

ANNUAL PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

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| 1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration | 2. Award Identification Number 40-41-B10526 | 3. DUNS Number 065441842 |
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4. Recipient Organization

 Oklahoma City University 2501 N Blackwelder Avenue, Oklahoma City, OK 73106-1493

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| 5. Current Reporting Period End Date (MM/DD/YYYY) 12-31-2011 | 6. Is this the last Annual Report of the Award Period? <input type="radio"/> Yes <input checked="" type="radio"/> No |
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7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

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| 7a. Typed or Printed Name and Title of Certifying Official Teena Belcik Broadband Technology Consultan | 7c. Telephone (area code, number and extension) (405) 821-0350 |
| | 7d. Email Address tbelcik@okcu.edu |

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| 7b. Signature of Certifying Official Submitted Electronically | 7e. Date Report Submitted (MM/DD/YYYY): 02-29-2012 |
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PROJECT INDICATORS

1. Are you establishing new Public Computer Centers (PCCs) or improving existing PCCs?

New Improved Both

2. How many PCCs were established or improved, and what type of institution(s) were they associated with? Please provide actual total numbers to date. Figures should be reported cumulatively from award inception to the end of the most recent calendar year. Recipients should only count the PCCs that were fully established or in which improvements have been fully completed in that year (that is, partial improvements should not be counted).

| Institutions | Established | Improved | Total |
|---|-------------|----------|-------|
| Schools (K-12) | 0 | 0 | 0 |
| Libraries | 0 | 0 | 0 |
| Community Colleges | 0 | 0 | 0 |
| Universities / Colleges | 1 | 0 | 1 |
| Medical / Health care Facilities | 0 | 0 | 0 |
| Public Safety Entities | 0 | 0 | 0 |
| Job-Training and/or Economic Development Institution | 0 | 0 | 0 |
| Other Community Support-Governmental (please specify): n/a | 0 | 0 | 0 |
| Other Community Support-Non-Governmental (please specify): n/a | 0 | 0 | 0 |

3. Please complete the following chart for each PCC established or improved using BTOP funds. Please provide actual total numbers to date.

3.a. New PCCs

| New PCC Address | Number of Workstations Available to the Public | Total Hours of Operation per 120-hour Business Week | Total Hours of Operation per 48-hour Weekend | Speed of Broadband Access to Facility (Mbps) | Average Number of Users per Week |
|-----------------------------------|--|---|--|--|----------------------------------|
| 2501 N. Blackwelder OKC, OK 73106 | 69 | 45 | 8 | 140 | 40 |

Add New PCC

Remove New PCC

3.b. Improved PCCs

| New PCC Address | Number of Workstations Available to the Public | Total Hours of Operation per 120-hour Business Week | Total Hours of Operation per 48-hour Weekend | Speed of Broadband Access to Facility (Mbps) | Average Number of Users per Week |
|-----------------------------|--|---|--|--|----------------------------------|
| Prior to Improvement n/a | 0 | 0 | 0 | 0 | 0 |

Add New PCC

Remove New PCC

After Improvement

| | | | | | |
|-----|---|---|---|---|---|
| n/a | 0 | 0 | 0 | 0 | 0 |
|-----|---|---|---|---|---|

Add New PCC

Remove New PCC

4.a. Please check the primary uses of the PCCs funded by this award. (Check all that apply.)

Open Lab Time Other Training

4.b. If "other," please specify the primary use of the PCCs:

n/a

5. Please list all of the PCC broadband equipment and/or supplies you have purchased during the past year using BTOP grant funds or other (matching) funds, including any customer premises equipment or end-user devices. If additional space is needed, please attach a list of

equipment and/or supplies. Please also describe how the equipment and supplies have been deployed (600 words or less).

| Manufacturer | Items | Unit Cost per Item | Number of Units | Narrative description of how the equipment and supplies were deployed |
|--------------------|----------------------|--------------------|-----------------|--|
| Dell | Desktops | 1,100 | 44 | Installed in the ICC |
| Dell | Laptops | 1,100 | 50 | 25 are available for use in the ICC flex lab; 25 are to be used in our mobile unit |
| Apple | Laptops | 1,200 | 25 | Available for use in the ICC in the flex lab |
| Digital Dimensions | Children's Computers | 2,000 | 2 | Installed for use in the early childhood/children's area |
| Totals: | | 5,400 | 121 | |

Add Equipment

Remove Equipment

6. For PCC access and training provided with BTOP grant funds, please provide the information below. Figures should be reported cumulatively from award inception to the end of the most recent calendar year.

| Types of Access or Training | Number of People Targeted | Number of People Participating | Total Hours of Training Offered |
|---------------------------------|---------------------------|--------------------------------|---------------------------------|
| Open Lab Access | 0 | 209 | 0 |
| Multimedia | 0 | 10 | 3 |
| Office skills | 0 | 0 | 20 |
| ESL | 0 | 200 | 62 |
| GED | 0 | 0 | 0 |
| College Preparatory Training | 0 | 0 | 0 |
| Basic Internet and Computer Use | 0 | 0 | 0 |
| Certified Training Programs | 0 | 0 | 0 |
| Other (please specify): 0 | 0 | 158 | 12 |
| Total | 0 | 577 | 97 |

7. Please describe how your Public Computer Center(s) promotes economic recovery in your area, such as through providing job training, access to job searches, online course offerings, certifications and the like (600 words or less).

The ICC provides access computers and the internet access for individuals to use for a variety of purposes, including creating resumes, improving job skills, job searches, and job applications. A wide variety of online applications and self-paced courses are available for individual use whenever the ICC is open. Additionally, a number of classes are offered in areas such as basic computer skills, office applications, building a winning resume, and how to search for jobs online.

8. To the extent that you have made any subcontracts or sub grants, please provided the number of subcontracts or sub grants that have been made to socially and economically disadvantaged small business (SDB) concerns as defined by section 8(a) of the Small Business Act, 15 U.S.C. 647, as modified by NTIA's adoption of an alternative small business size standard for use in BTOP. Please also provide the names of these SDB entities (150 words or less).

n/a

9. Please describe any best practices / lessons learned that can be shared with other similar BTOP projects (900 words or less).

We recruited a lot of volunteers early on, and that has been extremely helpful. Our ESL classes have a ratio of about 2:1 of users to volunteers which has worked very well. The combination of classroom instruction plus software available for users between classes has also worked extremely well. These clients come into to work on Rosetta stone, but then discover other programs such as Office Suite training and Typing Instructor.

We have learned to build more time into opening a brand new center. Even with a "shovel-ready" plan, there were factors beyond our control that delayed the project. Getting the word out about the center has also required a longer lead time than expected.