

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

46-50-M09053

4. Report Date (MM/DD/YYYY)

06-13-2014

1. Recipient Name

South Dakota Bureau of Information & Telecommunications

6. Reporting Period End Date:

06-30-2014

3. Street Address

700 Governor's Drive,

5. City, State, Zip Code

Pierre, SD 57501-2291

**7a. Project / Grant Period
Start Date: (MM/DD/YYYY)**

12-20-2009

7b. End Date: (MM/DD/YYYY)

01-31-2015

8. Designated Entity on Behalf of:

N/A

9. List the individual projects in your approved project plan

| | Project Type (Data Collection, Capacity Building, Technical Assistance, etc.) | Project Name (if different from Project Type) | Total Federal Funding Amount | Total Federal Funding Amount expended at the end of this reporting period | Percent of Total Federal Funding amount expended |
|---|---|---|------------------------------|---|--|
| 1 | Data Collection | N/A | 2,283,882 | 1,934,168 | 85% |
| 2 | Address File | N/A | 623,737 | 138,993 | 22% |
| 3 | Capacity Building | N/A | 1,054,616 | 721,223 | 68% |
| 4 | Technical Assistance | N/A | 767,180 | 430,008 | 56% |
| 5 | Ownership and Adoption | N/A | 1,000,000 | 949,578 | 95% |
| 6 | N/A | | | | |
| | | | \$5,729,415 | \$4,173,970 | 73% |

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

Fully Staffed

| 10b. Staffing Table | | | |
|---|-------|----------------------|-----------|
| Job Title | FTE % | Project(s) Assigned | Change |
| Broadband Capacity Manager (Mike) | 90 | Capacity Building | No Change |
| Technology Planning Assistant (Brandy) | 100 | Technical Assistance | No Change |
| Technology Planning Manager (Jamie) | 100 | Technical Assistance | No Change |
| Project Manager (Andy) | 52 | Data Collection | No Change |
| Program Manager (Jim) | 7 | Data Collection | No Change |
| Broadband Administration (Jan) | 29 | Data Collection | No Change |
| Finance & Purchasing Administration (Deb/Randy) | 15 | Data Collection | No Change |
| INTERNS | 62 | Data Collection | No Change |
| INTERNS | 46 | Addressing | No Change |
| Technology Planning Support Services (Computer Support) | 10 | Technology Planning | No Change |

11. Subcontracts

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

| Name | Subcontract Purpose | RFP Issued (Y/N) | Contract Executed (Y/N) | Start Date | End Date | Total Federal Funds Allocated | Total Matching Funds Allocated | Project and % Assigned (Example: Data Collection 75) | |
|--|----------------------|------------------|-------------------------|------------|------------|-------------------------------|--------------------------------|--|-----|
| Broadband Map LLC | Data Collection | Yes | Yes | 12/20/2009 | 12/19/2014 | 1,279,455 | 243,455 | Data Collector | 100 |
| Dakota State University | Capacity Building | No | No | 12/20/2009 | 12/19/2014 | 241,388 | 0 | Capacity Building | 59 |
| Dakota State University | Technical Assistance | No | No | 12/20/2009 | 12/19/2014 | 0 | 0 | Technical Assistance | 41 |
| SD Public Broadcasting | Capacity Building | No | No | 12/20/2009 | 03/31/2013 | 70,601 | 0 | Capacity Building | 100 |
| Bureau of Information & Telecommunications | Data Collection | No | No | 12/20/2009 | 12/19/2014 | 493,255 | 0 | Data Collector | 39 |
| Bureau of Information & Telecommunications | Address File | No | No | 12/20/2009 | 12/19/2014 | 0 | 0 | Address Files | 58 |

| | | | | | | | | | |
|--|----------------------|----|-----|------------|------------|---------|---|----------------------|-----|
| Bureau of Information & Telecommunications | Capacity Building | No | No | 12/20/2009 | 12/19/2014 | 0 | 0 | Capacity Building | 3 |
| DDN | Technical Assistance | No | No | 12/20/2009 | 12/19/2014 | 53,000 | 0 | Technical Assistance | 100 |
| State Demographer | Capacity Building | No | No | 12/20/2009 | 12/19/2014 | 10,000 | 0 | Capacity Building | 100 |
| Broadband Analysis (Z Consulting) | Data Collection | No | Yes | 04/15/2013 | 12/31/2013 | 150,000 | 0 | Capacity Building | 100 |
| USDA NASS | Capacity Building | No | No | 12/20/2009 | 12/19/2014 | 72,000 | 0 | Capacity Building | 100 |

Add Row

Remove Row

11b. Describe any challenges encountered with vendors or subrecipients.

No challenges in this reporting period.

| 12. Budget worksheet | | | | | | |
|--|------------------------------|--------------------------------|---------------------|-------------------------------|---|-----------------------------|
| Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved. | | | | | | |
| Project Budget Element | Federal Funds Awarded | Approved Matching Funds | Total Budget | Federal Funds Expended | Approved Matching Funds Expended | Total Funds Expended |
| Personnel Salaries | \$1,243,667 | \$480,700 | \$1,724,367 | \$1,004,928 | \$480,700 | \$1,485,628 |
| Personnel Fringe Benefits | \$223,113 | \$120,159 | \$343,272 | \$166,999 | \$120,159 | \$287,158 |
| Travel | \$262,805 | \$0 | \$262,805 | \$92,635 | \$0 | \$92,635 |
| Equipment | \$1,203,214 | \$0 | \$1,203,214 | \$53,203 | \$0 | \$53,203 |
| Materials / Supplies | \$26,270 | \$0 | \$26,270 | \$1,032,512 | \$0 | \$1,032,512 |
| Subcontracts Total | \$2,369,699 | \$243,455 | \$2,613,154 | \$1,559,337 | \$243,455 | \$1,802,792 |
| Construction | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Other | \$400,647 | \$588,027 | \$988,674 | \$264,356 | \$588,027 | \$852,383 |
| Total Direct Costs | \$5,729,415 | \$1,432,341 | \$7,161,756 | \$4,173,970 | \$1,432,341 | \$5,606,311 |
| Total Indirect Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Costs | \$5,729,415 | \$1,432,341 | \$7,161,756 | \$4,173,970 | \$1,432,341 | \$5,606,311 |
| % of Total | 80 | 20 | 100 | 74 | 26 | 100 |

| 13. Hardware / Software |
|--|
| <p>13a. List any hardware/software purchased during this reporting period.</p> <p>See spreadsheet listing Q2-2014-PPR Attachment - Q2-13a.</p> |
| <p>13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</p> <p>The nature of our Ownership/Adoption program involves the purchase of equipment to support CAI infrastructure. This is an ongoing effort funded through year 5. Although we have completed our last round of grant awards, the program office does anticipate receiving invoices for items ordered on purchase orders in May/June during Q3 of 2014. We potentially could also have a very limited number of small items to purchase to support the installation of grant funded equipment, such as network cables, power extensions, etc... These would be very minor purchases.</p> |

| 14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project). |
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| <p>14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.</p> <p>14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.</p> |

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

Deb Larson

15c. Telephone
(area code, number, and extension)

605-677-6411

15d. Email Address

Deb.Larson@state.sd.us

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

08-19-2014