

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

38-50-M09050

4. Report Date (MM/DD/YYYY)

01-30-2014

1. Recipient Name

State of North Dakota, Information Technology Department

6. Reporting Period End Date:

12-31-2013

3. Street Address

600 East Boulevard Avenue, Dept 117,

5. City, State, Zip Code

Bismarck, ND 58505-0100

**7a. Project / Grant Period
Start Date: (MM/DD/YYYY)**

12-20-2009

7b. End Date: (MM/DD/YYYY)

12-19-2014

8. Designated Entity on Behalf of:

N/A

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	N/A	2,741,669	1,554,835	57%
2	Capacity Building	N/A	389,018	240,820	62%
3	Technical Assistance	N/A	225,000	225,000	100%
4	Original Planning Grant	N/A	308,400	0	
5	N/A	N/A	0	0	
6	N/A	N/A	0	0	
			\$3,664,087	\$2,020,655	55%

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

N/A. Fully Staffed.

10b. Staffing Table			
Job Title	FTE %	Project(s) Assigned	Change
Program Manager	75	Capacity Building	No Change
Project Management Specialist	1	Data Collection	No Change
Project Support	1	Data Collection	No Change
Add Row		Remove Row	

11. Subcontracts

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
Tetra Tech, Inc.	Data Collection	Yes	Yes	01/20/2010	12/24/2014	2,031,974	0	Data Collection	100
Edu Tech	Technical Assistance	No	No	12/01/2010	07/31/2012	75,000	0	Technical Assistance	100
TBD	Data Collection	No	No	01/20/2011	12/24/2014	240,432	0	Data Collection	100

Add Row Remove Row

11b. Describe any challenges encountered with vendors or subrecipients.

N/A

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$425,743	\$40,131	\$465,874	\$180,616	\$38,931	\$219,547
Personnel Fringe Benefits	\$182,461	\$17,199	\$199,660	\$57,965	\$12,261	\$70,226
Travel	\$146,012	\$0	\$146,012	\$22,830	\$0	\$22,830
Equipment	\$51,620	\$0	\$51,620	\$60,413	\$0	\$60,413
Materials / Supplies	\$6,502	\$0	\$6,502	\$7,188	\$0	\$7,188
Subcontracts Total	\$2,347,406	\$0	\$2,347,406	\$1,528,459	\$0	\$1,528,459
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$317,949	\$925,997	\$1,243,946	\$163,184	\$932,135	\$1,095,319
Total Direct Costs	\$3,477,693	\$983,327	\$4,461,020	\$2,020,655	\$983,327	\$3,003,982
Total Indirect Costs	\$186,394	\$0	\$186,394	\$0	\$0	\$0
Total Costs	\$3,664,087	\$983,327	\$4,647,414	\$2,020,655	\$983,327	\$3,003,982
% of Total	79	21	100	67	33	100
13. Hardware / Software						
13a. List any hardware/software purchased during this reporting period.						
N/A						
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.						
We will complete the purchase of cellular coverage mapping software in Q1 2014.						
14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).						
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.						
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.						

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

Travis Durick

15c. Telephone
(area code, number, and extension)

701.328.1125

15d. Email Address

tdurick@nd.gov

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

02-25-2014