

**U.S. DEPARTMENT OF COMMERCE**

**Performance Progress Report**

2. Award Or Grant Number

41-50-M09042

4. Report Date (MM/DD/YYYY)

07-26-2012

1. Recipient Name

Public Utility Commission of Oregon

6. Designated Entity On Behalf Of:

Oregon

3. Street Address

550 Capitol Street NE, Suite 215,

8. Final Report?

Yes

No

9. Report Frequency

Quarterly

Semi Annual

Annual

Final

5. City, State, Zip Code

Salem, OR 97301-2567

7. Project / Grant Period  
Start Date: (MM/DD/YYYY)

12-20-2009

7a. End Date: (MM/DD/YYYY)

12-19-2014

7b. Reporting Period End Date:

06-30-2012

9a. If Other, please describe:

N/A

**10. Broadband Mapping**

10a. Provider Table

Number of Providers Identified	Number of Providers Contacted	Number of Agreements Reached for Data Sharing	Number of Partial Data Sets Received	Number of Complete Data Sets	Number of Data Sets Verified
0	0	0	0	0	0

10b. Are you submitting the required PROVIDER DATA by using the Excel spreadsheet provided by the SBDD grants office?  Yes  No

10c. Have you encountered challenges with any providers that indicate they may refuse to participate in this project?  Yes  No

10d. If so, describe the discussions to date with each of these providers and the current status

No change from last quarter. No activity this quarter with non-responsive and non-cooperative providers.

10e. If you are collecting data through other means (e.g. data extraction, extrapolation, etc), please describe your progress to date and the relevant activities to be undertaken in the future

Not applicable.

10f. Please describe the verification activities you plan to implement

The team is currently investigating various verification routes, the first stage of which is to assess all the common techniques in use by doing a literature search and conferring with other grantees and industry experts. An assessment will be done of the most practical from Oregon's viewpoint. The assessment will compile a matrix of cost, time, effectiveness, accuracy, etc. of a number commonly used techniques.

10g. Have you initiated verification activities?  Yes  No

10h. If yes, please describe the status of your activities

Third party data sets are being used to review provider data. Results of these reviews are shared with each provider.

10i. If verification activities have not been initiated please provide a projected time line for beginning and completing such activities

Not applicable

**Staffing**

10j. How many jobs have been created or retained as a result of this project?

6.44 This does not match what was reported for 2nd Qtr ARRA. There was a mistake in adding FTE and it was over-reporting for this period.

10k. Is the project currently fully staffed?  Yes  No

10l. If no, please explain how any lack of staffing may impact the project's time line and when the project will be fully staffed

The E-Gov (Application Usage and Development) component starts in July 2012 and staff will be hired then.

10m. When fully staffed, how many full-time equivalent (FTE) jobs do you expect to create or retain as a result of this project?

5 to 7

10n. Staffing Table

Job Title	FTE %	Date of Hire
Quality Control Specialist - Mapping	2	04/01/2011
Program Manager - Mapping	34	02/18/2010
GIS Spatial Analyst - Mapping	97	03/19/2012
Sr. GIS Analyst - Mapping	36	02/18/2010
Database and Requirements Engineer, Sr. Web Designer - Mapping	36	02/18/2010
Data Sourcing Manager - Mapping	15	02/18/2010
Sr. Director, Finance and Administration - Mapping	1	02/18/2010
Director Finance and Administration - Mapping	3	02/18/2010
Project Manager - Mapping	97	02/01/2012
Data Administrator - Mapping	22	05/02/2012
Project Manager - Capacity Building	16	02/24/2012
Project Administrative Assistant - Capacity Building	24	02/24/2012
Project Consultant - Capacity Building	8	02/24/2012
Business Counselor - Technical Assistance	82	04/02/2012
Project Manager - Technical Assistance	74	12/01/2011
System Specialist - Technical Assistance	60	04/02/2012
Business Counselor - Technical Assistance	31	04/02/2012
Trainer - Technical Assistance	23	04/02/2012
Marketing Consultant - Technical Assistance	3	04/02/2012

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**Sub Contracts**

10o. Subcontracts Table

Name of Subcontractor	Purpose of Subcontract	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Federal Funds	In-Kind Funds
One Economy Corporation	Primary contractor for Initial Mapping and Planning	Y	Y	02/18/2010	01/01/2013	1,818,262	0
Department of Administrative Services, Enterprise Information Strategy and Policy Division	Server, project transfer training and bus-only map feature	N	Y	09/26/2011	03/31/2015	47,668	0

Department of Administrative Services, Enterprise Information Strategy and Policy Division	Continued Data Collection and Mapping	N	Y	01/09/2012	03/31/2015	185,404	52,326
Lane Community College	Broadband Technical assistance delivery to small businesses	N	Y	07/01/2011	03/31/2015	118,324	100,000
Oregon Business Development Department	Broadband Capacity Building with communities	N	Y	10/01/2011	03/31/2015	11,595	17,114
Association of Oregon Counties	Application Usage and Development	N	Y	07/02/2012	03/31/2015	0	0

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**Funding**

10p. How much Federal funding has been expended as of the end of the last quarter? \$2,181,253      10q. How much Remains? \$3,477,049

10r. How much matching funds have been expended as of the end of last quarter? \$655,153      10s. How much Remains? \$814,094

10t. Budget Worksheet

Mapping Budget Element	Federal Funds Granted	Proposed In-Kind	Total Budget	Federal Funds Expended	Matching Funds Expended	Total Funds Expended
Personal Salaries	\$0	\$346,031	\$346,031	\$0	\$290,409	\$290,409
Personnel Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Materials / Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Subcontracts Total	\$5,658,302	\$927,912	\$6,586,214	\$2,181,253	\$169,440	\$2,350,693
Subcontract #1	\$2,012,022	\$0	\$2,012,022	\$1,818,262	\$0	\$1,818,262
Subcontract #2	\$1,866,156	\$491,407	\$2,357,563	\$233,072	\$52,326	\$285,398
Subcontract #3	\$396,133	\$92,241	\$488,374	\$0	\$0	\$0
Subcontract #4	\$263,991	\$63,013	\$327,004	\$11,595	\$17,114	\$28,709
Subcontract #5	\$1,120,000	\$281,251	\$1,401,251	\$118,324	\$100,000	\$218,324
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$195,304	\$195,304	\$0	\$195,304	\$195,304
Total Direct Costs	\$5,658,302	\$1,469,247	\$7,127,549	\$2,181,253	\$655,153	\$2,836,406
Total Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0
Total Costs	\$5,658,302	\$1,469,247	\$7,127,549	\$2,181,253	\$655,153	\$2,836,406
% Of Total	79	21	100	77	23	100

**Hardware / Software**

10u. Has the project team purchased the software / hardware described in the application?  Yes  No

10v. If yes, please list

Software/hardware was reported in the quarter in which it was purchased.

10w. Please note any software / hardware that has yet to be purchased and explain why it has not been purchased

Not applicable.

10x. Has the project team purchased or used any data sets?  Yes  No

10y. If yes, please list

In addition to the previously reported data sets purchased, no further data sets were purchased this quarter.

10z. Are there any additional project milestones or information that has not been included?  Yes  No

10aa. If yes, please list

The data collection, compilation, mapping and reporting responsibilities have fully transitioned from the contractor (BroadMap, LLC) to internal state staff.

10bb. Please describe any challenge or obstacle that you have encountered and detail the mitigation strategies the project team is employing

Not applicable.

10cc. Please provide any other information that you think would be useful to NTIA as it assesses your Broadband Mapping Project

Not applicable.

## 11. Broadband Planning

11a. Please describe progress made against all goals, objectives, and milestones detailed in the approved Project Plan. Be sure to include a description of each major activity / milestone that you plan to complete and your current status

The Capacity Building: The Team completed and obtained approval of the Project Plan; completed research and reported on best practices; and worked on the development of the Broadband Strategic Planning Process Template. A panel of advisors representing economic development organizations, cities, counties, tribes and community colleges was contacted to obtain input on the Template materials and the upcoming local community RFP solicitation. The Team prepared an RFP solicitation, local community task force charter, and application response form. Content for updating the project website, including posting of best practices, was reviewed. Technical Assistance: The eight subcontracted SBDC centers began work on 13 curricula in the areas of Web Site Development, Social Media and Supply Chain Dynamics to provide technology counseling and training. Small business clients received SBDC counselor expertise in the areas of internet marketing, social media, SEO, and cloud computing.

11b. Please describe any challenge or obstacle that you have encountered and detail the mitigation strategies the project team is employing

Not applicable.

11c. Does the Project Team anticipate any changes to the project plan for Broadband Planning?  Yes  No

11d. If yes, please describe these anticipated changes. Please note that NTIA will need to approve changes to the Project Plan before they can be implemented

Not applicable.

## Funding

11e. How much Federal funding has been expended as of the end of the last quarter? \$0

11f. How much Remains? \$0

11g. How much matching funds have been expended as of the end of last quarter? \$0

11h. How much Remains? \$0

11i. Planning Worksheet

11i. Planning Worksheet

Personal Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Personnel Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Materials / Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Subcontracts Total	\$0	\$0	\$0	\$0	\$0	\$0
Subcontract #1	\$0	\$0	\$0	\$0	\$0	\$0
Subcontract #2	\$0	\$0	\$0	\$0	\$0	\$0
Subcontract #3	\$0	\$0	\$0	\$0	\$0	\$0
Subcontract #4	\$0	\$0	\$0	\$0	\$0	\$0
Subcontract #5	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Costs	\$0	\$0	\$0	\$0	\$0	\$0
Total Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0
Total Costs	\$0	\$0	\$0	\$0	\$0	\$0
% Of Total	0	0	0	0	0	0

**Additional Planning Information**

11j. Are there any additional project milestones or information that has not been included?

The Application Usage and Development Project will start in July.

11k. Please describe any challenge or obstacle that you have encountered and detail the mitigation strategies the Project Team is employing

Not Applicable.

11l. Please provide any other information that you think would be useful to NTIA as it assesses your Broadband Mapping Project

None at this time.

12. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

12a. Typed or Printed Name and Title of Authorized Certifying Official

Shelley Jones

12c. Telephone  
(area code, number, and extension)

12d. Email Address

Shelley.E.Jones@state.or.us

12b. Signature of Authorized Certifying Official

Submitted Electronically

12e. Date Report Submitted  
(Month, Day, Year)

08-27-2012