ANNUAL PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	**2. Award Identification Number**	**3. DUNS Number**
Department of Commerce, National Telecommunications and Information Administration	47-41-B10527	155946874

4. Recipient Organization

STATE LIBRARY & ARCHIVES, TENNESSEE 312 8TH AVE N FL 7, NASHVILLE, TN 37243-0001

5. Current Reporting Period End Date (MM/DD/YYYY)	**6. Is this the last Annual Report of the Award Period?**
12-31-2012	◯ Yes ◉ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	**7c. Telephone (area code, number and extension)**
Ashley Bowers	615-532-4628
	7d. Email Address
	Ashley.Bowers@tn.gov
7b. Signature of Certifying Official	**7e. Date Report Submitted (MM/DD/YYYY):**
Submitted Electronically	01-30-2013

PROJECT INDICATORS

1. Are you establishing new Public Computer Centers (PCCs) or improving existing PCCs?

○ New　　◉ **Improved**　　○ Both

2. How many PCCs were established or improved, and what type of institution(s) were they associated with? Please provide actual total numbers to date. Figures should be reported cumulatively from award inception to the end of the most recent calendar year. Recipients should only count the PCCs that were fully established or in which improvements have been fully completed in that year (that is, partial improvements should not be counted).

Institutions	Established	Improved	Total
Schools (K-12)	0	0	0
Libraries	0	15	15
Community Colleges	0	0	0
Universities / Colleges	0	0	0
Medical / Health care Facilities	0	0	0
Public Safety Entities	0	0	0
Job-Training and/or Economic Development Institution	0	0	0
Other Community Support-*Governmental* **(please specify):**	0	0	0
Other Community Support-*Non-Governmental* **(please specify):**	0	0	0

3. Please complete the following chart for each PCC established or improved using BTOP funds. Please provide actual total numbers to date.

3.a. New PCCs

New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
Murfreesboro	0	0	0	0	0

[Add New PCC]　　[Remove New PCC]

3.b. Improved PCCs

New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
Prior to Improvement					
BLOUNT	7	50	5	3.61	1,200
CHATTANOOGA	30	50	5	3.61	1,900
CLEVELAND	7	50	5	3.61	500
JOHNSON CITY	21	50	5	3.61	2,450
KINGSPORT	14	50	5	3.61	550
LEBANON	7	50	5	3.61	780
MEMPHIS	45	50	5	3.61	4,378
MORRISTOWN	11	50	5	3.61	500
MT. JULIET	7	50	5	3.61	670
PUTNAM	15	50	5	3.61	650
SULLIVAN/ SULLIVAN GARDENS	7	50	5	3.61	450

Prior to Improvement

SULLIVAN/ COLONIAL HEIGHTS	5	50	5	3.61	450
SULLIVAN/ BLOOMINGDALE	3	50	5	3.61	450
WASHINGTON/ GRAY	8	50	5	3.61	500
WASHINGTON/ JONESBOUROUGH	6	50	5	3.61	500

[Add New PCC] [Remove New PCC]

After Improvement

BLOUNT	27	54	9	16	1,875
CHATTANOOGA	86	50	5	30	0
CLEVELAND	13	50	5	6	1,468
JOHNSON CITY	51	120	48	5	488
KINGSPORT	51	50	5	1.5	1,105
LEBANON	20	50	5	20	28
MEMPHIS	305	60	9	30	0
MORRISTOWN	27	50	5	5	575
MT. JULIET	20	50	5	20	200
PUTNAM	20	50	5	30	87
SULLIVAN/ SULLIVAN GARDENS	17	50	5	1.5	109
SULLIVAN/ COLONIAL HEIGHTS	15	50	5	1.5	109
SULLIVAN/ BLOOMINGDALE	14	50	5	1.5	109
WASHINGTON/ GRAY	20	50	5	1.5	4
WASHINGTON/ JONESBOUROUGH	18	50	5	1.5	4

[Add New PCC] [Remove New PCC]

4.a. Please check the primary uses of the PCCs funded by this award. (Check all that apply.)

☑ **Open Lab Time**   ☐ **Other**   ☑ **Training**

4.b. If "other," please specify the primary use of the PCCs:

N/A

5. Please list all of the PCC broadband equipment and/or supplies you have purchased during the past year using BTOP grant funds or other (matching) funds, including any customer premises equipment or end-user devices. If additional space is needed, please attach a list of equipment and/or supplies. Please also describe how the equipment and supplies have been deployed (600 words or less).

Manufacturer	Items	Unit Cost per Item	Number of Units	Narrative description of how the equipment and supplies were deployed
AWE	EARLY LITERACY STATION	3,192	2	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors. NOTE: We will have more complete listings of all purchases in our final report, as we require submission of all invoices by our sub-recipients upon their submission of final reports.
CDW-G	ENDPOINT PROTECTION SOFTWARE	38	24	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
CDW-G	LVO CUSTOM TP I420 LAPTOP	820	34	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.

Manufacturer	Items	Unit Cost per Item	Number of Units	Narrative description of how the equipment and supplies were deployed
CYBRARIAN CORPORATION	PUBLIC COMPUTER MANAGEMENT SOFTWARE	5,456	1	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
DELL	LATITUDE E5520 LAPTOP	978	14	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
DIGITAL BUSINESS MACHINES	PHOTOCOPIER SERVICE FEES	446	1	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
EVANS OFFICE SUPPLY	CHAIRS	89	7	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
FORTRES GRAND CORP.	CLEAN SLATE SOFTWARE	995	1	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
GALE	ED2GO SUBSCRIPTION	6,780	1	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
HIGHLANDS	FURNITURE AND END PANELS	4,634	1	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
K-LOG	LAPTOP CHARGING STATION	794	2	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
K-LOG	TABLES	149	6	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
LIGHTHOUSE SUPPLY	LAMPS	176	4	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
MBM BUSINESS SOLUTIONS	PHOTOCOPIER SERVICE FEES	55	1	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
PATTERSON-POPE	SHELVING	453	1	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
WIN WAY	WINWAY RESUME DELUXE SOFTWARE	39	32	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
PC FURNITURE	TABLES	201	6	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
QUILL COPORATION	BOOKCASES	260	6	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
QUILL COPORATION	PAPER	66	1	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
SAVVY	KEYBOARD AND MOUSE SET	18	24	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
SAVVY	MOUSE PAD	2	24	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
TIGER DIRECT.COM	LENOVO THINKCENTRE M55 8807	191	1	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
SOFTWARE EXPRESS	COMPUTRACE COMPLETE SOFTWARE	91	24	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
SOFTWARE EXPRESS	ENDPOINT PROTECTION SOFTWARE	30	24	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
SOFTWARE EXPRESS	OFFICE STANDARD 2010 SOFTWARE	54	24	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
SOFTWARE EXPRESS	WINWAY RESUME DELUXE SOFTWARE	30	24	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
TECH SOUP	OFFICE PROFESSIONAL PLUS 2010 SOFTWARE	31	47	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
TECH SOUP	WINDOWS 7 PROFESSIONAL	6	40	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.

	NORTON ANTIVIRUS	8	7	Purchased through state or local contracts and deployed/installed by either TSLA Staff, local library staff, or vendors.
TECH SOUP				
Totals:		26,082	384	

Add Equipment   Remove Equipment

6. For PCC access and training provided with BTOP grant funds, please provide the information below. Figures should be reported <u>cumulatively</u> from award inception to the end of the most recent calendar year.

Types of Access or Training	**Number of People Targeted**	**Number of People Participating**	**Total Hours of Training Offered**
Open Lab Access	11,000	3,534	121
Multimedia	11,000	184	295
Office skills	11,000	551	2,566
ESL	0	0	0
GED	0	0	0
College Preparatory Training	0	0	0
Basic Internet and Computer Use	11,000	1,238	3,452
Certified Training Programs	0	0	0
Other (please specify):	0	0	0
Total	44,000	5,507	6,434

7. Please describe how your Public Computer Center(s) promotes economic recovery in your area, such as through providing job training, access to job searches, online course offerings, certifications and the like (600 words or less).
Our PCC's promote economic recovery in our area by offering training in basic job skills, such as use of MS Office and basic computing skills. We also offer resume-building courses and assist patrons in use of the computer to job search and seek out employment opportunities.

8. To the extent that you have made any subcontracts or sub grants, please provided the number of subcontracts or sub grants that have been made to socially and economically disadvantaged small business (SDB) concerns as defined by section 8(a) of the Small Business Act, 15 U.S.C. 647, as modified by NTIA's adoption of an alternative small business size standard for use in BTOP. Please also provide the names of these SDB entities (150 words or less).
N/A

9. Please describe any best practices / lessons learned that can be shared with other similar BTOP projects (900 words or less).
The sooner you review sub-recipient documentation the easier it is to correct interdependencies on the front-end of the project. Site visits are crucial to documenting the impact of the grant.