

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

Q3 2011 Activities: 7/1/11-9/30/11: We purchased and received the videoconferencing equipment and licenses that will allow us to broadcast our training from one location to as many as 25 locations at a particular time. We have inventoried and labeled each piece of this equipment.

Our training program is in full gear. Our multilingual in-house trainer continues to train library patrons and staff on our EZone site, which recently dramatically broadened its appeal to our patrons by offering Kindle support. Our trainer has been pushing our training in Word in a 3-part workshop and is enjoying great interest and satisfaction from our patrons in these workshops. She has also conducted workshops with patrons who have never turned on a computer. Demand for training is exceeding our ability to offer it. Additionally, CCRS is our second training opportunity and after a successful trial last quarter, provided the first six 1.5-2 hour job skills-based workshops, of 40 that have been scheduled at this point for between September and December of 2011. These have all been for library patrons.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	92	We have spent \$1,467,272.73 of our \$1,599,975 budget.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

We did not encounter any challenges in achieving our planned progress this quarter.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	727	All computers were installed by May, 2011.
4.b.	Average users per week (NOT cumulative)	18,703	Sample data for September shows between 16 and 49 users per computer per week at the PCCs. 26 (the mean) uses/computer/week was used for the newly purchased and installed 477 (permanently available as open access public computers.) That totals 12,402 uses per week. The training report for the mobile labs indicates another 6301 uses for a total of 18,703 uses. This figure is very close to and above the projected 17241 in the baseline for Q3. September was an off month due to closures we

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
			had in late August/early September from Tropical Storm Irene. We also saw that the patrons' computer sessions averaged between 37 and 48 minutes; the high end is still lower than what we had seen earlier in the year because our libraries have been very busy with patrons wanting access to the Internet.
4.c.	Number of PCCs with upgraded broadband connectivity	0	The capacity for upgraded broadband activity at 64 of the 74 PCCs has been improved. The connectivity will be upgraded when the fiber optic cable broadband becomes available to the PCCs.
4.d.	Number of PCCs with new broadband wireless connectivity	0	N/A - wireless connectivity already exists.
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	0	At this time, no library has added to their existing opening hours of operation as a result of purchases made with BTOP funds.

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Basic Internet and Computer Use- Warwick	3	21	63
Word 2007-Part 1, Class 3- Cranston (2.5 hours)	3	21	53
Ezone - South Kingstown (3.5 hours)	4	25	88
Word 2007 in Portuguese- Pawtucket (2.5 hours)	3	10	25
Word 2007 in Portuguese-last class - Pawtucket (1.5 hours)	2	4	6
EZone for staff in Little Compton	2	3	6
Word 2007 - Part 1, Class 1- Cranston	3	6	18
Ezone - Lincoln	2	14	28
Distance Learning ESL series at Cranston Auburn Branch with English or Chinese-speaking participants	10	12	120
Open Access - South Kingstown, Peace Dale	12	60	720
Open Access - South Kingstown, Kingston	1	48	48
Open Access - Pascoag	5	26	130

Open Access - Pontiac	2	26	52
Open Access - Barrington	10	68	680
Open Access - Portsmouth	7	127	887
Excel Classes for town staff	4	6	24
Open Access - North Kingstown	7	62	434
Open Access - East Smithfield	8	56	448
Open Access - Greenville	1	4,321	4,321
Open Access - Richmond	3	44	132
Introduction to Google Docs	1	10	10
Drop-in Computer Sessions on Fridays - Tiverton	2	28	56
Open Access - East Providence	10	64	640
Teen After School Program - East Providence	6	78	468
Weekly Computer Classes - East Providence	2	30	60

Add Training Program

Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

Q4 2011 Projection: CCRS will offer 34 1.5-2 hour job searching skills workshops at libraries this quarter. By the end of December we expect CCRS will have provided 52 such workshops in almost 20 different library systems since starting in June. Some libraries are considering contracting directly with CCRS for additional and ongoing training which means they are seeing the tremendous application and usefulness for this type of training for the patrons in their communities. We are managing our grant resources to allow all of our libraries the change to participate in this training. Our in-house trainer will continue EZone and Word workshops and will add a 3-part series Beginners Excel workshop to her training menu offered to the libraries. She will also be trained, along with most of the OSL staff on the set up, use and maintenance of our state-of-the-art video-conferencing equipment. We anticipate that she will begin broadcasting her training to other sites during this quarter. OSL staff will be fully trained by ePlus. Together we will help each mobile lab library set up their equipment and we will train all libraries how to participate in training and meetings remotely. We hope to get our state and Federal leaders to use this equipment to hold Town Meetings with it so that communities around the state can participate without having to travel more than a few miles to their nearest library.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	94	We project having spent \$1,501,391 of our 1,599,975 budget.
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

We did not anticipate any challenges or issues during the next quarter that will impact our planned progress against our project milestones.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
b. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
c. Travel	\$10,000	\$0	\$10,000	\$4,560	\$0	\$4,560	\$7,000	\$0	\$7,000
d. Equipment	\$142,698	\$0	\$142,698	\$186,794	\$0	\$186,794	\$186,794	\$0	\$186,794
e. Supplies	\$1,140,752	\$354,475	\$786,277	\$1,123,097	\$354,475	\$768,622	\$1,123,097	\$354,475	\$768,622
f. Contractual	\$46,525	\$0	\$46,525	\$22,500	\$0	\$22,500	\$29,500	\$0	\$29,500
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$260,000	\$0	\$260,000	\$130,322	\$0	\$130,322	\$155,000	\$0	\$155,000
i. Total Direct Charges (sum of a through h)	\$1,599,975	\$354,475	\$1,245,500	\$1,467,273	\$354,475	\$1,112,798	\$1,501,391	\$354,475	\$1,146,916
j. Indirect Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
k. TOTALS (sum of i and j)	\$1,599,975	\$354,475	\$1,245,500	\$1,467,273	\$354,475	\$1,112,798	\$1,501,391	\$354,475	\$1,146,916

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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