QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	42-42-B10555	147201078

4. Recipient Organization

Neighborhood Learning Alliance 5429 Penn Avenue, Pittsburgh, PA 15206-3026

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Report of the Award Period?
09-30-2013	⦿ Yes ◯ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
Jim Lenkner	
	7d. Email Address
	lenkner@neighborhoodlearning.org

7b. Signature of Certifying Official	7e. Date Report Submitted (MM/DD/YYYY):
Submitted Electronically	11-06-2013

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

BTOP funding for Pittsburgh CONNECTS made it possible for Neighborhood Learning Alliance and its partner agencies to launch four public computer centers within existing programs and as a stand alone center. Nearly all federal and matching grant funding was fully expended during the 2nd quarter of 2013. This report reflects final close out activity and transition to different program models.

The official project end date was July 31, 2013 meaning only one month of program activity is included in this report. It should be noted that much of the program activity during July was focused on summer youth education and employment program activities.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	100	Project Completed
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

It is always a challenge to help partner agencies take over management and operational responsibility. Recognizing that there will be changes in the program model based on particular agency goals and capacities, NLA is committed to supporting the work of our partners in the months and years ahead.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	160	Additonal laptops were purchased in late May to prepare for summer school. Costs for additional laptops are reported as July disbursements.
4.b.	Average users per week (NOT cumulative)	600	
4.c.	Number of PCCs with upgraded broadband connectivity	4	
4.d.	Number of PCCs with new broadband wireless connectivity	4	
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	245	

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
GED Training - BGC M,W 6:00 - 8:00 PM 7/1, 7/3, 7/8, 7/10, 7/15, 7/17, 7/22, 7/23, 7/29, 7/31	2	100	200
Summer Credit Recovery Classess for High School Students - All Sites and at Perry HS, Alderdice HS, Uprep HS, Westinghouse HS - using BTOP computers and shared staff Mon - Friday 7/1 - 7/31 22 days during July 5hr/day	110	120	13,200
Bhutanese Refugee Employment Help - HCC 7/3, 7/10, 7/17, 7/24, 7/31	2	50	100

Add Training Program   Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).
The BTOP funded program is ended.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	100	Project Completed
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).
Neighborhood Learning Alliance is grateful to have had the chance to introduce technology into some of Pittsburgh's urban communities. We will look for new opportunities that build on this experience and the installed technology made possible through the BTOP program.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$162,889	$24,324	$138,565	$163,160	$24,479	$138,681	$0	$0	$0
b. Fringe Benefits	$51,360	$6,452	$44,908	$50,851	$5,531	$45,320	$0	$0	$0
c. Travel	$920	$920	$0	$928	$928	$0	$0	$0	$0
d. Equipment	$111,398	$27,590	$83,808	$102,255	$27,590	$74,664	$0	$0	$0
e. Supplies	$19,633	$0	$19,633	$23,189	$0	$23,189	$0	$0	$0
f. Contractual	$635,650	$146,095	$489,555	$639,828	$148,258	$491,570	$0	$0	$0
g. Construction	$0	$0	$0	$0	$0	$0	$0	$0	$0
h. Other	$13,150	$5,619	$7,531	$14,789	$4,214	$10,576	$0	$0	$0
i. Total Direct Charges (sum of a through h)	$995,000	$211,000	$784,000	$995,000	$211,000	$784,000	$0	$0	$0
j. Indirect Charges									
k. TOTALS (sum of i and j)	$995,000	$211,000	$784,000	$995,000	$211,000	$784,000	$0	$0	$0

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: $0	b. Program Income to Date: $0