

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

A large step forward was achieved this quarter with the installation of a media blade and a server at Onenet, Oklahoma's Official Telecommunication Network. The equipment's primary usage will be for the Okconnect participating libraries. Libraries with videoconferencing can connect using the conference rooms at Onenet. 20 Jabber licenses were also activated. These allow videoconferences to be accessed on any device. The Okconnect staff met with Onenet staff to receive initial training and instruction. Video conference units were installed at Anadarko Community Library, J.C. Byers Memorial Library in Cleveland, and the Guthrie, Lawton and Pawhuska Public Libraries. Following the installation, library staff received training in operation of the equipment. One Okconnect staff attended each installation.

All 45 Okconnect libraries received Brainfuse, the online tutoring, career services and assessment services software. Brainfuse conducted online training in database usage with 44 librarians. The librarians will teach their staff and the public. The Will Rogers Library in Claremore already trained five staff members in software use. They are prepared to assist their customers take advantage of this valuable software.

Although the project is behind in satisfying the project milestones, great progress is being made. Thirty-three libraries have received their increased broadband speed. Some have even been increased a second time during the second erate year. The remaining libraries are expected to receive their increased speed in the near future.

Purcell Public Library's broadband speed was increased a second time during this grant period: from an original 45 mbs. to 50 mbs. and presently to 100 mbs. The Purcell Library averages 987 weekly users on their 22 computers. Librarians' assisted 662 individuals with computer usage, including 15 with General Educational Development (GED) preparation, 15 with English as a Second Language (ESL), 30 users locate health information and 25 with continuing education.

Staff attended the R Squared, Risk N Reward Conference in Telluride, Colorado. Speakers were from outside the library world and offered a unique perspective on the challenges facing libraries. Conference tracts consisted of "Abundant Community," "Culture," "Customer Curiosity" and "Creative Spaces" in which participants learned how libraries must adapt, change and create. Staff also attended an SKC Technology Summit.

Hollis Public Library, a small branch Library in Hollis, Oklahoma, a member of the Southern Prairie Library System, averages 147 users per week on 5 computers. Staff assisted 613 customers; 167 on basic internet, 86 health information, 9 ESL, 15 GED and 82 with continuing education and various others.

The Altus Public Library, another member of the Southern Prairie Library System offers 25 computers with upgraded broadband connectivity of 45 mbs. Staff offered classes as follows: "Prepare for the GED," 39 participants attended "ESL Citizenship" classes, 12 participants attended "ESL Literacy" Classes; and 12 attended "Introduction to Mango – Learn a Language."

The Thomas J. Harrison library in Pryor has partnered with Northwestern Oklahoma State University to offer a Public Administration degree for Education using their new videoconferencing equipment. Thirteen students from throughout the county attend class at the Pryor library on Monday and Wednesday evenings from 5:45 to 9:45 p.m. This is a time and money saver for these students, as driving to a university in Tulsa to attend this class would involve approximately fifty three minutes driving time and forty four miles each direction. This Masters' degree course, available at their local library, is providing training for future Principals and Superintendents.

E Rate 2011 and 2012 internet access funding was awarded. This was wonderful news as it allowed the project to shift into high gear. All the billing for increased internet speeds could now be paid and the remainder of the equipment ordered. The 2012 E Rate award allowed increased speed for 14 Okconnect libraries: 5 increased from 45 MBS to 100MBS; 1 from 4.6 MBS to 9 MBS; 2 from 4.6 MBS to 10 MBS; 2 from 50 MBS to 100 MBS; 1 from 30 MBS to 100 MBS; 2 from 10MBS to 20 MBS; 1 from 30 MBS to 45 MBS. 16 libraries received the same megabits but at a lower price and 2 libraries increased their megabits and lowered their price.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	56	Installation of increased broadband speed has been very slow. The 2011 and 2012 Erate was recently awarded for the Okconnect Consortium. The long wait for this award has caused delays in paying telecom bills.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below

2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

The Okconnect project has continued to meet with obstacles to slow the implementation of the grant. However, the receipt of the ERate award for 2011 and 2012 in a two week period was a major morale booster. The receipt of these funds allowed the Okconnect staff to begin to pay bills that were outstanding awaiting the receipt of ERate. In addition, the final videoconferencing equipment could be ordered.

Completion of the RFP for the trainer is almost complete. That means that as soon as that bid is awarded, the training component of the grant will begin. We anticipate that training will begin in January.

Now the light at the end of the tunnel is visible and we feel assured that we will be able to complete the grant on time and utilize the funds as contracted.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	230	NA
4.b.	Average users per week (NOT cumulative)	15,450	NA
4.c.	Number of PCCs with upgraded broadband connectivity	33	Hardware has been installed in the libraries in preparation of increased broadband speed. However, Onenet, who leases lines from AT&T was awarded many of the Erate broadband connections. Communication is only through Onenet and they too are at the mercy of AT&T's schedule.
4.d.	Number of PCCs with new broadband wireless connectivity	0	NA
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	0	NA

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Basic internet for new users	3	1	3
Basic internet for new users	3	1	3
Basic internet for new users	3	1	3
Basic internet for new users	3	2	6
Prepare for the GED	1	1	1
Prepare for the GED	1	1	1
ESL Basic Literacy	4	2	8

ESL Basic Literacy	4	2	8
ESL Basic Literacy	4	1	4
ESL Basic Literacy	4	1	4
ESL Basic Literacy	4	1	4
ESL Citizenship	8	2	16
ESL Citizenship	8	2	16
ESL Citizenship	8	2	16
ESL Citizenship	8	1	8
ESL Citizenship	8	1	8
ESL Citizenship	8	1	8
ESL Citizenship	8	3	24
ESL Citizenship	8	1	8
ESL Citizenship	8	1	8
ESL Citizenship	8	1	8
Computer software orientation	3	1	3
Computer software orientation	3	1	3
Computer software orientation	3	2	6
Introduction to Mango; learn a language	1	2	2
Introduction to Mango; learn a language	1	2	2
ESL Basic Literacy	5	1	5
ESL Basic Literacy	5	1	5
Computer software orientation	3	1	3
Computer software orientation	3	1	3
Computer software orientation	3	1	3
Introduction to Mango; learn a language	5	8	40
Internet for new users	3	3	9
Internet for new users	3	3	9
Internet for new users	3	5	15
Internet for new users	3	3	9

ESL citizenship class	1	5	5
ESL citizenship class	1	5	5
ESL citizenship class	1	5	5
ESL citizenship class	1	5	5
ESL citizenship class	1	5	5
ESL citizenship class	4	6	24
ESL citizenship class	4	6	24
ESL citizenship class	4	6	24
ESL citizenship class	4	6	24
ESL citizenship class	4	6	24
Surf the web I	1	2	2
Surf the web II	1	2	2
Surf the web II	1	2	2
Word 2010	2	2	4
Word 2010	2	4	8
Computer basics	2	2	4
Word 2010	1	2	2
Email II	1	2	2
Word II	1	6	6
Email	1	2	2
E Readers; Overdrive	2	1	2
Computer basics; mouse & keyboard	2	5	10
Build a resume	2	3	6
Staff training for Brainfuse	1	5	5
Computer skills basic	2	11	22
Computer skills basic	2	8	16
Internet basic	2	11	22
Internet basic	2	8	16
Basic computer skills	2	5	10

Basic computer skills	2	4	8
Basic computer skills	2	4	8
M.S. Word	2	6	12
Genealogy for beginners	2	4	8
M.S. Word basics	2	6	12
M.S. Word	2	3	6
M.S. Word	2	2	4
Digital photo editing	2	3	6
Digital photo editing	2	3	6
Genealogy	2	3	6
M.S. Word basics	2	5	10
M.S. Word basics	2	5	10
Digital photo editing	2	7	14
Digital photo editing	2	5	10
Digital photo editing	2	6	12
How to use your Kindle	1	1	1
Basic computing	1	2	2
Basic computing	1	3	3
How to use your Kindle	1	1	1
How to use internet & email	1	6	6
Hardware boot camp	1	1	1
E Reader setup	1	1	1
Beginning internet	1	4	4
Beyond typewriters	1	3	3
Email 101	1	3	3
Basic computers	2	4	8
Finding things online	3	8	24
Internet Email	3	4	12
Selling online	3	4	12

Basic computers	3	3	9
Word processing	2	5	10
Kindle	2	7	14
Basic computers	3	6	18
Word processing	2	2	4
Selling your stuff online	3	3	9
Finding things online	3	6	18
Facebook	2	3	6
Kindle	3	5	15
Internet browsing	2	1	2
Internet safety	2	1	2
Internet Email	2	1	2
Basic computers	2	1	2
Internet Email	2	2	4
Facebook	2	3	6
Kindle	2	1	2
Basic internet	1	1	1
Computer use	1	1	1
Computer use	2	5	10
Microsoft Word	2	2	4
Computer basics	2	6	12
Microsoft Word	2	4	8
Microsoft Word	2	2	4
Basic Email	2	3	6
Using Windows Live Movie Maker	8	6	48
Using Windows Live Movie Maker	8	5	40
Technology petting zoo; Overdrive	2	3	6
How to use the internet	2	6	12
Basic technology	2	10	20

Using the internet	2	5	10
Genealogy	2	22	44
Genealogy	2	21	42
Genealogy	2	22	44
Public Administration	4	14	56
Public Administration	4	14	56
Public Administration	4	14	56
Public Administration	4	14	56
Public Administration	4	14	56
Public Administration	4	14	56
Public Administration	4	14	56
Computer basics	2	2	4
Internet basics	2	1	2
Email basics	2	1	2
Powerpoint basics	2	2	4
Computer basics	2	2	4
Internet basics	2	6	12
Email basics	2	1	2
Powerpoint basics	2	2	4
Digital photo fixes	2	9	18
Computer class	1	1	1
Introduction to computers	2	8	16
Introduction to internet	2	10	20
Introduction to email	2	4	8
Introduction to using Windows	2	4	8
Introduction to computers	2	2	4
Basic Windows	2	1	2
Basic file management	2	1	2
Introduction to internet	2	2	4
Exploring pinterest	2	6	12

Getting started with email	2	3	6
GED resources at the library	2	1	2
Prepare for the ACT with Learn-A-Test	2	1	2
Introduction to computers	2	10	20
Introduction to the internet	2	11	22
Introduction to the internet	2	1	2
Getting started with email	2	11	22
Windows basics	2	2	4
Introduction to GED resources at the library	2	1	2
Brain games for seniors	2	5	10
Information literacy lab	1	8	8
Information literacy lab	1	6	6
Shawnee library 101	2	5	10
Using market research	2	3	6
IMLS/ODL representatives "Using Overdrive and databases	1	7	7
Computers inside and out	1	7	7
Computers inside and out	1	5	5
Using the mouse & keyboard	1	9	9
Working with Windows	1	5	5
E books for check-out; using OK Virtual Library	1	8	8
ESL Citizenship classes	4	6	24
ESL Citizenship classes	3	10	30
ESL Citizenship classes	12	4	48
ESL Citizenship classes	8	3	24
Basic computers	1	7	7
Basic computers	1	8	8
Basic computers	1	7	7

Add Training Program

Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).
 AT&T/Onenet will continue to visit libraries to upgrade broadband speed. Okconnect staff will continue to verify that work has been completed.
 Previously ordered videoconferencing units are ready for installation. Okconnect staff will work with the SKC Project Manager to organize the schedule and correspond with the participants. One Okconnect staff will attend each installation if schedule permits. The company will be selected to design the Okconnect website and the project awarded. Okconnect staff will work closely with this company.
 Staff will work with the Oklahoma Department of Central Services to write the RFP for an advertising company to design and conduct the Okconnect advertising campaign. It is anticipated that the request for bid will be issued this quarter.
 An RFP for a trainer will be submitted to the Oklahoma Department of Central Services. This trainer will work with Okconnect staff to conduct training sessions in various locations throughout the state and by videoconferencing with the librarians. The librarians will learn how to use videoconferencing in educational and business scenarios.
 The Oklahoma Department of Libraries received notification of the Erate award this month. Telecom vendors will apply the discounts and present bills for payment. The Okconnect staff will examine each bill for accuracy and present to the Oklahoma Department of Libraries business office for payment.
 Brainfuse statistics will be gathered and evaluated. Librarians were requested to provide training for the library staff and the public. More training will be considered if statistics indicate necessity.
 Okconnect staff will meet with Onenet technicians to learn how to schedule the ports. The second media blade is scheduled to ship to Onenet on October 18th. The install for the other Content Server is scheduled for the 20th of November.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	78	NA
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).
 With the acquisition and installation of the blade and server at Onenet, Okconnect staff must work with Onenet to establish procedures for scheduling and recording videoconferencing sessions from the 45 sites. Librarians will need to be informed and learn the procedure for scheduling and recording videoconferencing sessions. This will require working with 45 individuals as well as Onenet. Brainfuse must continue to be advertised and Literacy coalitions and the Oklahoma Department of Commerce Workforce Development leaders must also be notified of its availability and trained on its use.
 Another challenge centers around use of the videoconferencing equipment after the library closes. Librarians want to provide sufficient availability to the equipment but do not have enough budget to hire librarians to be on site during evening or weekend use. Okconnect staff will assist librarians brainstorm options for library policy.

RECIPIENT NAME: Libraries, Oklahoma Department of

AWARD NUMBER: 40-41-B10519

DATE: 11/16/2012

OMB CONTROL NUMBER: 0660-0037

EXPIRATION DATE: 12/31/2013

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Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$240,000	\$58,382	\$181,618	\$179,999	\$43,775	\$136,224	\$186,666	\$45,401	\$141,265
b. Fringe Benefits	\$57,960	\$14,099	\$43,861	\$41,004	\$10,378	\$30,626	\$43,436	\$20,756	\$34,281
c. Travel	\$20,205	\$4,915	\$15,290	\$13,773	\$3,838	\$9,837	\$13,674	\$3,838	\$9,837
d. Equipment	\$1,279,027	\$311,122	\$967,905	\$941,498	\$227,350	\$714,148	\$1,419,027	\$311,122	\$1,107,905
e. Supplies	\$696,536	\$169,432	\$527,104	\$359,572	\$99,629	\$259,943	\$483,824	\$121,787	\$362,037
f. Contractual	\$348,980	\$180,603	\$168,377	\$192,794	\$190,952	\$1,842	\$192,794	\$190,952	\$1,842
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$710,354	\$281,259	\$429,095	\$139,456	\$32,289	\$107,167	\$276,963	\$113,747	\$163,216
i. Total Direct Charges (sum of a through h)	\$3,353,062	\$1,019,812	\$2,333,250	\$1,868,096	\$608,211	\$1,259,787	\$2,616,384	\$807,603	\$1,820,383
j. Indirect Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
k. TOTALS (sum of i and j)	\$3,353,062	\$1,019,812	\$2,333,250	\$1,868,096	\$608,211	\$1,259,787	\$2,616,384	\$807,603	\$1,820,383

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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