

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

BPSOS-LOUISVILLE- In this quarter, we recruited two Vietnamese students for the basic computer skills class. We continued advertising the PCC to the community using a variety of outreach methods. This included: face to face promotion, whereby our staff stopped by their homes and businesses; distributing flyers to community leaders; and including flyers in our monthly Mach Song newspaper.

Taking their new skills into the community, students from our basic computer skills class collaborated with local Vietnamese organizations for Louisville WorldFest 2011. The students designed a Vietnamese map and flag for the parade, utilizing their newly acquired computer and technical skills in the process.

We continued tutoring students in computer skills outside of our basic computer skills class. This quarter, we assisted users with online job searches, resume creation, and online job applications.

St. John Vianney, our subgrantee, reports that they finished the first computer training class with 5 students graduating. The students now understand the basic concept of how computer components work (CPU, RAM, hard drives, memory, and graphics cards, etc.).

From the evaluation survey, students reported that they enjoyed learning about Microsoft Word and the Internet. Students also enjoyed the class' Q&A session.

St. John Vianney staff started the second training class in September 2011 and currently, they have 7 students registered. The computer lab is operating at its capacity, averaging between 90-100 users per week.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	42	Our initial implementation of this project was delayed for internal reasons. First, we struggled to recruit bilingual staff (English and Vietnamese) to serve as our PCC Coordinator, which meant that having "on the ground" support was delayed. It is essential to have bilingual staff for training and community outreach efforts to our vulnerable population. Secondly, equipment purchasing did not happen during the second quarter as planned. This resulted in the overall expenses related to this project being lower than planned at this stage, and subsequently we are behind as compared to our baseline plan. Third, community outreach and participant identification and recruitment presented a challenge. Though, moving forward, we are maximizing the use of our media and community organizing capabilities (and seeing significant improvements), the initial delay in "on the ground" support to oversee our outreach, left us behind as compared to the baseline plan. We anticipate that project completion percentage will consistently improve as our PCC maximizes its capacity and the project moves forward.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below

2.g. Outreach Activities	-	Progress reported in Question 4 below
2.h. Training Programs	-	Progress reported in Question 4 below
2.i. Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

We realize now that our initial baseline projections were extremely high. For several reasons we made assumptions, but we also anticipate and have seen an increased need for the PCC in our community by what our client's feedback and PCC operations have taught us. Our current outreach efforts and strategies to address the barriers the Louisville community faces, has helped us learn even more about the digital divide in this community and how it is stifling economic growth. We are now learning about more specific needs that the community needs address (through our PCC) to bridge this divide. This in turn is enabling us to provide more specialized services to the community.

BTOP technical assistance has been received in the form of outreach advice, among other areas. We feel that our PCC will benefit by collaborating more with other BTOP grantees in and around the Louisville metropolitan area.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	20	N/A
4.b.	Average users per week (NOT cumulative)	115	We realize now that our initial baseline projections were extremely high. For several reasons we made assumptions, but we also anticipate and have seen an increased need for the PCC in our community by what our client's feedback and PCC operations have taught us. Our current outreach efforts and strategies to address the barriers the Louisville community faces, has helped us learn even more about the digital divide in this community and how it is stifling economic growth. We are now learning about more specific needs that the community needs address (through our PCC) to bridge this divide. This in turn is enabling us to provide more specialized services to the community.
4.c.	Number of PCCs with upgraded broadband connectivity	1	N/A
4.d.	Number of PCCs with new broadband wireless connectivity	1	N/A
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	64	N/A

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Basic computer skills	6	20	120

Add Training Program

Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

- **BPSOS-LOUISVILLE:** In the next quarter, we will provide students training in advances session of computers class, which mean; we will go deeper in Microsoft Office tools and Internet Explorer, such as: Power Points, Access, Excel, Word, Search engine on IE, hyperlink from Word to IE, etc. We continuing teach on basic computer class for new students who are interesting on computer skills or anyone want to know more about Microsoft office tools and Internet Explorer. We provide more training classes for participants in basic computer, ESL, and U.S Citizenship class. Also, we provide participants a training class that how to search jobs online and apply jobs from many different companies in local area or around the nation online. Also, we will teach them how to build their own resumes and submit directly to the company that they want to apply and teach them how to post up their resume online in several websites such as louisvillecareer.com or careerbuilder.com.
- **ST. JOHN VIANNEY CHURCH:** They will finish the advance computer training class by February 2012. This advance computer training class is for students who has taken the 1st class or already has a bit of experience with computers who'd like to further their knowledge. Also, they will finish computer literacy training class for the new students by February 2012.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	51	Our initial implementation of this project was delayed for internal reasons. First, we struggled to recruit bilingual staff (English and Vietnamese) to serve as our PCC Coordinator, which meant that having "on the ground" support was delayed. It is essential to have bilingual staff for training and community outreach efforts to our vulnerable population. Secondly, equipment purchasing did not happen during the second quarter as planned. This resulted in the overall expenses related to this project being lower than planned at this stage, and subsequently we are behind as compared to our baseline plan. Third, community outreach and participant identification and recruitment presented a challenge. Though, moving forward, we are maximizing the use of our media and community organizing capabilities (and seeing significant improvements), the initial delay in "on the ground" support to oversee our outreach, left us behind as compared to the baseline plan. We anticipate that project completion percentage will consistently improve as our PCC maximizes its capacity and the project moves forward.
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

We anticipate that ongoing challenges will be presented in the forms of community outreach. In addition, economic situations may

RECIPIENT NAME:BOAT PEOPLE SOS, INC.

AWARD NUMBER: 51-42-B10550

DATE: 11/11/2011

OMB CONTROL NUMBER: 0660-0037
EXPIRATION DATE: 12/31/2013

impact our community. For instance, if the Vietnamese American community feels that job placement continues to be a priority, they may again be more focused on job/employment searching in our PCC, as opposed to basic computer skills.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$212,290	\$79,040	\$133,250	\$73,388	\$20,607	\$52,781	\$88,066	\$24,729	\$63,337
b. Fringe Benefits	\$33,846	\$0	\$33,846	\$6,098	\$0	\$6,098	\$7,317	\$0	\$7,317
c. Travel	\$2,250	\$0	\$2,250	\$2,236	\$0	\$2,236	\$2,683	\$0	\$2,683
d. Equipment	\$34,250	\$0	\$34,250	\$24,647	\$0	\$24,647	\$29,576	\$0	\$29,576
e. Supplies	\$1,680	\$337	\$1,343	\$1,500	\$328	\$1,172	\$1,799	\$393	\$1,406
f. Contractual	\$254,560	\$118,560	\$136,000	\$120,830	\$63,175	\$57,655	\$144,996	\$75,810	\$69,186
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$32,075	\$6,464	\$25,611	\$15,234	\$2,941	\$12,293	\$18,280	\$3,529	\$14,754
i. Total Direct Charges (sum of a through h)	\$570,951	\$204,401	\$366,550	\$243,933	\$87,051	\$156,882	\$292,717	\$104,461	\$188,259
j. Indirect Charges	\$25,241	\$0	\$25,241	\$10,081	\$0	\$10,081	\$14,114	\$2,016	\$12,097
k. TOTALS (sum of i and j)	\$596,192	\$204,401	\$391,791	\$254,014	\$87,051	\$166,963	\$306,831	\$106,477	\$200,356

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
---	--------------------------------