

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

46-50-M09053

4. Report Date (MM/DD/YYYY)

07-02-2013

1. Recipient Name

South Dakota Bureau of Information & Telecommunications

6. Reporting Period End Date:

06-30-2013

3. Street Address

700 Governor's Drive,

5. City, State, Zip Code

Pierre, SD 57501-2291

**7a. Project / Grant Period
Start Date: (MM/DD/YYYY)**

12-20-2009

7b. End Date: (MM/DD/YYYY)

12-19-2014

8. Designated Entity on Behalf of:

N/A

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	N/A	2,283,882	1,676,894	73%
2	Address File	N/A	623,737	115,119	18%
3	Capacity Building	N/A	1,054,616	531,146	50%
4	Technical Assistance	N/A	767,180	264,037	34%
5	Ownership and Adoption	N/A	1,000,000	262,172	26%
6	N/A				
			\$5,729,415	\$2,849,368	50%

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

Fully Staffed

10b. Staffing Table									
Job Title			FTE %	Project(s) Assigned				Change	
Broadband Capacity Manager (Mike)			100	Capacity Building				No Change	
Technology Planning Assistant (Brandy)			100	Technical Assistance				No Change	
Technology Planning Manager (Jamie)			100	Technical Assistance				No Change	
Project Manager (Andy)			48	Data Collection				No Change	
Program Manager (Jim)			9	Data Collection				No Change	
Broadband Administration (Jan)			54	Data Collection				No Change	
Finance Administration (Deb)			30	Data Collection				No Change	
Interns (Travis & Andrew)			89	Addressing				New to Project	
Add Row				Remove Row					
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
Broadband Map LLC	Data Collection	Yes	Yes	12/20/2009	12/19/2014	1,279,455	243,455	Data Collector	100
Dakota State University	Capacity Building	Yes	No	12/20/2009	12/19/2014	241,388	0	Capacity Building	59
Dakota State University	Technical Assistance	No	No	12/20/2009	12/19/2014	0	0	Technology Assistance	41
SD Public Broadcasting	Capacity Building	No	No	12/20/2009	03/31/2013	70,601	0	Capacity Building	100
Bureau of Information & Telecommunications	Data Collection	No	No	12/20/2009	12/19/2014	493,255	0	Data Collector	39
Bureau of Information & Telecommunications	Address File	No	No	12/20/2009	12/19/2014	0	0	Address Files	58
Bureau of Information & Telecommunications	Capacity Building	No	No	12/20/2009	12/19/2014	0	0	Capacity Building	3
DDN	Technical Assistance	No	No	12/20/2009	12/19/2014	53,000	0	Technology Assistance	100

State Demographer	Capacity Building	No	No	12/20/2009	12/19/2014	10,000	0	Capacity Building	100
Broadband Analysis	Capacity Building	No	No	12/20/2009	12/19/2014	150,000	0	Capacity Building	100
USDA NASS	Capacity Building	No	No	12/20/2009	12/19/2014	72,000	0	Capacity Building	100

Add Row

Remove Row

11b. Describe any challenges encountered with vendors or subrecipients.

No challenges in this reporting period.

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$1,243,667	\$480,700	\$1,724,367	\$704,947	\$464,423	\$1,169,370
Personnel Fringe Benefits	\$223,113	\$120,159	\$343,272	\$117,149	\$120,159	\$237,308
Travel	\$262,805	\$0	\$262,805	\$53,251	\$0	\$53,251
Equipment	\$1,203,214	\$0	\$1,203,214	\$384,652	\$0	\$384,652
Materials / Supplies	\$26,270	\$0	\$26,270	\$20,957	\$0	\$20,957
Subcontracts Total	\$2,369,699	\$243,455	\$2,613,154	\$1,371,439	\$243,455	\$1,614,894
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$400,647	\$588,027	\$988,674	\$196,973	\$588,027	\$785,000
Total Direct Costs	\$5,729,415	\$1,432,341	\$7,161,756	\$2,849,368	\$1,416,064	\$4,265,432
Total Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0
Total Costs	\$5,729,415	\$1,432,341	\$7,161,756	\$2,849,368	\$1,416,064	\$4,265,432
% of Total	80	20	100	67	33	100
13. Hardware / Software						
13a. List any hardware/software purchased during this reporting period. Dakota Security - \$2,025.88 - (1)Analog Video Encoder - Madison Central School EDX Wireless - \$2,000 - EDX Signal (maintenance) eSurveyspro.com - \$400.00 - Riverside Technologies - \$2,280.34 - (1)Access Controller; (2)Network Switch; (2)Access Point SHI - \$504.42 - (1) Address Correction Software Telogical Systems LLC - \$15,000 -pricing databases on SD broadband providers - Subscription for 1 year						
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased. The nature of our Ownership/Adoption program involves the purchase of equipment to support CAI infrastructure. As this is an ongoing effort funded through year 5, there will be hundreds of pieces of equipment, hardware and software, that will be purchased through the rest of the program.						
14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).						
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.						
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.						

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

Deb Larson

15c. Telephone
(area code, number, and extension)

605-677-6411

15d. Email Address

Deb.Larson@state.sd.us

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

07-16-2013