

**QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION**

**General Information**

<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b>  Department of Commerce, National Telecommunications and Information Administration	<b>2. Award Identification Number</b>  37-43-B10590	<b>3. DUNS Number</b>  072026321
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**4. Recipient Organization**  
  
 North Carolina Central University 1801 Fayetteville Street, Durham, NC 27707-3130

<b>5. Current Reporting Period End Date (MM/DD/YYYY)</b>  09-30-2013	<b>6. Is this the last Report of the Award Period?</b>  <input checked="" type="radio"/> Yes <input type="radio"/> No
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**7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.**

<b>7a. Typed or Printed Name and Title of Certifying Official</b>  Gregory W Clinton  Director	<b>7c. Telephone (area code, number and extension)</b>  919-530-7174
	<b>7d. Email Address</b>  gclinton@nccu.edu

<b>7b. Signature of Certifying Official</b>  Submitted Electronically	<b>7e. Date Report Submitted (MM/DD/YYYY):</b>  04-25-2014
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**Project Indicators (This Quarter)**

**1. Please describe significant project accomplishments completed during this quarter (600 words or less).**

On July 1, 2013, Congressman Butterfield and his office visited the law school for a tour and demonstration of the Telepresence room.

On July 1, 2013, NCCU School of Law (SOL) continued its Justice in the Practice of Law Summer Certificate Program. The courses are taught from NCCU's Telepresence Room. Students use a desktop videoconferencing client on their laptops equipped with webcams and broadband to connect to class.

On July 12, 2013, NCCU's newly appointed Chancellor, Debra Saunders-White, visited the law school for a tour and demonstration of the Telepresence room.

On July 16, 2013 Legal Aid of North Carolina (LANC) held a Child Custody Clinic. Participants at offices in Durham, Fayetteville, Morganton, New Bern, Pembroke, Pittsboro, Raleigh, Wilson, and Winston-Salem received legal advice for their child custody cases.

On August 20, 2013, NCCU School of Law launched its second undergraduate pre-law distance education course The Basics of Legal Writing.

On August 20, 2013 Legal Aid of North Carolina (LANC) held a Child Custody Clinic. Participants at offices in Durham, Fayetteville, Greenville, Morganton, New Bern, Pembroke, Pittsboro, Raleigh, Wilmington, Wilson and Winston-Salem received legal advice for their child custody cases.

On September 13, 2013, NCCU SOL hosted the Working Group for Distance Education in Legal Education. Representatives from different law schools throughout the country were able to see a demonstration of our technology and videoconferencing capabilities. Attendees were able to get an insight on how the law school utilizes broadband internet and HD videoconferencing in order to compete in the synchronous distance education market.

On September 17, 2013 Legal Aid of North Carolina (LANC) held a Child Custody Clinic. Participants at offices in Durham, Fayetteville, Greenville, Morganton, New Bern, Pembroke, Pittsboro, Raleigh, Wilson, and Winston-Salem received legal advice for their child custody cases.

On September 25, 2013, NCCU SOL hosted a "Hazing and Bullying Prevention" panel discussion on recognizing the signs of hazing and bullying and what to do. This program was co-sponsored by NCCU's Office of Greek Life, National Pan-Hellenic Council, and LGBTA. Participants were from FSU and NCCU.

On September 26, 2013, NCCU SOL's Family Law Clinic hosted a family question and answer session for participants to ask questions related to child custody, child support and divorce.

On September 30, 2013, NCCU SOL's Veteran's Clinic hosted a Q&A on "Veteran's Rights." The supervising attorney discussed certain aspects such as the claims process, disability, compensation, education benefits, etc.

TALIAS events and sessions used HD videoconferencing and broadband technology by utilizing metro ethernet connections speeds up to a 1GB/s to connect to partnering institutions. MCNC serves as the Internet Service Provider for all of the partnering universities. Legal aid and legal service offices utilize Business class DSL/cable connections. Students in the Justice in the Practice of Law use DSL, Cable and/or Wireless Air Cards.

**2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	100	Although we have not spent all of the federal funds, we are at 100% because of our increase in match.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Awareness Campaigns	-	Progress reported in Question 4 below
2.d.	Outreach Activities	-	Progress reported in Question 4 below

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.e.	Training Programs	-	Progress reported in Question 4 below
2.f.	Other (please specify):	-	Progress reported in Question 4 below

**3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

There were no challenges this quarter.

**4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short description of the activity (600 words or less). Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please ensure that the numbers of new household subscribers and business or community anchor institution (CAI) subscribers reflected in the "Total" row represent the unduplicated number of new subscribers that can be attributed to your SBA project as a whole.**

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
Telepresence Room Demonstration	Telepresence Room- North Carolina Central University (NCCU)/ Fayetteville State University(FSU)	Congressman Butterfield and his office visited the law school for a tour and demonstration of the Telepresence room.	18	18	0	0
Justice in the Practice of Law (JIPL) Summer Certificate Program	Telepresence Room- NCCU/ CMA Desktop Videoconferencing	JIPL courses are hosted from NCCU. Students participated in classes on their laptops utilizing webcams. Courses included: Legal Problems of the Poor, Legal Writing and Technique, Insurance Law, Corporate Social Responsibility and the Intersection of Tax Policy, and Race Health Disparities and the Law.	63	63	0	0
Telepresence Room Demonstration	Telepresence Room- NCCU/ FSU/ECSU/ Legal Aid of North Carolina (LANC) Offices	NCCU's newly appointed Chancellor, Debra Saunders-White, visited the law school for a tour and demonstration of the Telepresence room.	7	7	0	0
LANC Child Custody Clinic	LANC Offices	Legal Aid of North Carolina (LANC) held a Child Custody Clinic. Participants at offices in Durham, Fayetteville, Morganton, New Bern, Pembroke, Pittsboro, Raleigh, Wilson, and Winston-Salem received legal advice for their child custody cases.	50	56	0	0
Technology Assisted Legal Instruction and Services(TALIAS) Undergraduate Courses	Telepresence Rooms- NCCU/ FSU	NCCU School of Law launched its second undergraduate pre-law distance education course The Basics of Legal Writing. There are a total of 14 students – 8 at North Carolina Central University (2 via audio only) and 6 at Fayetteville State University.	10	14	0	0
LANC Child Custody Clinic	LANC Offices	Legal Aid of North Carolina (LANC) held a Child Custody Clinic. Participants at offices in Durham, Fayetteville, Greenville, Morganton, New Bern, Pembroke, Pittsboro, Raleigh, Wilmington, Wilson and Winston-Salem received legal advice for their child custody cases.	50	59	0	0
Telepresence Room Demonstration	Telepresence Rooms- NCCU/ FSU/NCAT	NCCU SOL hosted the Working Group for Distance Education in Legal Education. Representatives from different law schools throughout the country were able to see a demonstration of our technology and videoconferencing capabilities. Attendees were able to get an insight on how the law school utilizes broadband internet and HD videoconferencing in order to compete in the synchronous distance education market.	52	52	0	0
LANC Child Custody Clinic	LANC Offices	Legal Aid of North Carolina (LANC) held a Child Custody Clinic. Participants at offices in Durham, Fayetteville, Greenville, Morganton, New Bern, Pembroke, Pittsboro, Raleigh, Wilson, and Winston-Salem received legal advice for their child custody cases.	48	48	0	0

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
TALIAS Session	Telepresence Room- NCCU/ FSU	NCCU School of Law hosted a "Hazing and Bullying Prevention" panel discussion on recognizing the signs of hazing and bullying and what to do. This program was co-sponsored by NCCU's Office of Greek Life, National Pan-Hellenic Council, and LGBTA.	180	194	0	0
NCCU Family Law Clinic	Telepresence Room- NCCU	NCCU SOL's Family Law Clinic hosted a family question and answer session for participants to ask questions related to child custody, child support and divorce.	8	8	0	0
NCCU Veteran Clinic	Telepresence Room- NCCU	NCCU SOL's Veteran's Clinic hosted a Q&A on "Veteran's Rights." The supervising attorney discussed certain aspects such as the claims process, disability, compensation, education benefits, etc.	7	7	0	0
<b>Total:</b>			<b>493</b>	<b>526</b>	<b>0</b>	<b>0</b>

**4b. Please describe your method for determining the number of households, businesses, and/or (CAIs) subscribing to broadband as a result of your SBA programs (600 words or less).**

First, we track institutional adoption by having HD videoconferencing rooms at the partner institution campuses. Second, we track the hours of usage along with the number of scheduled events. Third, we track our partner's increase in broadband subscription rate plans.

**4c. Please provide a narrative explanation if the total number of new subscribers is different from the targets provided in your baseline plan (600 words or less).**

In our baseline plan, 22 LANC offices were to receive TALIAS equipment. LANC had a reduction in budget and closed a number of their offices. Currently, 17 LANC offices have TALIAS equipment. We have also provided equipment to our new partners- Pisgah Legal Services received 3 units, Durham Mediation Center received 1 unit, and Orange County Mediation Center received 1 unit.

**4d. Please provide the number of households and the number of businesses and CAIs receiving discounted broadband service as result of BTOP funds.**

<b>Households:</b> 0	<b>Businesses and CAIs :</b> 27
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**Project Indicators (Next Quarter)**

**1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).**

Even though this was the last quarter of the grant, we do plan on continuing the project with legal seminars and distance education course.

**2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	100	We made progress ahead of schedule.
2.b.	Equipment Purchases	-	Milestone Data Not Required
2.c.	Awareness Campaigns	-	Milestone Data Not Required
2.d.	Outreach Activities	-	Milestone Data Not Required
2.e.	Training Programs	-	Milestone Data Not Required
2.f.	Other (please specify):	-	Milestone Data Not Required

**3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

We do not anticipate any challenges.

RECIPIENT NAME:North Carolina Central University

AWARD NUMBER: 37-43-B10590

DATE: 04/25/2014

OMB CONTROL NUMBER: 0660-0037  
EXPIRATION DATE: 6/30/2015

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**Sustainable Broadband Adoption Budget Execution Details**

**Activity Based Expenditures (Sustainable Broadband Adoption)**

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$460,000	\$219,000	\$241,000	\$292,896	\$42,219	\$250,677	\$292,896	\$42,219	\$250,677
b. Fringe Benefits	\$67,480	\$0	\$67,480	\$28,004	\$0	\$28,004	\$28,004	\$0	\$28,004
c. Travel	\$12,066	\$0	\$12,066	\$12,685	\$0	\$12,685	\$12,685	\$0	\$12,685
d. Equipment	\$1,026,041	\$0	\$1,026,041	\$1,018,596	\$0	\$1,018,596	\$1,018,596	\$0	\$1,018,596
e. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
f. Contractual	\$626,839	\$4,900	\$621,939	\$654,897	\$4,900	\$649,997	\$654,897	\$4,900	\$649,997
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$640,000	\$630,000	\$10,000	\$1,006,445	\$1,006,445	\$0	\$1,006,445	\$1,006,445	\$0
i. Total Direct Charges (sum of a through h)	\$2,832,426	\$853,900	\$1,978,526	\$3,013,523	\$1,053,564	\$1,959,959	\$3,013,523	\$1,053,564	\$1,959,959
j. Indirect Charges									
k. TOTALS (sum of i and j)	\$2,832,426	\$853,900	\$1,978,526	\$3,013,523	\$1,053,564	\$1,959,959	\$3,013,523	\$1,053,564	\$1,959,959

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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