

U.S. DEPARTMENT OF COMMERCE Performance Progress Report				2. Award or Grant Number 53-50-M09018N	
				4. Report Date (MM/DD/YYYY) 01-27-2014	
1. Recipient Name Washington State Department of Commerce				6. Reporting Period End Date: 12-31-2013	
3. Street Address 1011 Plum Street SE,					
5. City, State, Zip Code Olympia, WA 98504					
7a. Project / Grant Period Start Date: (MM/DD/YYYY) 11-01-2009	7b. End Date: (MM/DD/YYYY) 10-30-2014	8. Designated Entity on Behalf of: State of Washington			
9. List the individual projects in your approved project plan					
	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Mapping (150)	2,038,651	1,297,387	64%
2	Capacity Building	Planning (250)	1,468,883	858,740	58%
3	Planning Teams	Local Tech Teams (350)	600,000	226,353	38%
4	Application Usage and Development	Apps Contest (450)	1,200,000	591,904	49%
5	N/A	N/A	0	0	
6	N/A	N/A	0	0	
			\$5,307,534	\$2,974,384	56%
10. Personnel 10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed. N/A					

10b. Staffing Table									
Job Title				FTE %		Project(s) Assigned		Change	
Broadband Policy and Programs Manager				100		Capacity Building		No Change	
Administrative Assistant				100		Capacity Building		No Change	
Communications Consultant				100		Capacity Building		No Change	
Contest Project Manager				100		Apps Contest		No Change	
		Add Row			Remove Row				
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
Sanborn Mapping Co.	Data Collection	Yes	Yes	10/01/2011	12/28/2011	343,651	0	Mapping (150)	100
Sanborn Mapping Co.	Data Collection	Yes	Yes	12/29/2011	10/30/2014	1,695,000	0	Mapping (150)	100
Sanborn Mapping Co.	Capacity Building	Yes	Yes	12/29/2011	10/30/2014	130,000	0	Planning (250)	100
Various < \$25K	Capacity Building	No	Yes	10/01/2011	10/30/2014	50,000	0	Planning (250)	100
TBD	Capacity Building	No	No	10/01/2011	10/30/2014	5,885	0	Planning (250)	100
Yakima Interfaith Coalition	Planning Teams	Yes	Yes	07/01/2012	06/30/2013	47,419	12,000	LTPT (350)	100
Port of Clarkston	Planning Teams	Yes	Yes	07/01/2012	06/30/2013	44,952	10,512	LTPT (350)	100
Cowlitz Wahkiakum COG	Planning Teams	Yes	Yes	07/01/2012	06/30/2013	72,000	21,000	LTPT (350)	100
MCEDD	Planning Teams	Yes	Yes	07/01/2012	09/30/2013	69,600	17,500	LTPT (350)	100
Tri-County EDD	Planning Teams	Yes	Yes	07/01/2012	06/30/2013	48,224	11,419	LTPT (350)	100
Washington State University	Planning Teams	Yes	Yes	07/01/2013	06/30/2014	56,000	14,000	LTPT (350)	100

Lincoln County	Planning Teams	Yes	Yes	07/01/2013	06/30/2014	26,880	6,720	LTPT (350)	100
Affiliated Tribes of NW Indians	Planning Teams	Yes	Yes	07/01/2013	06/30/2014	94,000	23,500	LTPT (350)	100
Walla Walla Valley Chamber	Planning Teams	Yes	Yes	07/01/2013	06/30/2014	64,000	16,000	LTPT (350)	100
MCEDD	Planning Teams	Yes	Yes	07/01/2013	06/30/2014	60,000	15,000	LTPT (350)	100
Yakima Interfaith Coalition	Planning Teams	Yes	Yes	10/01/2013	06/30/2014	16,500	4,125	LTPT (350)	100
Technology Alliance	Application Usage and	Yes	Yes	12/13/2012	10/30/2014	1,000,000	199,700	Apps Con (450)	100
Various <\$25K	Application Usage and	No	Yes	10/01/2011	10/30/2014	47,640	0	Apps Con (450)	100
TBD	Application Usage and	No	No	04/01/2014	10/30/2014	152,360	92,616	Apps Con (450)	100
TBD	Planning Teams	No	No	04/01/2014	10/30/2014	425	0	LTPT (350)	100

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11b. Describe any challenges encountered with vendors or subrecipients.

[ws - revised] A review of invoices from local technology planning teams (LTPT's) in 2013 revealed that some teams completed their scopes of work from the 2012-2013 awards slightly or substantially under budget. This enabled us to issue an additional LTPT contract for 2013-2014 to Yakima Interfaith Coalition, the standby selection of our independent panel of RFP reviewers. This contract was let in October 2013 and reported here for the first time. Also reported here for the first time is a TBD amount of 425, a remainder amount attributable to LTPT's completing under budget.

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$598,810	\$522,234	\$1,121,044	\$412,311	\$32,738	\$445,049
Personnel Fringe Benefits	\$163,565	\$113,933	\$277,498	\$142,592	\$9,762	\$152,354
Travel	\$70,812	\$3,191	\$74,003	\$16,771	\$15	\$16,786
Equipment	\$2,119	\$0	\$2,119	\$2,394	\$0	\$2,394
Materials / Supplies	\$40,479	\$0	\$40,479	\$6,908	\$1,075	\$7,983
Subcontracts Total	\$4,024,536	\$444,092	\$4,468,628	\$1,977,614	\$1,011,189	\$2,988,803
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$128,727	\$209,656	\$338,383	\$187,836	\$677	\$188,513
Total Direct Costs	\$5,029,048	\$1,293,106	\$6,322,154	\$2,746,426	\$1,055,456	\$3,801,882
Total Indirect Costs	\$278,486	\$0	\$278,486	\$227,957	\$13,765	\$241,722
Total Costs	\$5,307,534	\$1,293,106	\$6,600,640	\$2,974,383	\$1,069,221	\$4,043,604
% of Total	80	20	100	74	26	100

13. Hardware / Software
<p>13a. List any hardware/software purchased during this reporting period.</p> <p>One surplus laptop was allocated to the program; no federal funds expended. Market value is TBD and will be listed as match in a future report if appropriate.</p>
<p>13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</p> <p>N/A</p>

14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).
<p>14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.</p> <p>14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.</p>

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

Wilford Saunders

Broadband Program Manager

15c. Telephone
(area code, number, and extension)

360-902-2983

15d. Email Address

wilford.saunders@commerce.wa.gov

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

03-12-2014