

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

54-50-M09012

**4. Report Date (MM/DD/YYYY)**

04-09-2013

**1. Recipient Name**

West Virginia Geological and Economic Survey

**6. Reporting Period End Date:**

03-31-2013

**3. Street Address**

1 Mont Chateau Road,

**5. City, State, Zip Code**

Morgantown, WV 26508-8079

**7a. Project / Grant Period  
Start Date: (MM/DD/YYYY)**

10-01-2009

**7b. End Date: (MM/DD/YYYY)**

09-30-2014

**8. Designated Entity on Behalf of:**

N/A

**9. List the individual projects in your approved project plan**

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Broadband Mapping	2,432,719	1,451,349	60%
2	Planning Teams	Regional Planning Teams	875,550	170,616	19%
3	Technical Assistance	Technical Assistance	1,255,912	175,851	14%
4	Other	Planning	185,000	0	
5	N/A				
6	N/A				
			\$4,749,181	\$1,797,816	38%

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

N/A

10b. Staffing Table									
Job Title				FTE %	Project(s) Assigned			Change	
GIS State Coordinator				24	Data Collection			No Change	
Office Assistant				23	Data Collection			No Change	
Geologist V				6	Data Collection			No Change	
GIS Program Analyst				4	Data Collection			No Change	
GIS Program Analyst				71	Data Collection			No Change	
GIS Program Analyst				100	Technical Assistance			No Change	
GIS Technician				20	Data Collection			No Change	
					Add Row			Remove Row	
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
L. Robert Kimball & Associates	Other	No	Yes	04/01/2010	03/31/2014	1,554,000	0	Mapping	100
Region 1 Planning & Development Council	Planning Teams	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 2 Planning & Development Council	Planning Teams	No	Yes	07/01/2012	04/30/2013	50,000	10,000	Planning	100
Region 3 Intergovernmental Council	Planning Teams	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 4 Planning & Development Council	Planning Teams	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 5 Mid-Ohio Valley Regional Council	Planning Teams	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 6 Planning & Development Council	Planning Teams	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 7 Planning & Development Council	Planning Teams	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 8 Planning & Development Council	Planning Teams	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100

Region 9 Eastern Panhandle Planning & Development Council	Planning Teams	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 10 Belomar Regional Council & Interstate Planning Commission	Planning Teams	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 11 Brooke Hancock Regional Planning & Development Council	Planning Teams	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100

Add Row

Remove Row

**11b. Describe any challenges encountered with vendors or subrecipients.**

N/A

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$542,978	\$0	\$542,978	\$325,978	\$14,374	\$340,352
Personnel Fringe Benefits	\$183,217	\$0	\$183,217	\$112,584	\$5,314	\$117,898
Travel	\$34,048	\$0	\$34,048	\$27,393	\$0	\$27,393
Equipment	\$116,000	\$0	\$116,000	\$58,889	\$0	\$58,889
Materials / Supplies	\$83,550	\$0	\$83,550	\$5,485	\$0	\$5,485
Subcontracts Total	\$2,104,000	\$110,000	\$2,214,000	\$632,825	\$25,011	\$657,836
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$1,610,000	\$1,077,295	\$2,687,295	\$576,362	\$682,525	\$1,258,887
Total Direct Costs	\$4,673,793	\$1,187,295	\$5,861,088	\$1,739,516	\$727,224	\$2,466,740
Total Indirect Costs	\$75,388	\$0	\$75,388	\$58,300	\$363	\$58,663
Total Costs	\$4,749,181	\$1,187,295	\$5,936,476	\$1,797,816	\$727,587	\$2,525,403
% of Total	80	20	100	71	29	100

  

13. Hardware / Software
<p>13a. List any hardware/software purchased during this reporting period.</p> <p>None</p>
<p>13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</p> <p>Cell phones from two additional providers need to be purchased, along with monthly data plans and 2 additional QMapper software licenses – in order to extend the pilot field testing work completed last quarter on verification of wireless service to the rest of the state, especially rural areas. Additionally, software license maintenance costs for Microsoft Office 2012, ESRI ArcEditor, ArcView, ArcGIS Network Analyst &amp; ArcGIS 3D modules will be paid upon receipt of the respective renewal invoices.</p>

  

14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).
<p>14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.</p> <p>14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.</p>

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

John May

15c. Telephone  
(area code, number, and extension)

304-594-2331

15d. Email Address

may@geosrv.wvnet.edu

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

05-22-2013