

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

54-50-M09012

4. Report Date (MM/DD/YYYY)

07-15-2013

1. Recipient Name

West Virginia Geological and Economic Survey

6. Reporting Period End Date:

06-30-2013

3. Street Address

1 Mont Chateau Road,

5. City, State, Zip Code

Morgantown, WV 26508-8079

**7a. Project / Grant Period
Start Date: (MM/DD/YYYY)**

10-01-2009

7b. End Date: (MM/DD/YYYY)

09-30-2014

8. Designated Entity on Behalf of:

N/A

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Broadband Mapping	2,432,719	1,593,885	66%
2	Planning Teams	Regional Planning Teams	875,550	215,262	25%
3	Technical Assistance	Technical Assistance	1,255,912	364,156	29%
4	Other	Planning	185,000	0	
5	N/A				
6	N/A				
			\$4,749,181	\$2,173,303	46%

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

N/A

10b. Staffing Table									
Job Title			FTE %	Project(s) Assigned			Change		
GIS State Coordinator			22	Data Collection			No Change		
Office Assistant			16	Data Collection			No Change		
Geologist V			8	Data Collection			No Change		
GIS Program Analyst			1	Data Collection			No Change		
GIS Program Analyst			42	Data Collection			No Change		
GIS Program Analyst			100	Technical Assistance			No Change		
GIS Technician			6	Data Collection			No Change		
			Add Row				Remove Row		
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
L. Robert Kimball & Associates	Other	No	Yes	04/01/2010	03/31/2014	1,554,000	0	Mapping	100
Region 1 Planning & Development Council	Planning Teams	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 2 Planning & Development Council	Planning Teams	No	Yes	07/01/2012	04/30/2013	50,000	10,000	Planning	100
Region 3 Intergovernmental Council	Planning Teams	No	Yes	05/01/2013	10/31/2013	50,000	10,000	Planning	100
Region 4 Planning & Development Council	Planning Teams	No	Yes	05/01/2013	10/31/2013	50,000	10,000	Planning	100
Region 5 Mid-Ohio Valley Regional Council	Planning Teams	No	Yes	05/01/2013	10/31/2013	50,000	10,000	Planning	100
Region 6 Planning & Development Council	Planning Teams	No	Yes	05/01/2013	10/31/2013	50,000	10,000	Planning	100
Region 7 Planning & Development Council	Planning Teams	No	Yes	05/01/2013	10/31/2013	50,000	10,000	Planning	100

Region 8 Planning & Development Council	Planning Teams	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 9 Eastern Panhandle Planning & Development Council	Planning Teams	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 10 Belomar Regional Council & Interstate Planning Commission	Planning Teams	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 11 Brooke Hancock Regional Planning & Development Council	Planning Teams	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100

Add Row

Remove Row

11b. Describe any challenges encountered with vendors or subrecipients.

Required cost share reported by some sub-recipients has fallen behind the match anticipated for this point in the program. Administrative staff will continue to monitor & assist those subcontractors & grantees encountering difficulty in identifying appropriate cost share.

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$542,978	\$0	\$542,978	\$355,194	\$21,527	\$376,721
Personnel Fringe Benefits	\$183,217	\$0	\$183,217	\$122,710	\$7,958	\$130,668
Travel	\$34,048	\$0	\$34,048	\$32,530	\$0	\$32,530
Equipment	\$116,000	\$0	\$116,000	\$58,889	\$0	\$58,889
Materials / Supplies	\$83,550	\$0	\$83,550	\$5,485	\$0	\$5,485
Subcontracts Total	\$2,104,000	\$110,000	\$2,214,000	\$763,564	\$33,014	\$796,578
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$1,610,000	\$1,077,295	\$2,687,295	\$771,429	\$742,690	\$1,514,119
Total Direct Costs	\$4,673,793	\$1,187,295	\$5,861,088	\$2,109,801	\$805,189	\$2,914,990
Total Indirect Costs	\$75,388	\$0	\$75,388	\$63,502	\$363	\$63,865
Total Costs	\$4,749,181	\$1,187,295	\$5,936,476	\$2,173,303	\$805,552	\$2,978,855
% of Total	80	20	100	73	27	100

13. Hardware / Software
<p>13a. List any hardware/software purchased during this reporting period.</p> <p>In conjunction with the purchase of cell phones & monthly data plans from 2 additional cell service providers for the extension of field verification of wireless service, 2 additional QMapper software licenses were purchased.</p> <p>As warranties on 3 existing GIS workstations used for data collection/analysis & technical assistance have expired, 3 new workstations were purchased to support these activities through the remainder of the program. Upgrade licenses for Adobe Creative Suite 6 (necessary for various aspects of data analysis) were purchased for these workstations to replace previous dated software versions.</p> <p>A 4th workstation was purchased to replace a 6 year-old agency-provided workstation used for all facets of the program.</p>
<p>13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</p> <p>Some annual software license maintenance (e.g., Microsoft Office 2010 & ESRI GIS modules) will be procured upon receipt of respective renewal invoices. A GIS workstation laptop will need to be purchased this summer to replace one that is out of warranty but needed through the remainder of the program; we could not obtain purchasing approval from the appropriate State administrative office in time to make this purchase this past quarter.</p>

14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).

14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.

14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

John May

15c. Telephone
(area code, number, and extension)

304-594-2331

15d. Email Address

may@geosrv.wvnet.edu

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

07-21-2013