



**Project Indicators (This Quarter)**

**1. Please describe significant project accomplishments completed during this quarter (600 words or less).**

Quarter 3 2011 activities included completion of the COCC Crook County Open Campus Computer and Education Center. The building grant opening was held in August, with classes and public computer access beginning on site in September. Center staff (office Manager) has been hired.

The Bit Mobile - mobile computer lab was also completed during Q3. The retrofit work has been completed, and the Bit Mobile will be in operation starting in Q4.

No education courses were offered during Q3, though a full schedule of courses will be provided on site during Q4.

Q3 federal expenditures included:

\*Contractor payment for grant management, reporting, and labor standards monitoring

\*Bit Mobile contractor work

\*Construction and landscaping contractor expenses

\*Equipment and supplies for the Computer and Education Center facility

\*Computer and Education Center staff costs

**2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	68	On schedule.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

**3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

No challenges experienced in Q3.

**4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).**

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	72	A total of 28 desktop stations, 30 laptops, and 14 work stations within the Bit Mobile.
4.b.	Average users per week (NOT cumulative)	54	268 users in Q3, though public users began on 8/29/11. So this is a five week total.
4.c.	Number of PCCs with upgraded broadband connectivity	0	n/a

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.d.	Number of PCCs with new broadband wireless connectivity	0	n/a
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	0	n/a

**5. Training Programs.** In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
n/a	0	0	0

Add Training Program

Remove Training Program

**Project Indicators (Next Quarter)**

**1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).**  
 Classes will be offered onsite during Q4. Classes will include: Customer Service, Computer Keyboarding, Intro to Computers, Wildlife Conservation, Algebra 1 and 2, Mind and Brain, Mind and Society, Intro to Emergency Services, Building Construction for Fire Personnel, College Success, Rhetorical Thinking, and English Composition.

Recruitment is under way to hire a Lab Instructor/Bit Mobile Manager. Hiring is anticipated to occur in November.

Center marketing efforts will ramp up in Q4, as the Computer Center is fully equipped and the 'bugs' have been worked out.

Other activities will include: Development of street signage, directional signage, development of a facility use agreement, and completion of the construction punch list.

**2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	73	On schedule
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

**3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

No challenges anticipated during Q4.

**Public Computer Center Budget Execution Details**

**Activity Based Expenditures (Public Computer Centers)**

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$480,204	\$24,764	\$455,440	\$16,115	\$13,320	\$2,795	\$55,000	\$15,000	\$40,000
b. Fringe Benefits	\$283,694	\$11,144	\$272,550	\$7,274	\$6,560	\$714	\$27,500	\$7,500	\$20,000
c. Travel	\$36,168	\$0	\$36,168	\$4,630	\$0	\$4,630	\$5,000	\$0	\$5,000
d. Equipment	\$585,205	\$0	\$585,205	\$694,057	\$0	\$694,057	\$700,000	\$0	\$700,000
e. Supplies	\$475,827	\$0	\$475,827	\$178,238	\$0	\$178,238	\$300,000	\$0	\$300,000
f. Contractual	\$92,028	\$0	\$92,028	\$0	\$0	\$0	\$20,000	\$0	\$20,000
g. Construction	\$2,934,748	\$1,551,000	\$1,383,748	\$2,844,033	\$1,504,542	\$1,339,491	\$2,934,748	\$1,551,000	\$1,383,748
h. Other	\$846,078	\$238,980	\$607,098	\$139,860	\$86,854	\$53,006	\$200,000	\$95,000	\$105,000
i. Total Direct Charges (sum of a through h)	\$5,733,952	\$1,825,888	\$3,908,064	\$3,884,207	\$1,611,276	\$2,272,931	\$4,242,248	\$1,668,500	\$2,573,748
j. Indirect Charges									
k. TOTALS (sum of i and j)	\$5,733,952	\$1,825,888	\$3,908,064	\$3,884,207	\$1,611,276	\$2,272,931	\$4,242,248	\$1,668,500	\$2,573,748

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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