

|   |  |   |                                     |  |   |
|---|--|---|-------------------------------------|--|---|
| <b>U.S. DEPARTMENT OF COMMERCE</b><br><br><b>Performance Progress Report</b>  |  |   |                                     | <b>2. Award or Grant Number</b><br>53-50-M09018N                                 |   |
|   |  |   |                                     | <b>4. Report Date (MM/DD/YYYY)</b><br>07-16-2013                                 |   |
|   |  |   |                                     |  |   |
| <b>1. Recipient Name</b><br>Washington State Department of Commerce   |  |   |                                     | <b>6. Reporting Period End Date:</b><br>06-30-2013                               |   |
| <b>3. Street Address</b><br>1011 Plum Street SE,  |  |   |                                     |  |   |
| <b>5. City, State, Zip Code</b><br>Olympia, WA 98504  |  |   |                                     |  |   |
| <b>7a. Project / Grant Period Start Date: (MM/DD/YYYY)</b><br>11-01-2009  | <b>7b. End Date: (MM/DD/YYYY)</b><br>10-30-2014                                      | <b>8. Designated Entity on Behalf of:</b><br>Washington |                                     |  |   |
| <b>9. List the individual projects in your approved project plan</b>  |  |   |                                     |  |   |
|   | <b>Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)</b> | <b>Project Name (if different from Project Type)</b>    | <b>Total Federal Funding Amount</b> | <b>Total Federal Funding Amount expended at the end of this reporting period</b> | <b>Percent of Total Federal Funding amount expended</b> |
| 1   | Data Collection  | Mapping   | 2,038,651                           | 954,469  | 47%   |
| 2   | Capacity Building  | Planning  | 1,468,883                           | 581,090  | 40%   |
| 3   | Planning Teams   | Local Tech Teams  | 600,000                             | 17,582   | 3%  |
| 4   | Application Usage and Development  | Apps Contest  | 1,200,000                           | 318,834  | 27%   |
| 5   | N/A  | N/A   | 0                                   | 0  |   |
| 6   | N/A  | N/A   | 0                                   | 0  |   |
|   |  |   | \$5,307,534                         | \$1,871,975  | 35%   |
| <b>10. Personnel</b><br><br><b>10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.</b><br><br>N/A |  |   |                                     |  |   |

| 10b. Staffing Table   |                     |                  |                         |            |            |                               |                                |  |     |
|---|---------------------|------------------|-------------------------|------------|------------|-------------------------------|--------------------------------|--|-----|
| Job Title   |                     |                  |                         | FTE %      |            | Project(s) Assigned           |                                | Change   |     |
| Broadband policy and Program Director   |                     |                  |                         | 100        |            | Capacity Building             |                                | No Change  |     |
| Administrative Assistant  |                     |                  |                         | 100        |            | Capacity Building             |                                | No Change  |     |
| Communications Consultant   |                     |                  |                         | 100        |            | Capacity Building             |                                | No Change  |     |
| Contest Project Manager   |                     |                  |                         | 100        |            | Apps Usage & Dev              |                                | No Change  |     |
|   |                     | Add Row          |                         |            | Remove Row |                               |                                |  |     |
| 11. Subcontracts  |                     |                  |                         |            |            |                               |                                |  |     |
| 11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4) |                     |                  |                         |            |            |                               |                                |  |     |
| Name  | Subcontract Purpose | RFP Issued (Y/N) | Contract Executed (Y/N) | Start Date | End Date   | Total Federal Funds Allocated | Total Matching Funds Allocated | Project and % Assigned (Example: Data Collection 75) |     |
| Sanborn Map Co.   | Data Collection     | Yes              | Yes                     | 10/01/2011 | 12/28/2011 | 343,651                       | 0                              | Mapping (150)  | 100 |
| Sanborn Map Co.   | Data Collection     | Yes              | Yes                     | 12/29/2011 | 10/30/2014 | 1,695,000                     | 0                              | Mapping (150)  | 100 |
| Sanborn Mapping Co.   | Capacity Building   | Yes              | Yes                     | 12/29/2011 | 10/30/2014 | 130,000                       | 0                              | Planning (250)                                       | 100 |
| Various <\$25K  | Capacity Building   | No               | Yes                     | 10/01/2011 | 10/30/2014 | 50,000                        | 0                              | Planning (250)                                       | 100 |
| TBD   | Capacity Building   | No               | No                      | 10/01/2011 | 10/30/2014 | 5,885                         | 0                              | Planning (250)                                       | 100 |
| Yakima Interfaith Coalition   | Planning Teams      | Yes              | Yes                     | 07/01/2012 | 06/30/2013 | 56,000                        | 14,000                         | LTPT(350)  | 100 |
| Port of Clarkston   | Planning Teams      | Yes              | Yes                     | 07/01/2012 | 06/30/2013 | 42,048                        | 10,512                         | LTPT(350)  | 100 |
| Cowlitz Wahkiakum COG   | Planning Teams      | Yes              | Yes                     | 07/01/2012 | 06/30/2013 | 84,000                        | 21,000                         | LTPT(350)  | 100 |
| MCEDD   | Planning Teams      | Yes              | Yes                     | 07/01/2012 | 09/30/2013 | 70,000                        | 17,500                         | LTPT(350)  | 100 |
| Tri-County EDD  | Planning Teams      | Yes              | Yes                     | 07/01/2012 | 06/30/2013 | 45,676                        | 11,419                         | LTPT(350)  | 100 |
| Washington State University   | Planning Teams      | Yes              | Yes                     | 07/01/2013 | 06/30/2014 | 56,000                        | 14,000                         | LTPT(350)  | 100 |

|  |                       |     |     |            |            |         |        |                |     |
|--|-----------------------|-----|-----|------------|------------|---------|--------|----------------|-----|
| Lincoln County                         | Planning Teams        | Yes | Yes | 07/01/2013 | 05/29/2014 | 26,880  | 6,720  | LTPT(350)      | 100 |
| Affiliated Tribes of Northwest Indians | Planning Teams        | Yes | Yes | 07/01/2013 | 06/30/2014 | 94,000  | 23,500 | LTPT(350)      | 100 |
| Walla Walla Valley Chamber             | Planning Teams        | Yes | Yes | 07/01/2013 | 06/30/2014 | 64,000  | 16,000 | LTPT(350)      | 100 |
| MCEDD                                  | Planning Teams        | Yes | Yes | 05/29/2013 | 06/30/2014 | 60,000  | 15,000 | LTPT(350)      | 100 |
| Technology Alliance                    | Application Usage and | Yes | Yes | 12/13/2012 | 09/30/2013 | 500,000 | 99,700 | Apps Con (450) | 100 |
| Various (<\$25K)                       | Application Usage and | No  | Yes | 10/01/2011 | 10/30/2014 | 47,640  | 0      | Apps Con (450) | 100 |
| TBD                                    | Application Usage and | No  | No  | 10/01/2011 | 10/30/2014 | 652,360 | 0      | Apps Con (450) | 100 |
| TBD                                    | Planning Teams        | No  | No  | 07/01/2013 | 06/30/2014 | 1,396   | 0      | LTPT(350)      | 100 |

Add Row

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**11b. Describe any challenges encountered with vendors or subrecipients.**

LTPT contractor MCEDD requested and received an extension to their contract, allowing them 1 full year to complete from start of work.

| 12. Budget worksheet   |                       |                         |              |                        |                                  |                      |
|--|-----------------------|-------------------------|--------------|------------------------|----------------------------------|----------------------|
| Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved. |                       |                         |              |                        |                                  |                      |
| Project Budget Element   | Federal Funds Awarded | Approved Matching Funds | Total Budget | Federal Funds Expended | Approved Matching Funds Expended | Total Funds Expended |
| Personnel Salaries   | \$598,810             | \$522,234               | \$1,121,044  | \$308,368              | \$32,738                         | \$341,106            |
| Personnel Fringe Benefits  | \$163,565             | \$113,933               | \$277,498    | \$98,792               | \$9,762                          | \$108,554            |
| Travel   | \$70,812              | \$3,191                 | \$74,003     | \$13,819               | \$15                             | \$13,834             |
| Equipment  | \$2,119               | \$0                     | \$2,119      | \$2,330                | \$0                              | \$2,330              |
| Materials / Supplies   | \$40,479              | \$0                     | \$40,479     | \$5,141                | \$1,075                          | \$6,216              |
| Subcontracts Total   | \$4,024,536           | \$444,092               | \$4,468,628  | \$1,158,710            | \$918,900                        | \$2,077,610          |
| Construction   | \$0                   | \$0                     | \$0          | \$0                    | \$0                              | \$0                  |
| Other  | \$128,727             | \$209,656               | \$338,383    | \$122,040              | \$440                            | \$122,480            |
| Total Direct Costs   | \$5,029,048           | \$1,293,106             | \$6,322,154  | \$1,709,200            | \$962,930                        | \$2,672,130          |
| Total Indirect Costs   | \$278,486             | \$0                     | \$278,486    | \$162,773              | \$13,765                         | \$176,538            |
| Total Costs  | \$5,307,534           | \$1,293,106             | \$6,600,640  | \$1,871,973            | \$976,695                        | \$2,848,668          |
| % of Total   | 80                    | 20                      | 100          | 66                     | 34                               | 100                  |

  

| 13. Hardware / Software  |
|--|
| <p>13a. List any hardware/software purchased during this reporting period.</p> <p>During this period we purchased the planned office computer upgrade, enabling program office staff to work reliably and from the field. Due to changes in recommended workstation configurations, expenditures for this upgrade were \$111 more than budgeted. We will review the invoice and either adjust our next report or address in our forthcoming budget change request.</p> |
| <p>13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</p> <p>N/A</p>   |

  

| 14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).  |
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| <p>14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.</p> <p>14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.</p> |

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Wilford Saunders

Broadband Program Manager

15c. Telephone  
(area code, number, and extension)

360-902-2983

15d. Email Address

wilford.saunders@commerce.wa.gov

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

08-15-2013