

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

46-50-M09053

**4. Report Date (MM/DD/YYYY)**

10-04-2012

**1. Recipient Name**

South Dakota Bureau of Information & Telecommunications

**6. Reporting Period End Date:**

09-30-2012

**3. Street Address**

700 Governor's Drive,

**5. City, State, Zip Code**

Pierre, SD 57501-2291

**7a. Project / Grant Period  
Start Date: (MM/DD/YYYY)**

12-20-2009

**7b. End Date: (MM/DD/YYYY)**

12-19-2014

**8. Designated Entity on Behalf of:**

N/A

**9. List the individual projects in your approved project plan**

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	N/A	2,464,301	1,458,493	59
2	Address File	N/A	719,200	80,830	11
3	Capacity Building	N/A	1,047,546	354,653	34
4	Technical Assistance	N/A	848,368	165,976	20
5	Ownership and Adoption	Computer Ownership & Internet Usage	650,000	68,926	11

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

Fully staffed

**10b. Staffing Table**

Job Title	FTE %	Project(s) Assigned	Change
Broadband Capacity Manager (Mike)	100	Capacity Building	No Change
Technology Planning Assistant (Brandy)	100	Technical Assistance	No Change

Technology Planning Manager (Jamie)	100	Technology Assistance	No Change
Network Architect (Andy)	35	Data Collection	No Change
Project Manager (Jim)	10	Data Collection	No Change
Broadband Administration (Jan)	58	Data Collection	No Change
Finance (Deb)	15	Data Collection	No Change
Interns	55	Address Files	No Change
Interns	47	Data Collection	No Change

**11. Subcontracts (Vendors and Subrecipients)**

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontractor Total" for the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

Name	Subcontract Purpose	Type (Vendor/Subrec)	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
Broadmap LLC	Data Collection	Vendor	Yes	Yes	12/01/2010	12/28/2014	1,326,407	0	Data Collection	100
Dakota State University	Data Collection	Vendor	No	Yes	12/01/2010	12/28/2014	446,815	0	Data Collection	100
SD Public Broadcasting	Capacity Building	Vendor	No	Yes	01/01/2011	12/28/2014	101,885	0	Capacity Buildi	100
Bureau of Information & Telecommunications	Address File	Vendor	No	No	01/08/2011	12/28/2014	115,000	0	Address File	100

**11b. Describe any challenges encountered with vendors or subrecipients.**

No challenges in this reporting period.

**12. Budget worksheet**

Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
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Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$1,740,143	\$450,000	\$2,190,143	\$477,604	\$358,042	\$835,646
Personnel Fringe Benefits	\$565,231	\$150,000	\$715,231	\$79,369	\$92,405	\$171,774
Travel	\$143,254	\$0	\$143,254	\$53,088	\$0	\$53,088
Equipment	\$790,680	\$0	\$790,680	\$186,103	\$0	\$186,103
Materials / Supplies	\$5,000	\$0	\$5,000	\$2,166	\$0	\$2,166
Subcontracts Total	\$1,990,107	\$0	\$1,990,107	\$1,209,501	\$0	\$1,209,501
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$495,000	\$832,341	\$1,327,341	\$121,047	\$840,026	\$961,073
Total Direct Costs	\$5,729,415	\$1,432,341	\$7,161,756	\$2,128,878	\$1,290,473	\$3,419,351
Total Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0
Total Costs	\$5,729,415	\$1,432,341	\$7,161,756	\$2,128,878	\$1,290,473	\$3,419,351
% of Total	80	20	100	62	38	100

**13. Hardware / Software**

13a. List any hardware/software purchased during this reporting period.

Equipment for Grant Recipients

AOS - Redfield - \$5,134.20 - access points (12)  
AOS - Stanley - \$9,866.35 - LAN controller and access points (10)  
Hewlett Packard - computer monitor - \$323.00 (Jan)  
Hewlett Packard - BERESFORD - \$1,511.01 - desktop computer, notebook computer and monitor  
Hewlett Packard - ST. JOSEPH - \$6,360.08 - desktop computer (8) and monitor (8)  
Hewlett Packard - Oahe YMCA - \$2,032.02 - desktop computer (2) and notebook computer  
Hewlett Packard - HAND - \$5,565.07 - desktop computer (7) and monitor (7)  
Hewlett Packard - POTTER - \$2,864.00 - notebook computers (4)  
Hewlett Packard - HAAKON - \$2,227.01 - desktop computer, notebook computer (2) and monitor  
Hewlett Packard - MADISON PUBLIC LIBRARY - \$716.00 - notebook computer  
Riverside Technologies - WESTERN DAKOTA TECH - \$5,760.00 - network switch (2)  
Riverside Technologies - HAND - \$308.00 - network switch  
Riverside Technologies - HAAKON - \$308.00 - network switch  
Riverside Technologies - BERESFORD - \$1,139.54 - network switch and access points (2)  
Riverside Technologies - REDFIELD - \$3,453.60 - network switch (4)  
Riverside Technologies - MADISON PUBLIC LIBRARY - \$1,532.60 - network switch (4) and power injectors (3)  
Riverside Technologies - SIOUX VALLEY - \$11,545.80 - network switch (17)  
Riverside Technologies - RAPID CITY YMCA - \$4,660.20 - power injectors (3), network switch (3) and mobility controller  
Riverside Technologies - OAHE YMCA - \$4,147.82 - power injectors (4), servers (2), network switch, access points (4)

Riverside Technologies - HAMLIN - \$4,210.20 - network switch (6)  
Riverside Technologies - STURGIS- \$10,262.00 - servers (2)

**13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.**

Additional upcoming purchases likely to include additional mobile testing devices, include iPhones/Android devices and iPads (\$2,000), replacement drive testing phones (\$2,500) and accessories (\$200) and GPS units (\$4,000) for the address file project.

Our Improving Computer Ownership/Internet Usage project involves the purchase of ~\$200,000 broadband equipment for recipients of the awards in 4Q. A variety of equipment, including network switches, wireless access points, and firewalls, will continue to be purchased throughout the remaining quarters of the grant program, as per its design and intent.

**14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).**

14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.

14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Deb Larson

15c. Telephone  
(area code, number, and extension)

605-677-6411

15d. Email Address

Deb.Larson@state.sd.us

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

11-27-2012