network monitoring utility used by the County. The fiber splicing machine and fiber optic test equipment are required in the construction and maintenance of the fiber infrastruture.
- Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.

In-Kind Source n/a

## 2. Land, structure, rights-of-way, appraisals, etc. - n/a

- Provide description of estimated costs, proposed activites, and additional information as needed.
$\mathrm{n} / \mathrm{a}$
- Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.
n/a
- Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.
n/a


## 3. Relocation expenses and payment - n/a

- Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.
n/a
- Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.
n/a


## 4. Architectural and engineering fees - \$1,183,084

## - Provide description of estimated fees, rates, explanation of proposed services, and additional information as needed.

The County has worked with Engineering Associates, a Professional Engineering firm specializing in telecommunications, while preparing this application. In addition, the County has worked with North Sky Communications, an experienced telecommunications specialty contracting firm, in analyzing and determining the route of the fiber optic cable. Through the collaboration of these two professional firms, Clackamas County has obtained an estimate of the engineering costs of the project. The estimated cost for the outside plant engineering is $\$ 1,183,084$, which is $10.6 \%$ of the entire project, or $16.8 \%$ of the outside construction budget. On a per-unit basis this amount equates to $\$ 6547$ per mile. Both of these figures are well within commonly used budgetary guidelines for outside plant engineering.

The outside plant engineering cost includes the following tasks:

- Field engineering including staking of new cable routes
- Construction drawings and specifications for new cable routes
- "Make ready" work for all aerial cable routes
- On-site inspection during cable construction phase
- As-built drawings and project closeouts
- Resident Engineering for multiple construction crews


## - Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.

No matching funds will be contributed toward this cost.

- Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.

No matching funds will be contributed toward this cost.

## 5. Other architectural and engineering fees - n/a

- Provide description of estimated fees, rates, explanation of proposed services, and additional informaiton as needed.

No additional Architectural or Engineering fees are included in the project. All such costs are noted in Section 4 above.

- Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.
n/a
- Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.
n/a


## 6. Project inspection fees - n/a

- Provide description of estimated fees, rates, explanation of proposed services, and additional informaiton as needed.
n/a
- Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.
n/a
- Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.
n/a


## 7. Site work - n/a

- Provide description of estimated fees, rates, explanation of proposed services, and additional information as needed.
n/a
- Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.
n/a
- Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.
$\mathrm{n} / \mathrm{a}$


## 8. Demolition and removal - n/a

- Provide description of estimated fees, rates explanation of proposed services, and additional information as needed.
n/a
- Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.
n/a
- Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.
n/a


## 9. Construction - \$7,033,166

- Provide description of estimated fees, rates, explanation of proposed services, state whether the work is being completed by the applicant or an outside contractor, and additional information as needed.

The bulk of the project's costs will be in the fiber optic cable construction. All of this cost (\$7,033,166 or $63.1 \%$ ) is allocated in the Construction category. The total route footage of the new ring is 954,100 , or approximately 180 miles. The route distances, route details, and estimated costs have been determined by working with North Sky Communications, a locally-based, experienced, and respected telecommunications specialty contracting firm.

The line items in the "Detail of Project Costs" worksheet show separate costs for materials $(\$ 3,358,432)$ and labor $(\$ 3,577,875)$. These line items include all associated costs with installing the fiber optic cable
along the route. These include: fiber optic cable, new strand wire (where required), attachment hardware for existing pole lines, building entrances (all in existing buildings), fiber terminations in buildings, fiber optic cable testing, etc. In addition, the route does contain a few areas where underground construction will be required. A separate line item has been established for the cost of underground construction ( $\$ 96,859$ ). The initial route analysis has identified a total of 12,846 feet ( 2.4 miles) of underground construction. This per-foot cost includes all labor and materials associated with trenching, boring, installing conduit and pull boxes, etc. These areas have been identified by an initial field survey and are specified on the Network Map document.

The following chart gives the breakout of costs the comprise the material cost of $\$ 3,358,432$ (B) as well as the underground conduit costs of $\$ 96,859$ (A) for a total materials costs of $\$ 3,455,291$ for the entire distance of 954,100 feet.

| Clackamas County \# 5884 <br> Enterprise Fiber System Estimated Costs | Main Ring | MATERIALS |  |  | Under Ground | TOTAL COUNT | $\begin{aligned} & \text { TOTAL } \\ & \text { COST } \end{aligned}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 26 Spur | 224 Ring | Last Mile |  |  |  |
| MATERIALS REQUIRED |  |  |  |  |  |  |  |
| Estimated Distance / ft | 414.216 | 153, 120 | 86,064 | 300,700 | 12.846 | 954.100 |  |
| Fiber Stand Count | 216 | 144 | 216 | 24 |  |  |  |
| Estimated \# of Poles <br> \# Splice Points (1 per 4000 ti) | 3,100 |  |  |  |  | 3100 |  |
|  | 104 | 38 | 22 | 158 |  | 321 |  |
| MATERIAL COSTS |  |  |  |  |  |  |  |
|  |  |  |  |  |  | UNIT COST |  |
|  |  |  |  |  |  |  |  |
| Average Fiber Costs (per foot) | \$774,584 | \$286,334 | \$160,940 | \$562,309 | \$0 | \$1.87 | \$1,784,167 |
| Messenger Cable (per foot) | \$214,978 | \$79,469 | \$44,667 | \$156,063 | \$0 | \$0.52 | \$495,178 |
| Pole Attachments (per pole) |  |  |  |  |  | \$61.20 | \$189,720 |
| Aerial Hardware (per foot) | \$132,549 |  |  |  | \$0 | \$0.32 | \$305,312 |
| Splice Materials (per splice) <br> Warehousing / Distribution (fiti) <br> Undergroun Conduiter | \$129,443 | \$47,850 | \$26,895 | \$197,500 | \$0 | \$1,250.00 | \$401,688 |
|  | \$132,368 |  |  |  |  |  | \$132,368 |
| Underground Conduit (per foot)(A) |  |  |  |  | \$96,859 | \$7.54 | \$96,859 |
| Project Contigency (fiat amount) | \$50,000 |  |  |  |  |  | \$50,000 |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| TOTAL |  |  |  |  |  | (B) | \$3,455,291 |
| (A) - This is the total cost for trenching / boreing under <br> (B) - The total material cost including underground = |  | eral roads / gaps in poles and \$3,455,291 |  | unning the fib tal material | hrough 2" <br> WITHOUT | duit = underground = | $\begin{array}{r} \$ 96,859 \\ \$ 3,358,432 \end{array}$ |

## - Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.

The County will provide all of its matching cash contribution as an offset for the cost of the outside plant construction. This amount $(\$ 519,069)$ represents $7.4 \%$ of the total cost of the construction. The county has these funds available from internal sources; no financing or debt will be required to raise this amount. A letter from the County committing to this cash match has been included as part of the application.

## - Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.

None of the county's matching contribution for this particular category is in-kind; all matching funds for the Construction category come from cash contributions.

## 10. Equipment - \$2,320,000

- Provide a list of equipment in the form of a table with description, number of units, unit cost, state whether it is being purchased or leased, and additional information as needed.

The equipment category represents the second-largest category in terms of project expense. The category includes $\$ 2,320,000$, which represents $20.8 \%$ of the total project amount.

This category includes all of the Ethernet switching equipment which will be connected to the new fiber network. These Ethernet switches will be located at the anchor institutions and will be used for the broadband connections to the end users in the anchor institutions. A total of 160 switches will be located in these locations. Each switch will be equipped with optical transceivers which connect to the fiber backbone, for a total of 320 optical transceivers.

A table of all items in the Equipment category follows. Each entry can be matched to a line item in the "Detail of Project Costs" worksheet.

| Description | Unit Cost | Units | Cost | Notes |
| :--- | :--- | :--- | :--- | :--- |
| Ethernet <br> switches | $\$ 8500$ | 160 | $\$ 1,360,000$ | Purchased <br> by anchor <br> institutions |
| Optical <br> transceivers | $\$ 3000$ | 320 | $\$ 960,000$ | Purchased <br> by anchor <br> institutions |
| Totals |  |  | $\mathbf{\$ 2 , 3 2 0 , 0 0 0}$ |  |

## - Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.

No cash matching contributions are included in this category.

## - Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.

All of the Ethernet switches at the anchor institutions will be purchased by different county government departments. This will include schools, public safety, county government offices, etc. As such these items are shown as in-kind matching contributions in the total amount of $\$ 2,320,000$.
11. Miscellaneous - n/a

- Provide additional information as needed.
n/a
- Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.
n/a
- Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.
n/a


## 13. Contingencies - \$0

- Contingencies are an unallowable expenditures under BTOP.


## 15. Project (program) income - \$0

- The value for this line-item on the SF-424C is \$0. Please do not provide an estimated Project (program income) on the SF-424C.


## Addendum

- Very few indirect costs are allowable through BTOP. If any allowable indirect costs and/or fringe benefits are included in the budget, please provide a copy of your existing Negotiated Indirect Cost Recovery Agreement (NICRA), if available. If the NICRA is applied accordingly in the budget, there is no need to justify the costs. If a NICRA is not available or is not consistent with the rates/calculations in the budget, please provide an explanation of how the amounts were calculated. Please clearly list the manner in which indirect costs are calculated in the budget.

Note: Verify that indirects are calculated correctly and are eligible BTOP costs. To clarify, reasonable indirect costs under BTOP are only allowable for Full Time Employees (FTEs) associated with the construction, deployment, or installation of facilities or equipment used to provide broadband service.
n/a
(See reverse for public burden disclosure.)

| 1. Type of Federal Action: <br> B <br> a. contract <br> b. grant <br> c. cooperative agreement <br> d. Ioan <br> e. loan guarantee <br> f. loan insurance | 2. Status of Federal Action: <br> A <br> a. bid/offer/application <br> b. initial award <br> c. post-award |  | 3. Report Ty a. in b. $m$ <br> For Mat year date | ling <br> al change <br> Change Only: $\qquad$ quarter $\qquad$ <br> st report $\qquad$ |
| :---: | :---: | :---: | :---: | :---: |
| 4. Name and Address of Reporting Entity: Prime Subawardee <br> Tier $\qquad$ , if known: <br> Clackamas County <br> 2051 Kaen Road <br> Oregon City, OR 97045 <br> Congressional District, if known: OR - 5 |  | 5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: <br> Congressional District, if known: |  |  |
| 6. Federal Department/Agency: NTIA |  | 7. Federal Program Name/Description: <br> BTOP <br> CFDA Number, if applicable: $\qquad$ |  |  |
| 8. Federal Action Number, if known: |  | 9. Award Amount, if known: \$ |  |  |
| 10. a. Name and Address of Lobbying Registrant <br> (if individual, last name, first name, MII): <br> Hal Heimstra <br> Ball Janik, LLP <br> 1455 F Street, NW, Suite 225 <br> Washington, DC 20005 |  | b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): |  |  |
| 11. <br> Information requested through this form is authorized by titie 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact or entered ellance was placed by the tier above when this transach was. information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less that $\$ 10,000$ and not more than $\$ 100,000$ for each such failure. |  | Signature: $\qquad$ <br> Print Name: Steve Wheeler <br> Title: $\qquad$ County Adminstrator <br> Telephone No.: (503) 655-8581 <br> Date: 5-10-10 |  |  |
| Federal Use Only: |  |  |  | Authorized for Local Reproduction Standard Form LLL (Rev. 7-97) |

# Comprehensive Community Infrastructure Budget Narrative Template 

Applicant Name: Clackamas County, OR<br>EasyGrants Number: 5884<br>Organization Type: County Government<br>Proposed Period of Performance: Oct 01, 2010 - Sept 30, 2013<br>Total Project Costs: \$11,148,830<br>Total Federal Grant Request: \$7,804,181<br>Total Matching Funds (Cash): \$1,024,649<br>Total Matching Funds (In-Kind): \$2,320,000<br>Total Matching Funds (Cash + In-Kind): \$3,344,649<br>Total Matching Funds (Cash + In-Kind) as Percentage of Total Project Costs: 30\%

## 1. Administrative and legal expenses $\mathbf{- \$ 6 1 2 , 5 8 0}$

- Provide a breakout of position(s), time commitment(s) such as hours or level-ofeffort, and salary information/rates with a detailed explanation, and additional information as needed.

The Clackamas Broadband Innovation Initiative contains a total of $\$ 612,580$ in Administrative expenses. These expenses are broken into 2 main areas: The professional services costs of $\$ 505,580$ which comprise $82.5 \%$ of the total adminstrative costs, and the Equipment costs of $\$ 107,000$ which is $17.5 \%$ of the total admistrative costs of $\$ 612,580$. These 2 cost areas are further defined in the following 2 charts.

Professional services comprise the majority of the admistrative costs at $\$ 505,580$ (or $82.5 \%$ ) in the form of cash matching contributions by the county. This includes a full-time project manager for 3 years, as well as professional services by 2 other existing county personnel. An existing network engineer is projected to spend $25 \%$ of his time for 3 years on the project, and the department manager is projected to spend $20 \%$ of his time over a 3 -year period.

PROFESSIONAL SERVICE COSTS CHART

| Staff | Level of Effort | Years | Rate | Total Cost |
| :--- | :--- | :--- | :--- | :--- |
| Project Manager | $100 \%$ | 3 | $\$ 99,706 / \mathrm{yr}$ | $\$ 299,118$ |
| Department Manager | $20 \%$ | 3 | $\$ 32,924 / \mathrm{yr}$ | $\$ 98,772$ |
| Network Engineer | $25 \%$ | 3 | $\$ 35,897 / \mathrm{yr}$ | $\$ 107,690$ |
| TOTAL: |  |  |  | $\$ 505,580$ |

Outside of the professional service costs, this category also includes the equipment costs of $\$ 107,000$ (or $17.5 \%$ ) of the total administrative costs of $\$ 612,580$. This equipment costs is detailed in the below chart. This includes $\$ 17,000$ in Network Management software and hardware: $\$ 10,000$ for network management software and $\$ 7,000$ for its associated server. This $\$ 17,000$ cost represents $3.2 \%$ of the Administrative cost of the project. In addition to the Network Management cost, the Administrative category also includes a fiber splicing machine and fiber optic test equipment. These items will be necessary for maintenance and administration of the initial network as well as the long term operation of the network. These items total out to $\$ 90,000$. A table summarizing these costs is shown below.

EQUIPMENT / NETWORK MANAGEMENT COSTS CHART

| Item | Unit Cost | No. of Units | Total Cost |
| :--- | :--- | :--- | :--- |
| Open NMS Software | $\$ 10,000$ | 1 | $\$ 10,000$ |
| Log Server | $\$ 7,000$ | 1 | $\$ 7,000$ |
| Fiber Optic Test <br> Equipment | $\$ 60,000$ | 1 | $\$ 60,000$ |
| Fusion Splicing <br> Machine | $\$ 30,000$ | 1 | $\$ 30,000$ |
| TOTAL: |  |  | $\$ 107,000$ |

## - Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.

- The total admistrative costs for the Clackamas Broadband Innovation Initiative is $\$ 612,580$.
- This total consist of 2 areas:
- Professional Services Costs
- Equipment / Network Management Costs

TOTAL Admistrative Costs
$\$ 505,580$ ( $82.5 \%$ of total)
$\$ 107,000$ (17.5 \% of total)
\$612,580 (100\%)

- The Professional services is detailed in the PROFESSIONAL SERVICES chart above. The County calculated the expected time to be spent by its Technical Services personnel on the build-out and administration of the project. This calculated Professional Services calculation resulted in 3 Positions: 1 hired Full-time project manager, 1 existing Network Engineer at $25 \%$ utilization and 1 existing technical services manager at $20 \%$ utiliztion. All 3 positions required for the expected 3 year life of the project. Afterwhich, the exsting positions will continue to assist in the support of the project fully funded by the County. The Project Manager position will no longer be required.
- The Equipment and Network Management costs are detailed in the EQUIPMENT / NETWORK MANAGEMENT chart above. The Open NMS Software / Log Server are required to monitor the status of the fiber network and are the standard network monitoring utility used by the County. The fiber splicing machine and fiber optic test equipment are required in the construction and maintenance of the fiber infrastruture.
- Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.

In-Kind Source n/a

## 2. Land, structure, rights-of-way, appraisals, etc. - n/a

- Provide description of estimated costs, proposed activites, and additional information as needed.
n/a
- Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.
n/a
- Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.
n/a


## 3. Relocation expenses and payment - n/a

- Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.
n/a
- Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.
n/a


## 4. Architectural and engineering fees - \$1,183,084

## - Provide description of estimated fees, rates, explanation of proposed services, and additional information as needed.

The County has worked with Engineering Associates, a Professional Engineering firm specializing in telecommunications, while preparing this application. In addition, the County has worked with North Sky Communications, an experienced telecommunications specialty contracting firm, in analyzing and determining the route of the fiber optic cable. Through the collaboration of these two professional firms, Clackamas County has obtained an estimate of the engineering costs of the project. The estimated cost for the outside plant engineering is $\$ 1,183,084$, which is $10.6 \%$ of the entire project, or $16.8 \%$ of the outside construction budget. On a per-unit basis this amount equates to $\$ 6547$ per mile. Both of these figures are well within commonly used budgetary guidelines for outside plant engineering.

The outside plant engineering cost includes the following tasks:

- Field engineering including staking of new cable routes
- Construction drawings and specifications for new cable routes
- "Make ready" work for all aerial cable routes
- On-site inspection during cable construction phase
- As-built drawings and project closeouts
- Resident Engineering for multiple construction crews


## - Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.

No matching funds will be contributed toward this cost.

- Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.

No matching funds will be contributed toward this cost.

## 5. Other architectural and engineering fees - n/a

- Provide description of estimated fees, rates, explanation of proposed services, and additional informaiton as needed.

No additional Architectural or Engineering fees are included in the project. All such costs are noted in Section 4 above.

- Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.
n/a
- Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.
n/a


## 6. Project inspection fees - n/a

- Provide description of estimated fees, rates, explanation of proposed services, and additional informaiton as needed.
n/a
- Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.
n/a
- Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.
n/a


## 7. Site work - n/a

- Provide description of estimated fees, rates, explanation of proposed services, and additional information as needed.
n/a
- Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.
n/a
- Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.
$\mathrm{n} / \mathrm{a}$


## 8. Demolition and removal - n/a

- Provide description of estimated fees, rates explanation of proposed services, and additional information as needed.
n/a
- Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.
n/a
- Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.
n/a


## 9. Construction $-\mathbf{\$ 7 , 0 3 3 , 1 6 6}$

- Provide description of estimated fees, rates, explanation of proposed services, state whether the work is being completed by the applicant or an outside contractor, and additional information as needed.

The bulk of the project's costs will be in the fiber optic cable construction. All of this cost (\$7,033,166 or $63.1 \%$ ) is allocated in the Construction category. The total route footage of the new ring is 954,100 , or approximately 180 miles. The route distances, route details, and estimated costs have been determined by working with North Sky Communications, a locally-based, experienced, and respected telecommunications specialty contracting firm.

The line items in the "Detail of Project Costs" worksheet show separate costs for materials $(\$ 3,358,432)$ and labor $(\$ 3,577,875)$. These line items include all associated costs with installing the fiber optic cable
along the route. These include: fiber optic cable, new strand wire (where required), attachment hardware for existing pole lines, building entrances (all in existing buildings), fiber terminations in buildings, fiber optic cable testing, etc. In addition, the route does contain a few areas where underground construction will be required. A separate line item has been established for the cost of underground construction ( $\$ 96,859$ ). The initial route analysis has identified a total of 12,846 feet ( 2.4 miles) of underground construction. This per-foot cost includes all labor and materials associated with trenching, boring, installing conduit and pull boxes, etc. These areas have been identified by an initial field survey and are specified on the Network Map document.

The following chart gives the breakout of costs the comprise the material cost of $\$ 3,358,432$ (B) as well as the underground conduit costs of $\$ 96,859$ (A) for a total materials costs of $\$ 3,455,291$ for the entire distance of 954,100 feet.

| Clackamas County \# 5884 <br> Enterprise Fiber System Estimated Costs | Main Ring | MATERIALS |  |  | Under Ground | TOTAL COUNT | $\begin{aligned} & \text { TOTAL } \\ & \text { COST } \end{aligned}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 26 Spur | 224 Ring | Last Mile |  |  |  |
| MATERIALS REQUIRED |  |  |  |  |  |  |  |
| Estimated Distance / ft | 414.216 | 153, 120 | 86,064 | 300,700 | 12.846 | 954.100 |  |
| Fiber Stand Count | 216 | 144 | 216 | 24 |  |  |  |
| Estimated \# of Poles <br> \# Splice Points (1 per 4000 ti) | 3,100 |  |  |  |  | 3100 |  |
|  | 104 | 38 | 22 | 158 |  | 321 |  |
| MATERIAL COSTS |  |  |  |  |  |  |  |
|  |  |  |  |  |  | UNIT COST |  |
|  |  |  |  |  |  |  |  |
| Average Fiber Costs (per foot) | \$774,584 | \$286,334 | \$160,940 | \$562,309 | \$0 | \$1.87 | \$1,784,167 |
| Messenger Cable (per foot) | \$214,978 | \$79,469 | \$44,667 | \$156,063 | \$0 | \$0.52 | \$495,178 |
| Pole Attachments (per pole) |  |  |  |  |  | \$61.20 | \$189,720 |
| Aerial Hardware (per foot) | \$132,549 |  |  |  | \$0 | \$0.32 | \$305,312 |
| Splice Materials (per splice) <br> Warehousing / Distribution (fiti) <br> Undergroun Conduiter | \$129,443 | \$47,850 | \$26,895 | \$197,500 | \$0 | \$1,250.00 | \$401,688 |
|  | \$132,368 |  |  |  |  |  | \$132,368 |
| Underground Conduit (per foot)(A) |  |  |  |  | \$96,859 | \$7.54 | \$96,859 |
| Project Contigency (fiat amount) | \$50,000 |  |  |  |  |  | \$50,000 |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| TOTAL |  |  |  |  |  | (B) | \$3,455,291 |
| (A) - This is the total cost for trenching / boreing under <br> (B) - The total material cost including underground = |  | eral roads / gaps in poles and \$3,455,291 |  | unning the fib tal material | hrough 2" <br> WITHOUT | duit = underground = | $\begin{array}{r} \$ 96,859 \\ \$ 3,358,432 \end{array}$ |

## - Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.

The County will provide all of its matching cash contribution as an offset for the cost of the outside plant construction. This amount $(\$ 519,069)$ represents $7.4 \%$ of the total cost of the construction. The county has these funds available from internal sources; no financing or debt will be required to raise this amount. A letter from the County committing to this cash match has been included as part of the application.

## - Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.

None of the county's matching contribution for this particular category is in-kind; all matching funds for the Construction category come from cash contributions.

## 10. Equipment - \$2,320,000

- Provide a list of equipment in the form of a table with description, number of units, unit cost, state whether it is being purchased or leased, and additional information as needed.

The equipment category represents the second-largest category in terms of project expense. The category includes $\$ 2,320,000$, which represents $20.8 \%$ of the total project amount.

This category includes all of the Ethernet switching equipment which will be connected to the new fiber network. These Ethernet switches will be located at the anchor institutions and will be used for the broadband connections to the end users in the anchor institutions. A total of 160 switches will be located in these locations. Each switch will be equipped with optical transceivers which connect to the fiber backbone, for a total of 320 optical transceivers.

A table of all items in the Equipment category follows. Each entry can be matched to a line item in the "Detail of Project Costs" worksheet.

| Description | Unit Cost | Units | Cost | Notes |
| :--- | :--- | :--- | :--- | :--- |
| Ethernet <br> switches | $\$ 8500$ | 160 | $\$ 1,360,000$ | Purchased <br> by anchor <br> institutions |
| Optical <br> transceivers | $\$ 3000$ | 320 | $\$ 960,000$ | Purchased <br> by anchor <br> institutions |
| Totals |  |  | $\mathbf{\$ 2 , 3 2 0 , 0 0 0}$ |  |

## - Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.

No cash matching contributions are included in this category.

## - Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.

All of the Ethernet switches at the anchor institutions will be purchased by different county government departments. This will include schools, public safety, county government offices, etc. As such these items are shown as in-kind matching contributions in the total amount of $\$ 2,320,000$.
11. Miscellaneous - n/a

- Provide additional information as needed.
n/a
- Provide detailed description, calculation, and basis of evaluation for each Cash Matching Funds source.
n/a
- Provide detailed description, calculation, and basis of evaluation for each In-Kind Matching Funds source.
n/a


## 13. Contingencies - \$0

- Contingencies are an unallowable expenditures under BTOP.


## 15. Project (program) income - \$0

- The value for this line-item on the SF-424C is \$0. Please do not provide an estimated Project (program income) on the SF-424C.


## Addendum

- Very few indirect costs are allowable through BTOP. If any allowable indirect costs and/or fringe benefits are included in the budget, please provide a copy of your existing Negotiated Indirect Cost Recovery Agreement (NICRA), if available. If the NICRA is applied accordingly in the budget, there is no need to justify the costs. If a NICRA is not available or is not consistent with the rates/calculations in the budget, please provide an explanation of how the amounts were calculated. Please clearly list the manner in which indirect costs are calculated in the budget.

Note: Verify that indirects are calculated correctly and are eligible BTOP costs. To clarify, reasonable indirect costs under BTOP are only allowable for Full Time Employees (FTEs) associated with the construction, deployment, or installation of facilities or equipment used to provide broadband service.
n/a

## David Cummings




NAME: Alan B. Hammond<br>CURRENT JOB TITLE: Network Engineer

SUMMARY: Over twenty five years experience in the computer industry working with both hardware, software and physical infrastructure. Extensive experience in local, metropolitan and wide area networking technologies including physical plant design and construction. Extensive experience with Novell, UNIX/LINUX and Microsoft networks, PCs, and related hardware / software. Extensive networking experience with TCPIIP and IPX in large multi server / multi platform environments. Ability to adapt to and learn new tasks quickly. Excellent problem solving skills, Excellent interpersonal skills.

## WORK HISTORY:

## Network Engineer, Clackamas County 4/99 to Present

Responsible for the planning, installation, maintenance and repair of the County's Wide Area and Local Area Networks. Manage and approve the design, implementation and maintenance of Wide Area and Local Area Network configurations, operations and assigned staff. Conduct long range planning and design of county wide area network configuration. Confer with departments to analyze current and projected communications requirements. Monitor resources and system performance. Conduct research on new hardware and software. Develop feasibility studies and cost/benefit analysis. Prepare detailed specifications, diagrams and network charts to implement new or existing Wide Area Networks. Develop and document operational procedures. Coordinate Wide Area Network maintenance, testing and daily operations. Prepare schedules for implementation. Perform comprehensive diagnosis of Wide Area Network problems. Develop and implement solutions for network problems. Coordinate the repair, maintenance and upgrade of communications equipment and physical plant. Develop standards and documentation for the use of communication systems.

## Senior Network Engineer, Unisys Corporation, Washington County Site 10/96 to 4/99

Analyzed complex local and wide area network systems, including planning, designing, evaluating, selecting operation systems and protocol suites. Resolved difficult interoperability problems to obtain operation across all platforms. Represented the organization as the prime technical contact on contracts and projects. Interacted with senior internal and external personnel on significant technical maters often requiring coordination between organizations. Senior technical resource responsible of the overall operation of the network and related network hardware and infrastructure in a large multi-platform network for Washington County.

Technical Director / Network Engineer, Northwest Micro Inc. 2/96 to 10/96
Responsible for corporate technical direction through researching and testing emerging technologies. Network design and implementation. Technical proposals and complete solution recommendations for clients. WAN, LAN installations and product recommendations. Consultation with clients over network, hardware, software technologies. Local Area Network administration and support. Recommendation and installation of Internet Servers and Internet Security Software.

# Overflow Corp. Washington County Site 11/93 to 2/96 

Responsible of the overall operation of the network and related network hardware and infrastructure in a large multi-platform network. The network consisted of both local and wide area networks. Initiated a network connection into the State of Oregon backbone for county connectivity needs with state agencies. Evaluated the current network design and made recommendations for improvements based on future growth plans. Designed and implemented the county's TCP/IP policy throughout the county. Designed and implemented connectivity with county remote sites. Worked with other Cities and Agencies within the county to develop and implement network connectivity with each other.

## PC Technician / Backup Network Administrator, Bullivant, Houser, Bailey 1/92 to 11/93

Acted as the backup network administrator. Diagnosed and corrected network problems, both hardware and software related. Answered help line calls. Managed the firm's E-Mail system which was based on Action Technologies "The Coordinator", an MHS bases system. Managed the network backup system. Maintained and repaired the firms PCs, printers, and network hardware. Assisted in the implementation of special projects. Diagnosed problems with TCP/IP connectivity.

## Sales and Service Technician, ACS Software Publishing 5/91 to 12/91

Consulted with customers and prepared system quotes. Purchased system components, built and tested systems. Field technician: provided on-site service and repair of PCs, printers and related equipment. Diagnosed software and hardware problems. Installed and setup new systems. Designed and installed network systems.

## Field Technician / Bench Technician, SOLUS 9/90 to 5/91

Provided on-site service and repair of PCs, printers and related equipment. Diagnosed software and hardware problems. Built and test PC systems, installed and setup new systems. Diagnosed and installed network systems.

## Field Technician / Bench Technician, ici 1/84 to 9/90

Provided on-site service and repair of PCs, printers and related equipment. Diagnosed software and hardware problems. Built and test PC systems, installed and setup new systems.

# Stafford A. Rau 

Skill Summary:

> ISP and Telecom Network Engineering Cisco Router and Switch Configuration
> UNIX Systems Administration in large multi-vendor environments
> Cisco PIX, ASA5500, and Checkpoint Firewalls
> Network and server security and penetration testing

## Technologies

BGP, OSPF, EIGRP routing protocols
IPv4 and IPv6
MPLS, MPLS traffic engineering, and MPLS VPNs
QOS, DSCP, LLQ, WRED
IPSEC and GRE tunnels
802.1q and ISL VLANs, VTP

Etherchannel and Gigabit Etherchannel
T1 through OC48 WAN interfaces
Ethernet through TenGigabitEthernet LAN interfaces
Packet sniffers, intrusion detection systems, netflow analysis

Professional History:
Sr. Network Engineer
Knowledge Universe Technologies, Portland, OR
February 2008 - Present
LAN, WAN, and data center network engineer for a very large enterprise with multiple data centers and an approximately 2000 site WAN. Duties include network management, network security, firewall configuration, core routing and switching, external Internet capacity management, MAN and WAN management. Major projects include deploying network attached storage with iSCSI to NetApp storage appliances and rolling out WiFi LAN service to 1400 remote centers and offices.

Sr. Network Engineer
Integra Telecom, Portland, OR
May 2000 - December 2007
Network engineering in a CLEC/ISP telecom environment. Support of interstate IP customer networks and management networks from hub sites to LEC collocation facilities.
Configuration and management of public peering and transit peering BGP sessions. New platform and technology evaluation and deployment. Corporate
LAN, WAN, network monitoring, network security, and firewall support. Experienced backup for the ISP UNIX systems administration team.

Technologies and hardware platforms include Cisco 1700, 2500, 2600, 3600, 3700, 4500, $7200,7500,10000$, and 12000 routers; Cisco 1900, 2900, 3500, 3700, 6500, and 7600 switches and layer- 3 switches; Cisco 3000 VPN concentrator; Checkpoint, Watchguard, Sonicwall, and Cisco PIX and ASA5500 firewalls; Arbor Networks Peakflow DDOS detection and Internet peering analysis; CiscoSecure ACS authentication, authorization, and accounting systems; HP Openview and Netcool network element monitoring; MRTG, Cricket, and Cacti network link utilization monitoring; Protocols including IPv4 and IPv6, BGP, OSPF, EIGRP, MPLS, 802.1q and ISL, HSRP, 802.11a/b/g; UNIX shell and Perl scripting.

Sr. Systems Analyst
CNF Transportation, Portland, OR
February 1999 - May 2000
UNIX systems administration in a Fortune 500 corporate
environment. Support of major Sun hardware platforms from Ultra 5s through Enterprise $10,000 \mathrm{~s}$ and a small assortment of IBM AIX servers. Manage the software side of a CiscoSecure remote access implementation including an Oracle database back end, multiple Cisco 5201 access routers, and over 6000 user accounts. Perform software support of HP Openview, CiscoWorks, CiscoWorks Blue, and CWSI. Upgraded and reconfigured the corporate NNTP news server.

Technologies and hardware platforms include Sun Ultra workstations; Sun E450, E4000, E4500, E6000 and E10000 servers; IBM AIX UNIX servers; Ciscoworks, CiscoSecure, HP Openview, Checkpoint Firewall-1 software packages; UNIX shell and Perl scripting; DNS via BINDv8, NNTP via innd.

Sr. Systems Administrator
ADC Kentrox, Portland, OR
February 1998 - January 1999
UNIX system administration with 175 Suns, HPs, and SGIs. Tcp/ip and ipx network administration with Cisco router and switch configuration including Catalyst 5500 switches with route switch modules, 2500,3600 , and AGS series routers, and a 5201 remote access system. Multiple WAN links including T1 and frame relay. Support of major engineering tools from Mentor Graphics, Synopsys, Cadence Systems, and others.

Technologies and hardware platforms include Sun Ultra and SPARC20 workstations; Sun SparcServer 2000, E450 servers, Cisco 2500 and 3600 routers, Cisco Catalyst 5500 switches.

Sr. Systems and Network Administrator
Norm Thompson Outfitters, Inc. Hillsboro, OR
December 1996 - February 1998
UNIX system administrator and network administrator for an environment consisting of 20 Sun SPARCstations and Sparcservers running Solaris 2.3, Solaris 2.5, SunOS 4.1.4, two Data General servers running DG/UX, and other miscellaneous UNIX machines. Responsible for the corporate network, with approximately 500 nodes running on 10baseT Ethernet, with some 100baseT fast Ethernet and FDDI. Responsible for the corporate WAN with locations in Hillsboro, Portland, Lincoln City, Troutdale, and West Virginia.

Associate System Administrator
Qualcomm, Inc., San Diego, CA
January 1995 - December 1996
Part of the UNIX System Administration team supporting approximately 800 Sun SPARCstations and SPARCservers running Solaris and SunOS, 200 Hewlett Packard workstations running HPUX 9 and 10, 6 SGI workstations running Irix, a large AFS cell with 8 servers, and multiple Auspex and NAC file servers. Duties included all aspects of UNIX system administration, OS, network, and application troubleshooting, hardware and software installation, license server management, NIS, NFS, and
AFS configuration and troubleshooting.
Computer Support Specialist
Qualcomm, Inc., San Diego, CA
August 1994-January 1995
UNIX specialist for Qualcomm's internal Computer Services
Hotline. Provided first level general computer support and second level UNIX support for Qualcomm employees on a variety of platforms and operating systems. UNIX support included troubleshooting and customizing user environments, remote print queue creation, monitoring, and troubleshooting, and UNIX application support.

Senior Data Control Technician
San Diego State University Admissions and Records, San Diego, CA
January 1994 - August 1994
All aspects of PC and Macintosh support and training for SDSU
Admissions and Records employees including major productivity packages and Internet applications.

Technical Support Staff
Social Sciences Research Lab, SDSU, San Diego, CA
April 1991 - December 1994

PC and Mac hardware and software support for the SSRL, plus software support for the SDSU College of Arts and Letters, including Novell and TCP/IP client configuration, Foxpro database programming.

## Research Assistant

Social Sciences Research Lab, SDSU, San Diego, CA
August 1990 - March 1991
Data entry and programming for phone-based survey analysis using SPSS statistical packages on a DEC VAX system.

Russian Cryptologic Linguist
U.S. Naval Reserve, Presidio of Monterey, CA

March 1989 - September 1990
One year Russian Basic Course plus six month Cryptologic Technician class. Radio intercept, voice communications analysis, and basic cryptography and radio wave theory. Top-Secret/Sensitive Compartmented Information Clearance

Education, Certifications, and Technical Coursework:

Bachelor of Arts in Russian Language, San Diego State University, 1993
Cisco CCNA certification, currently working towards a CCNP.
Technical courses include Cisco ICND, BCMSN, MPLS, OSPF \& BGP, Solaris Performance Tuning.

Attendance at USENIX, SANS, Cisco Networkers and NANOG conferences.

## Professional References

Steve Raymond, Senior Network Engineer, Integra Telecom
503-313-2701, steven.raymond@integratelecom.com
Maighread Gallagher, Account Executive, Integra Telecom
503-261-3911, maighread.gallagher@integratelecom.com
Adam Eaglestone, Network Engineer, Integra Telecom
503-341-8335, adam.eaglestone@integratelecom.com

## EMPLOYMENT HISTORY:

## Clackamas County, Oregon

## Director, Public and Government Relations

- Develop, implement, and coordinate county's federal legislative priorities and strategies, including research and analysis of issues, advising elected officials, county management and key stakeholders, developing briefing materials, and communicating with Congressional staff
- Represent county on local, regional, and state committees and organizations to promote intergovernmental collaboration, communication, and legislative activities; provide written and oral testimony on policy issues, provide staff support to elected officials on governmental committees
- Develop, implement, and coordinate county's regional priorities related to transportation and development issues; develop and maintain collaborative relationships with government partners on major transportation policies, projects, and funding issues to advance county goals
- Advise elected officials and county management on public relations and outreach strategies, develop communications plans to advance county messages on key issues, prepare speeches, editorials, correspondence, and media releases to accomplish strategic communications goals


## Portland Development Commission

2005-2006

## Public Affairs Manager

- Formulated, evaluated, managed, and oversaw implementation of all agency strategic communication activities including media relations, agency marketing, public outreach, education and involvement, government relations, internal communications and website/electronic media
- Served as agency spokesperson and managed all agency contact with local and national print, broadcast, and electronic media; advised and trained agency staff in all aspects of proactive and reactive media relations, monitored media coverage trends
- Managed and oversaw public involvement activities and strategies, built ongoing relationships with community and government stakeholders
- Oversaw production of print materials including newsletters, direct mail, annual reports, advertising, and brand/logo identification


## Portland Development Commission

2001-2005

## Economic Development Manager

- Led PDC activities related to redevelopment of industrial land, including research, analysis, development feasibility, and policy development
- Represented, advised, developed strategies, and served as spokesperson for PDC and Regional Economic Development Partners on citywide and regional policy issues, including land use, regulatory, environmental, transportation, utilities, taxation, legislation, and others as necessary
- Collaborated with other government and business organizations to establish common policy and partnership goals
- Developed communications strategies and implementation plans tied to achievement of PDC policy goals and objectives


## Portland Development Commission <br> Senior Project Coordinator

1998-2001

- Coordinated planning and implementation of redevelopment projects consistent with adopted City plans and policies, working closely with community and business organizations, other government agencies, property owners, developers, contractors, consultants, and internal team
- Prepared development strategies and plans, work plans, budgets, contracts, schedules, and reports; including community economic development, neighborhood revitalization, parks and open space, housing, mixed-use, and infrastructure improvements
- Provided information and technical assistance to business and property owners in identifying and undertaking pre-development activities related to business expansion and redevelopment; research and provide assistance regarding building, zoning, and other regulations affecting projects
- Represented PDC in meetings and public hearings before boards, commissions, community and business groups, financial institutions and other agencies on specific project and program related activities; develop and implement media communications strategies on specific projects


## City of Portland Parks Bureau Bond Measure

1998
Campaign Manager

- Planned, managed, and oversaw implementation of all aspects of citywide political campaign, including strategy, message, community and media relations, budget, fundraising, direct mail, and volunteer programs.
- Managed and directed team of consultants, advisors, staff, and volunteer finance, strategy, and campaign committees
- Formed partnerships with City Commissioner, commissioner's staff, Parks Bureau Director, staff, and community organizations.
- Wrote publicity materials, press releases, articles and campaign literature; served as spokesperson for print and broadcast media.


## Clark County Homebuilders Association

$$
1997-1998
$$

## Government Affairs Director

- Monitored local and state government land use policy and promoted building industry priorities by building relationships with elected officials, agency staff, and community leaders; developed policy alternatives and political strategies to provide balanced solutions to issues
- Researched and wrote background materials, newsletter articles, reports, testimony and speeches; presented testimony at public hearings
- Provided support to political action committee, including candidate research and education, campaign strategy, and data management
- Developed, promoted, and oversaw large special projects including sustainable building program, design awards, and leadership training


## VoiceStream Wireless Inc.

1996-1997

## Land Use Planner/Government and Community Relations Specialist

- Analyzed zoning code; assessed zoning feasibility; prepared and submitted land use applications in jurisdictions throughout Oregon
- Developed and implemented community and government relations strategies to address controversial development projects
- Provided written and oral testimony to planners, planning commissions, and elected officials regarding zoning and policy revisions

EMPLOYMENT HISTORY (continued):
Gail Shibley for City Council Campaign

## Campaign Manager

- Developed and implemented improved campaign plan for last six months of campaign, including refining message, briefing candidate on issues and for public speaking, creating community outreach strategies, and reassessing budget and fundraising plan
- Managed and directed team of consultants, advisors, staff, and volunteer finance, strategy, and campaign committees
- Wrote campaign literature and supervised production of campaign materials; implemented direct mail plan; wrote persuasion mail
- Researched paid media plan; actively pursued earned media; developed relationships with television and print reporters; served as campaign spokesperson; wrote press releases, position papers, and news articles
- Recruited, trained, supervised, and managed hundreds of volunteers; organized, managed, and oversaw extensive field outreach program


## Neighbors West/Northwest

1995-1996
Land Use Planner/Community Organizer

- Provided staff support to ten neighborhood associations in land use planning issues, including tracking proposals and projects; conducting background research; policy analysis; leading community meetings; and facilitating contact with government agencies
- Wrote and edited neighborhood land use and development plans in conjunction with city staff and neighborhood advisory committees
- Worked with citizens, developers, and city staff to formulate transit oriented development proposals and models for sites along light rail line
- Monitored regional and local transportation, housing, environmental, and political issues to assist citizens with decisionmaking


## Community Energy Project

1993-- 1995

## Project Coordinator

- Recruited, trained, supervised, and maintained relationships with 50-200 volunteers per month
- Conducted presentations at community meetings; interviewed with television and print reporters; wrote press releases, calendar announcements, newsletter articles, and publicity materials to enhance outreach program
- Coordinated scheduling, logistics, registration, outreach, and publicity for 50 energy and water conservation workshops citywide; developed and wrote educational materials; taught workshops of 10-20 participants
- Developed partnerships with private, public, and other non-profit agencies to facilitate community outreach and client support


## California Democratic Party

## Field Programs Coordinator

- Developed and implemented community outreach programs for fundraising on national, state, and local campaigns throughout California
- Managed staff and volunteer program in telephone, mail, and field operations
- Coordinated media and scheduling for elected officials and political events
- Planned and facilitated community meetings, rallies, and organizer training sessions


## City of West Hollywood, CA

## Housing and Economic Development Specialist

- Developed, implemented, and analyzed land use, transportation and business surveys for the Sunset Blvd. Specific Plan; wrote reports, and presented results to City Council, business and community groups, and city staff
- Coordinated scheduling, public relations, logistics, and outreach for controversial citywide economic development conference
- Wrote and distributed public information materials about City's affordable housing programs, small business lending program, social services, and business improvement districts
- Formed partnerships with Chamber of Commerce and other business groups to initiate formation of business improvement districts


## COMMUNITY ACTIVITIES:

## Young Audiences of Oregon and Southwest Washington <br> 2003-2005 <br> Board Member

Portland Utilities Review Board 2000-2003
Board Member and Solid Waste Subcommittee Chair
Sabin Community Development Corporation 1995-1999

## Board of Directors

- Chair: October 1995-November 1998; Vice Chair: May 1995-October 1995


## EDUCATION:

Rutgers University
Bloustein School of Planning and Public Policy
B.A. Urban Planning magna cum laude


[^0]:    * FAC DETERMINED TYPE OF ENTITY: County-General Purpose Government
    * FAC DETERMINED CURRENT YEAR DIRECT FINDINGS: YES
    * FAC DETERMINED COGNIZANT (C) OR OVERSIGHT (O) AGENCY*: o (Please refer to the FAQ's for definitions)
    * FAC DETERMINED COGNIZANT OR OVERSIGHT AGENCY FEDERAL AGENCY PREFIX:
    * FAC DETERMINED TYPE OF AUDIT REPORT ON MAJOR PROGRAM COMPLIANCE BASED ON 1997 - 2003 SF-SAC FORM INSTRUCTIONS: ©
    * The items above are not reported on the Form SF-SAC, but are determined by the FAC

