QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	40-41-B10519	933657793

4. Recipient Organization

Libraries, Oklahoma Department of 200 NE 18th Street, Oklahoma City, OK 73105-3205

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Report of the Award Period?
03-31-2013	◯ Yes ⦿ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
Judy Tirey	
	7d. Email Address
	jtirey@oltn.odl.state.ok.us

7b. Signature of Certifying Official	7e. Date Report Submitted (MM/DD/YYYY):
Submitted Electronically	05-09-2013

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

The pace of grant activities continued to accelerate the first quarter of 2013. A trainer was selected and he organized and scheduled seven videoconference training sessions and has assisted with numerous technical issues. He has collaborated with the Okconnect libraries, city IT personnel and OneNet, the state government internet provider, to identify firewall and other connection issues. Each library has been registered to OneNet's Management Suite, had an address assigned and received a phonebook listing IP addresses of the other registered libraries. Additionally, each site has been assigned a recording alias that can be accessed by dialing the TMS at OneNet, which will result in their videoconference being recorded.

Six of the 15 libraries in the Eastern Oklahoma District Library System (EODLS) are participating in the Okconnect grant. Problems had developed with the internet connectivity configuration and had prevented utilizing the upgraded broadband. The Okconnect staff, EODLS Director and IT staff, various vendors and OneNet collaborated to identify the problem and determine an action plan.

The libraries have been busy offering a variety of computer classes. The Altus Public Library, a member of the Southern Prairie Library System, routinely offers ESL and Citizenship classes. With the areas increasing Hispanic population, these classes offer a valuable service to the community. Twenty nine Hispanic individuals attended the library's Preparation for Citizenship classes, passed the United States citizenship examination and became United States citizens. GED instruction, how to live a healthy lifestyle and classes on how to use the internet have been popular in this rural community.

The Library Director at the Miami Public Library (MPL) has captured the interest of the eleven members of the MPL Kids Book Club by combining their reading enjoyment with their love of computers. Rather than a traditional book discussion, these 3rd-5th graders shared their ideas about the books by blogging to each other in the library's new computer lab.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	79	The majority of the upgrading and implementation stage has been accomplished and the project is now entering the training and marketing phase.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

Many challenges have occurred this quarter regarding videoconferencing technical issues and scheduling the trainer sessions.

The trainer is assisting Okconnect with technical issues. He is collaborating with the library and city IT personnel and OneNet, the state government internet provider where the Okconnect servers and blades are housed to identify firewall and other connection issues. Each library has been registered to OneNet's Management Suite, had an address assigned and received a 'phonebook' with

the other registered libraries. Utilizing the centralized Management Suite will make it easier to schedule and connect videoconferencing sessions with other Okconnect libraries. The 'phonebook' update will transmit information to each library's videoconferencing unit which will allow them to connect to other libraries in the state with a click of the button rather than typing each library's internet address. The Management Suite will allow libraries to easily be added to conferences with multiple sites across the state. In addition, each site can access the Management Suite at OneNet, and schedule their videoconference to be recorded. Ultimately, the Suite will update the software and maintain each unit remotely. Preparing and configuring each videoconferencing unit to allow this access can be a challenge.

Six of the fifteen libraries in the Eastern Oklahoma District Library System (EODLS) are participating in the Okconnect grant. Problems were identified with the configuration of internet connectivity which had prevented libraries from utilizing the upgraded broadband. Okconnect staff spent a significant portion of time coordinating communication and meetings between the EODLS Director, IT staff, various vendors and OneNet identifying the problem, deciding upon a resolution and scheduling the technician to accomplish the configuration.

Four libraries selected a new internet provider following bids received in the current Erate year. Staff assisted with administrative and billing changes during the change-over process.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported underlined cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	332	Completed. No variance from the baseline plan
4.b.	Average users per week (NOT cumulative)	1,134	1, 134 equals the average users per week for 44 libraries. Total weekly average users total 49,893 for this quarter.
4.c.	Number of PCCs with upgraded broadband connectivity	41	Increased broadband capabilities are nearing completion.
4.d.	Number of PCCs with new broadband wireless connectivity	0	NA
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	0	NA

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
GED Instruction; Altus	1	1	1
ESL Training; Altus	1	1	1
ESL Training; Altus	1	1	1
ESL Training; Altus	1	1	1
ESL Training; Altus	1	1	1
ESL Training; Altus	1	1	1
ESL Training; Altus	1	1	1
ESL Training; Altus	1	5	5
ESL Training; Altus	1	4	4
Database Orientation; Altus	1	1	1

Videoconference; City of Altus, Supervisor Training	7	15	105
Videoconference; GPLC Immigration 101; Immigration Laws & Citizenship Requirements; Altus	3	17	51
Videoconference; GPLC Immigration 101; Immigration Laws & Citizenship Requirements; Altus	3	61	183
Videoconference; Food Handlers' Certification; Training & Laws; Altus	9	152	1,368
Beginning Computer; Anadarko	1	1	1
Beginning Computer; Anadarko	1	1	1
E Reader; Chickasha Regional	1	2	2
E Reader; Chickasha Regional	1	8	8
E Reader; Chickasha Regional	1	4	4
Basic Internet; Chickasha Regional	1	2	2
E Reader; Chickasha Regional	1	6	6
E Reader; Chickasha Regional	1	4	4
Internet/Facebook; Chickasha Regional	1	2	2
E Reader; Chickasha Regional	1	8	8
E Reader; Chickasha Regional	1	6	6
Basic Computer; Chickasha Regional	1	2	2
E Reader; Chickasha Regional	1	4	4
E Reader; Chickasha Regional	1	8	8
E Reader; Chickasha Regional	1	4	4
E Reader; Chickasha Regional	1	6	6
Internet/Facebook; Chickasha Regional	1	2	2
Microsoft Word 07; Chickasha Regional	1	2	2
E Reader; Chickasha Regional	1	4	4
E Reader; Chickasha Regional	1	4	4
Microsoft Word 07; Chickasha Regional	1	2	2
E Reader; Chickasha Regional	1	6	6

E Reader; Chickasha Regional	1	4	4
Videoconference OLA Legislative Committee Meeting; Chickasha Regional	2	3	6
Videoconference OLA Local Arrangements Committee Meeting; Chickasha Regional	2	12	24
E Reader; Chickasha Regional	2	4	8
Surf the Web; Chickasha Regional	1	2	2
Surf the Web; Chickasha Regional	1	2	2
Microsoft Word 2010; Chickasha Regional	1	4	4
Videoconference OLA Endowment Committee Meeting; Chickasha Regional	2	2	4
Videoconference OLA Local Arrangements Committee Meeting; Chickasha Regional	2	17	34
E Reader; Atoka Co.	1	8	8
Videoconference Oklahoma Literacy Council Meeting; Bartlesville	1	2	2
Videoconference OLA Meeting; Clinton	1	1	1
Videoconference OLA Meeting; Clinton	2	1	2
Videoconference OLA Meeting; Clinton	2	1	2
Basic Apps on the Internet; Stillwater	2	8	16
E Reader for Kindle; Stillwater	3	9	27
E Reader for Nook; Stillwater	4	5	20
E Reader for Ipad; Stillwater	2	10	20
Videoconference OLA Legislative Committee Meeting; Stillwater	2	1	2
Videoconference OLA Executive Board; Stillwater	3	6	18
City Website Maintenance; Miami	20	24	480
Basic Internet; Miami	1	2	2
Basic Internet; Miami	1	2	2
Basic Internet; Miami	1	2	2
Photoshop; Miami	2	4	8

Microsoft Excel; Miami	2	6	12
Genealogy; Durant	2	5	10
Microsoft Excel; Durant	2	4	8
Digital Photo Editing; Durant	2	2	4
Beginning Powerpoint; Durant	2	4	8
Microsoft Excel; Durant	2	3	6
Digital Photo Editing; Durant	2	5	10
Beginning Powerpoint; Durant	2	4	8
Microsoft Excel; Durant	2	4	8
Digital Photo Editing; Durant	2	4	8
Beginning Powerpoint; Durant	2	3	6
Introduction to Genealogy; Durant	2	5	10
Digital Photo Editing; Durant	2	2	4
Digital Photo Editing; Durant	2	5	10
Digital Photo Editing; Durant	2	7	14
Beginning Microsoft Excel; Durant	2	4	8
Beginning Microsoft Excel; Durant	2	3	6
Beginning Microsoft Excel; Durant	2	4	8
Beginning Microsoft Powerpoint; Durant	2	4	8
Beginning Microsoft Powerpoint; Durant	2	4	8
Beginning Microsoft Powerpoint; Durant	2	3	6
Kindle/Nook; Duncan	2	10	20
Ipad/Tablet; Duncan	2	7	14
Videoconference; Library Board Demonstration; El Reno	1	8	8
Explore E Media; Enid	1	4	4
Explore E Media; Enid	1	1	1
Explore E Media; Enid	1	1	1
Hardware Boot Camp; Enid	1	4	4

Hardware Boot Camp; Enid	1	5	5
E Reader Setup; Enid	1	7	7
E Reader Setup; Enid	1	1	1
E Reader Setup; Enid	1	3	3
E Reader Setup; Enid	1	7	7
Beginning Internet; Enid	1	11	11
Beginning Internet; Enid	1	7	7
E Mail 101; Enid	1	8	8
E Mail 101; Enid	1	4	4
Beyond Typewriters; Enid	1	5	5
Beyond Typewriters; Enid	1	3	3
Hardware Boot Camp; Enid	1	3	3
Hardware Boot Camp; Enid	1	5	5
Hardware Boot Camp; Enid	1	1	1
Beginning Internet; Enid	1	2	2
E Reader Setup; Enid	1	11	11
E Mail 101; Enid	1	4	4
Overdrive; Enid	1	27	27
Beginning Computer; Grove	2	9	18
Introduction to E Books; Grove	2	16	32
Beginning Microsoft Word; Grove	2	17	34
Beginning Microsoft Excel; Grove	2	12	24
Beginning Computer; Grove	2	8	16
Basic Internet; Grove	2	9	18
Introduction to E Books; Grove	2	5	10
Beginning Microsoft Word; Grove	2	5	10
Videoconference Prepare for Koha 3.10 Upgrade; Lawton	1	3	3
Videoconference Prepare for Koha 3.10 Upgrade; Lawton	2	1	2

Videoconference Tech Soup Multipoint Server; Lawton	1	1	1
E Reader; Love Co.	2	10	20
Videoconference Love Co. Treasurer Training; Love Co.	1	2	2
Computer Basics; Waurika	2	5	10
Internet Basics; Waurika	2	6	12
Internet Basics; Waurika	2	6	12
Advanced Microsoft Excel; Miami	2	6	12
Beginning E Mail; Miami	1	2	2
Power Point; Miami	2	5	10
Computer Basics; Miami	1	2	2
Basic Computer; Prague	2	5	10
Basic Computer; Pryor	1	4	4
Basic Computer; Pryor	1	4	4
E Reader Cafe; Pryor	1	3	3
E Reader Cafe; Pryor	1	2	2
Excel Budgeting; Sallisaw	2	2	4
Computer Training; Sapulpa	2	4	8
Library 101; Using Your E Reader; Shawnee	2	12	24
Library 101; Using Your E Reader; Shawnee	2	7	14
Prepare for the ACT with Learn-A-Test; Shawnee	2	9	18
How to Make Mailing Labels Using Mail Merge; Shawnee	2	2	4
Introduction to Computers; Shawnee	2	14	28
Introduction to the Internet; Shawnee	2	13	26
Getting Started with E Mail; Shawnee	2	13	26
Information Literacy Lab; Shawnee	1	8	8
Exploring Pintrest; Shawnee	2	7	14
Brain Games for Seniors; Shawnee	2	5	10
Facebook 101; Shawnee	2	3	6

Improving Your Internet Searching Skills; Shawnee	2	2	4
Information Literacy Lab; Shawnee	1	7	7
Basic Word Processing; Shawnee	2	4	8
Videoconference Public Libraries Directors Council; Shawnee	3	25	75
AARP Tax Assistance; Stillwater	3	45	126
AARP Tax Assistance; Stillwater	3	19	57
AARP Tax Assistance; Stillwater	3	31	91
AARP Tax Assistance; Stillwater	3	33	99
AARP Tax Assistance; Stillwater	3	24	72
AARP Tax Assistance; Stillwater	3	23	69
AARP Tax Assistance; Stillwater	3	28	84
AARP Tax Assistance; Stillwater	3	29	87
Using Picasa; Stillwater	2	6	12
E Reader; Sulphur	2	3	6
E Reader; Johnston Co.	2	6	12
Basic Computer; Watonga	1	1	1
Basic Computer; Watonga	1	1	1
Basic Computer; Watonga	1	2	2
Basic Computer; Watonga		2	2
Basic Computer; Watonga	1	1	1
Internet Basics; Waurika	2		12
Internet Basics; Waurika	2	5	10
Videoconference Northern Oklahoma College Course; Guthrie	3	8	24
Beginning Computer; Anadarko	1	8	8
Beginning Computer; Anadarko	1	4	4

Beginning Computer; Anadarko	1	2	2
Videoconference Advanced Public Library Administration; Anadarko	3	4	12
E Reader; Duncan	1	4	4
E Reader; Duncan	1	3	3
E Reader; Duncan	1	4	4
E Reader; Duncan	1	4	4
Ipad/Tablet; Duncan	1	2	2
Ipad/Tablet; Duncan	1	4	4
Ipad/Tablet; Duncan	1	3	3
Ipad/Tablet; Duncan	1	3	3
Hardware Boot Camp; Enid	1	5	5
Beginning Internet; Enid	1	7	7
Facebook 101; Enid	1	1	1
E Mail 101; Enid	1	5	5
Beyond Typewriters; Enid	1	6	6
Using Your E Reader or Tablet; Enid	1	1	1
Genealogy for Beginners; Durant	2	2	4
Digital Photo Editing; Durant	2	1	2
Digital Photo Editing; Durant	2	5	10
Digital Photo Editing; Durant	2	2	4
Intermediate Computers; Durant	2	6	12
Intermediate Computers; Durant	2		10
Videoconference Advanced Public Library Administration; Durant	3	5	15
Beginning Computer; Grove	2	4	8
Beginning Internet; Grove	2	4	8
Beginning Word; Grove	2	4	8
Beginning Excel; Grove	2	3	6
Computer Basics; Waurika	2	5	10

Internet Basics; Waurika	2	6	12
Basic Email; Westville	1	3	3
Basic Computers; Eufaula	2	4	8
Microsoft Word; Eufaula	2	4	8
Email; Eufaula	2	5	10
Paint; Eufaula	2	3	6
Basic Computers; Eufaula	2	3	6
Basic Internet; Eufaula	2	4	8
Facebook; Eufaula	3	5	15
Kindle; Eufaula	2	3	6
Basic Computers; Eufaula	2	4	8
Online Catalog; Eufaula	2	2	4
E Government Websites; Eufaula	2	1	2
Word Processing; Eufaula	2	3	6
Selling on Amazon; Eufaula	2	4	8
Basic Computers; Eufaula	2	5	10
Facebook; Eufaula	3	6	18
Kindle; Eufaula	2	3	6
Basic Computers; Eufaula	2	5	10
Email; Eufaula	2	8	16
Internet Service & Connections; Eufaula	3	1	3
Basic Computers; Eufaula	2	3	6
Finding Things on the Internet; Eufaula	2	1	2
ESL Literacy Training, Altus	4	3	12
ESL Literacy Training, Altus	4	2	8
ESL Literacy Training, Altus	4	3	12
Basic Internet Instruction, Altus	2	3	6
Basic Internet Instruction, Altus	2	3	6
Videoconference City of Altus, Supervisor Training, Altus	8	8	64

Introduction to Libraries, Pryor	1	123	123
Computer Use in Spanish; Purcell	2	8	16
How to Search Ancestry.com	2	6	12
Using the Keyboard & Mouse; Tahlequah	1	3	3
Using the Keyboard & Mouse; Tahlequah	1	2	2
Working with Windows; Tahlequah	1	3	3
Working with Windows; Tahlequah	2	4	8
Computer Maintenance; Tahlequah	1	3	3
Computer Maintenance; Tahlequah	2	4	8
Basic Computer Use in Spanish; Purcell	2	5	10
African American Geneology Resources; Purcell	2	6	12
Basic Computer Use; Purcell	2	4	8
Internet Basics; Purcell	2	2	4
Basic Computer Use in Spanish; Purcell	2	8	16
Basic Email; Purcell	2	2	4
Genealogy & the Internet; Purcell	2	5	10
Computers Inside & Out; Tahlequah	1	2	2
Computers Inside & Out; Tahlequah	2	5	10
Videoconference; Sign Language Class Refresher; Tahlequah	1	5	5
Videoconference; Tahlequah Camera Club; Tahlequah	2	25	50
Basic Computers; Prague	2	3	6
Bargain Hunting on the Internet; Shawnee	2	18	36
AARP Tax Service; Shawnee	3	44	132
AARP Tax Service; Shawnee	3	31	93
AARP Tax Service; Shawnee	3	26	78

AARP Tax Service; Shawnee	3	23	69
AARP Tax Service; Shawnee	3	32	96
Basic Computer Use for Adults with Developmental Difficulties; Shawnee	3	7	21
AARP Tax Service; Shawnee	3	26	78
Experience Works; Employment; Wagoner	2	5	10
Experience Works; Resume Writing; Wagoner	2	5	10
Experience Works; Back into the Job Market; Wagoner	2	5	10
Experience Works; Communication Skills; Wagoner	2	5	10
Videoconference; ODL Advanced Public Library Administration; Wagoner	4	3	12
GED Instruction; Altus	2	2	4
GED Instruction; Altus	2	2	4
GED Instruction; Altus	2	3	6
ESL Instruction; Altus	3	1	3
ESL Instruction; Altus	3	2	6
Citizenship Training; Altus	7	7	49
Healthy Lifestyles; Altus	4	3	12
Learn to Use the Internet; Altus	4	3	12
Videoconference; ODL Advanced Public Library Administration; Anadarko	3	4	12
E Reader; Duncan	1	4	4
E Reader; Duncan	1	5	5
E Reader; Duncan	1	6	6
Ipad/Tablet; Duncan	1	5	5
Ipad/Tablet; Duncan	1	3	3
Ipad/Tablet; Duncan	1	2	2
Ipad/Tablet; Duncan	1	2	2
Genealogy for Beginners; Durant	2	2	4
Digital Photo Editing; Durant	2	1	2

Intermediate Computers; Durant	2	6	12
Intermediate Computers; Durant	2	5	10
Videoconference; ODL Advanced Public Library Administration; Durant	3	5	15
Hardware Boot Camp; Enid	1	5	5
Beginning Internet; Enid	1	7	14
Facebook 101; Enid	1	1	1
Email 101; Enid	1	5	5
Beyond Typewriters; Enid	1	6	6
Using Your Ereader or Tablet; Enid	1	1	1
Beginning Word; Grove	2	4	8
Beginning Excel; Grove	2	3	6
Basic Internet; Miami	1	2	2
Basic Internet; Miami	1	2	2
Microsoft Word; Miami	2	4	8
Microsoft Word; Miami	2	4	8
Kids Blog; Miami	1	11	11
Basic Internet; Miami	1	2	2
Basic Internet; Miami	1	2	2
Excel Financial; Miami	2	3	6
AARP Tax Assistance; Stillwater	3	45	135
AARP Tax Assistance; Stillwater	3	19	57
Using Picasa, Stillwater	2	6	12
AARP Tax Assistance; Stillwater	3	31	93
AARP Tax Assistance; Stillwater	3	33	99
AARP Tax Assistance; Stillwater	3	24	72
AARP Tax Assistance; Stillwater	3	28	84
AARP Tax Assistance; Stillwater	3	29	87
Basic Computer; Watonga	1	1	1

Basic Computer; Watonga	1	2	2
Basic Computer; Watonga	1	2	2
Basic Email; Sulphur	1	4	4
Resume; Sulphur	1	4	4
Videoconference Love County Quilting Guild, Instruction/ Conference; Marietta	1	32	32
Online Health Information; Tishomingo	4	24	96
Internet II; Tishomingo	1	3	3
Email; Tishomingo	1	3	3

[Add Training Program]   [Remove Training Program]

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

The second quarter of 2013 will be busy!   Videoconference small group training will be almost completed as well as the trainer visits to each Okconnect library. A Consultant from the Office of Library Development at the Oklahoma Department of Libraries (ODL) as well as one Okconnect staff will attend each training session. ODL Consultants routinely assist libraries in regions throughout the state so it is imperative they receive training in equipment usage, and other issues in order to answer inquiries and problem solve after the grant period ends.

Okconnect librarians will be using the trainer's Moodle website to practice their videoconferencing skills. They will complete homework assignments utilizing the equipment and connecting to various websites on the internet which offer educational experiences such as museums, music, art, science and other information available to the public through videoconferencing.

The Okconnect staff anticipates that the major technical issues will be solved and that usage of the videoconference equipment will increase substantially.

Okconnect staff and librarians will begin contacting area businesses, local chambers, city officials, and other community groups who have expressed an interest in using the videoconference equipment to invite them to the library and schedule group training sessions. An RFP will be issued to select a professional company to develop the outreach campaign for Okconnnect library videoconferencing services.

The Integris Jim Thorpe Rehabilitation Center will continue their Clinical Development/Clinical Education Series (CES) courses via teleconference at fourteen Okconnect libraries. Oklahoma health care workers can receive their continuing education training without having to drive to an Integris location, thus saving time and money. Disease support group meetings are also available to Oklahoma citizens via teleconference at their local libraries.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	79	Planned project activities have accelerated as installation of the higher speed broadband has been completed. Libraries have videoconferencing equipment installed and have begun training in its operation and uses. The project advertising campaign is in the planning stage.
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

It is anticipated that there will be several major challenges in the second quarter of 2013. Scheduling, verifying attendance, evaluating operation and understanding of equipment and answering questions from the forty four librarians attending the videoconference training as well as any library staff who will be working with the equipment will be a challenge. Each librarian and staff must understand and feel comfortable operating the equipment and be capable of training area users. They must have a rudimentary knowledge of problem solving on the equipment and know the phone number to call for technical assistance.

Librarians will also be learning how to schedule and record a videoconference using the TMS at Onenet. Okconnect staff will be busy assisting with these processes.

Another challenge will involve the resolution of major technical issues. The trainer, Okconnect staff, Onenet, Library Directors and

library IT staff will all be involved in solving these issues.
The development of the advertising campaign will begin during this quarter. Okconnect staff will be collaborating with the company to develop the campaign.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$240,000	$58,382	$181,618	$219,999	$53,503	$166,496	$239,999	$58,367	$181,632
b. Fringe Benefits	$57,960	$14,099	$43,861	$50,664	$12,728	$37,936	$55,494	$13,903	$41,591
c. Travel	$20,205	$4,915	$15,290	$15,181	$3,851	$11,329	$17,681	$4,459	$13,221
d. Equipment	$1,279,027	$311,122	$967,905	$1,266,089	$309,945	$956,144	$1,266,089	$309,945	$956,144
e. Supplies	$696,536	$169,432	$527,104	$454,558	$123,200	$331,357	$696,536	$169,432	$527,104
f. Contractual	$348,980	$180,603	$168,377	$202,794	$200,952	$1,842	$202,794	$200,952	$1,842
g. Construction	$0	$0	$0	$0	$0	$0	$0	$0	$0
h. Other	$710,354	$281,259	$429,095	$456,290	$110,719	$345,571	$456,290	$110,719	$345,571
i. Total Direct Charges (sum of a through h)	$3,353,062	$1,019,812	$2,333,250	$2,665,575	$814,898	$1,850,675	$2,934,883	$867,777	$2,067,105
j. Indirect Charges	$0	$0	$0	$0	$0	$0	$0	$0	$0
k. TOTALS (sum of i and j)	$3,353,062	$1,019,812	$2,333,250	$2,665,575	$814,898	$1,850,675	$2,934,883	$867,777	$2,067,105

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: $0	b. Program Income to Date: $0