

RECIPIENT NAME:North Carolina Central University

AWARD NUMBER: 37-43-B10590

DATE: 05/31/2013

OMB CONTROL NUMBER: 0660-0037

EXPIRATION DATE: 12/31/2013

QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number 37-43-B10590	3. DUNS Number 072026321
4. Recipient Organization North Carolina Central University 1801 Fayetteville Street, Durham, NC 27707-3130		
5. Current Reporting Period End Date (MM/DD/YYYY) 03-31-2013	6. Is this the last Report of the Award Period? <input type="radio"/> Yes <input checked="" type="radio"/> No	
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
7a. Typed or Printed Name and Title of Certifying Official Gregory W Clinton Director	7c. Telephone (area code, number and extension) 919-530-7174	
	7d. Email Address gclinton@ncsu.edu	
7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 05-31-2013	

Project Indicators (This Quarter)**1. Please describe significant project accomplishments completed during this quarter (600 words or less).**

On January 3, 2013, North Carolina Central University School of Law's Low Income Taxpayer Clinic hosted a session on "Getting Documents Together for Filing Season."

On January 17, 2013, NCCU SOL's Low Income Taxpayer Clinic hosted a session on "IRS Credits from A-Z." The supervising attorney discussed various credit deductions.

On January 22, 2013, NCCU SOL's Family Law Clinic hosted a seminar on "Child Support Establishment." The supervising attorney discussed the importance of paternity testing, how child support is determined, the types of child support orders, the impact of custody on a child support order, and other important resources.

On January 23, 2013, NCCU SOL hosted a "Hazing Hurts" panel discussion on recognizing the signs of hazing and what to do. This program was co-sponsored by NCCU's Office of Greek Life, National Pan-Hellenic Council, Marching Band Sound Machine, and Athletics.

On January 28, 2013, NCCU SOL continued the series, "Non-Profit Governance and Management: Rules, Roles and Responsibilities." In this series, Non-profit Organizational Development Consultants discussed how to promote effective non-profit governance by understanding both public interest and legal responsibilities. This session was entitled "Supporting the Organization and the Executive Director."

On January 31, 2013, NCCU SOL's Low Income Taxpayer Clinic hosted a session on "IRS Filing Statuses and Dependents Issues." The supervising attorney discussed which filing status should be used and who can claim them.

On February 20, 2013, NCCU SOL began its Spring Empowerment Series with "Financial Literacy: High Roller Don't Go For Broke". Guest speaker Angela Ray spoke about how to get ones individual finances on track.

On February 25, 2013, NCCU SOL held another installment in the Non-profit series. The session was entitled, "Fund Development and Financial Support."

On February 26, 2013 Legal Aid of North Carolina (LANC) held a Child Custody Clinic. Participants received legal advice for their child custody cases.

On February 26, 2013, NCCU SOL hosted a forum entitled "NC Stand Your Ground Law: A Year After a Tragic Loss." In this session panelist discussed NC Stand Your Ground Laws and its impact on residents.

On March 5, 2013, NCCU SOL's Family Law Clinic hosted a seminar on "Child Support Modification." The supervising attorney discussed what needs to be filed, who may file, when one may file and where one must file for a child support modification.

On March 21, 2013, NCCU SOL's Veteran's Clinic hosted a Q&A on "Veteran's Rights." The supervising attorney discussed certain aspects such as the claims process, disability, compensation, education benefits, etc.

On March 25, 2013, NCCU SOL held another installment in the Non-profit series. The session was called, "Stewarding the Organization's Resources."

On March 26, 2013 Legal Aid of North Carolina (LANC) held a Child Custody Clinic. Participants received legal advice for their child custody cases.

On March 26, 2013, NCCU SOL's Family Law Clinic hosted a session on "Child Support Show Cause Orders." The supervising attorney discussed what to do if one finds oneself with a contempt order for nonpayment and face the possibility of incarceration for nonpayment.

On March 27, 2013, NCCU SOL's Low Income Taxpayer Clinic hosted a Q&A on "IRS Tax Filings." Participants were able to ask any question they had pertaining to taxes and the filing process.

TALIAS events and sessions used HD videoconferencing and broadband technology by utilizing metro ethernet connections speeds up to a 1GB/s to connect to partnering institutions. MCNC serves as the Internet Service Provider for all of the partnering universities. Legal aid and legal service offices utilize Business class DSL/cable connections.

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2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	100	Although we have not spent all of the federal funds, we are at 100% because of our increase in match.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Awareness Campaigns	-	Progress reported in Question 4 below
2.d.	Outreach Activities	-	Progress reported in Question 4 below
2.e.	Training Programs	-	Progress reported in Question 4 below
2.f.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

There was an error made on the Q4 2012 report when calculating Contractual Federal Funds. The Actuals from Project Inception through End of Current Reporting Period for Contractual Federal Funds was reported as \$650,091 and it should be \$649,991. The error resulted from adding up all the categories that encompassed Contractual on the Grant Inception to Date report. The total was calculated with an extra \$100 due to misreading a figure. The error was recognized once the Q1 2013 report was finalized and the Contractual Federal Funds was lower than the previous quarter.

4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short description of the activity (600 words or less). Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please ensure that the numbers of new household subscribers and business or community anchor institution (CAI) subscribers reflected in the "Total" row represent the unduplicated number of new subscribers that can be attributed to your SBA project as a whole.

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
NCCU Low Income Taxpayers Clinic	Telepresence Rooms- North Carolina Central University (NCCU)/North Carolina Agricultural and Technical State University (NCAT)/ Winston Salem State University (WSSU)/ Elizabeth City State University (ECSU)/ Fayetteville State University (FSU)	NCCU Low Income Taxpayers Clinic held an IRS session on what documents to get together for filing season.	10	10	0	0
Pisgah Legal Services (PLS)	PLS Offices	PLS held a domestic violence meeting between the three offices	12	12	0	0

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
NCCU Low Income Taxpayers Clinic	Telepresence Rooms- NCCU/ NCAT/WSSU/ FSU/ECSU	NCCU Low Income Taxpayers Clinic held a clinic to educate participants on which credits they are qualified for.	15	18	0	0
NCCU Family Law Clinic	Telepresence Rooms- NCCU/ NCAT/WSSU/ FSU/ECSU	NCCU Family Law Clinic held a child support establishment session. The supervising attorney discussed the importance of paternity testing, how child support is determined, the types of child support orders, the impact of custody on a child support order, and other important resources.	10	15	0	0
Technology Assisted Legal Instruction and Services (TALIAS) Session	Telepresence Rooms- NCCU/ NCAT/WSSU/ FSU/ECSU	NCCU held a panel discussion titled "Hazing Hurts" in which panelist discussed how to recognize the signs of hazing and what to do.	450	466	0	0
TALIAS Non-Profit Series	Telepresence Rooms- NCCU/ NCAT/WSSU/ FSU/ECSU	NCCU held a session entitled "Supporting the Organization and the Executive Director."	15	19	0	0
NCCU Low Income Taxpayers Clinic	Telepresence Rooms- NCCU/ NCAT/WSSU/ FSU/ECSU	The supervising attorney in the Low Income Taxpayers Clinic held an IRS Filing Statuses and Dependents Issues session.	10	9	0	0
PLS Domestic Violence Meeting	PLS Offices	PLS held a domestic violence meeting between the three offices.	12	12	0	0
Spring Empowerment Series	Telepresence Rooms- NCCU/ NCAT/WSSU/ FSU/ECSU	NCCU began its Spring Empowerment series with "Financial Literacy." Guest speaker Angela Ray spoke about how to get ones finances on track.	40	39	0	0
TALIAS Non-Profit Series	Telepresence Rooms- NCCU/ NCAT/WSSU/ FSU/ECSU	NCCU held another installment in the Non-Profit series. The session was entitled "Fund Development and Financial Support."	20	22	0	0
Legal Aid of North Carolina (LANC) Child Custody Clinic	LANC Offices	Clients received legal aid advice regarding child custody issues.	30	34	0	0
TALIAS Session	Telepresence Rooms- NCCU/ NCAT/WSSU/ FSU/ECSU	NCCU hosted a panel discussion on the North Carolina Stand Your Ground Law in retrospect to the Trayvon Martin case and how it impacts residents.	450	473	0	0
PLS Domestic Violence Meeting	PLS Offices	PLS held a domestic violence meeting between the three offices.	12	12	0	0
NCCU Family Law Clinic	Telepresence Rooms- NCCU/ NCAT/WSSU/ FSU/ECSU	NCCU Family Law Clinic held a child support modification session. The supervising attorney discussed the various aspects on filing a modification.	10	9	0	0
NCCU Veterans Law Clinic	Telepresence Rooms- NCCU/ NCAT/WSSU/ FSU/ECSU	NCCU held a Veteran's Rights question and answer sessions in which participants asked questions related to the claims process and benefits.	4	4	0	0
LANC Child Custody Clinic	LANC Offices	Clients received legal aid advice regarding child custody issues.	40	40	0	0
NCCU Family Law Clinic	Telepresence Rooms- NCCU/ NCAT/WSSU/ FSU/ECSU	NCCU Family Law Clinic hosted a "Child Support Show Cause Orders" session. The supervising attorney discussed what to do if one finds oneself with a contempt order for nonpayment.	10	13	0	0
NCCU Low Income Taxpayers Clinic	Telepresence Rooms- NCCU/ NCAT/WSSU/ FSU/ECSU	NCCU Low Income Taxpayers Clinic held a question and answer session in which participants were able to ask questions pertaining to taxes and the filing process.	1	1	0	0
Total:			1,151	1,208	0	0

4b. Please describe your method for determining the number of households, businesses, and/or (CAIs) subscribing to broadband as a result of your SBA programs (600 words or less).
 First, we track institutional adoption by having HD videoconferencing rooms on the partner institution campuses. Second, we track the hours of usage along with the number of scheduled events. Third, we track our partner's increase in broadband subscription rate plans.

4c. Please provide a narrative explanation if the total number of new subscribers is different from the targets provided in your baseline plan (600 words or less).
 In our baseline plan, 22 LANC offices were to receive TALIAS equipment. LANC had a reduction in budget and closed a number of their offices. Currently, 17 LANC offices have TALIAS equipment. We have also provided equipment to our new partners- Pisgah Legal Services received 3 units, Durham Mediation Center received 1 unit, and Orange County Mediation Center received 1 unit.

4d. Please provide the number of households and the number of businesses and CAIs receiving discounted broadband service as result of BTOP funds.

Households: 0	Businesses and CAIs : 27
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Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).
 During the next quarter, we have a full calendar of sessions and seminars for participants.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	100	We are making progress ahead of schedule.
2.b.	Equipment Purchases	-	Milestone Data Not Required
2.c.	Awareness Campaigns	-	Milestone Data Not Required
2.d.	Outreach Activities	-	Milestone Data Not Required
2.e.	Training Programs	-	Milestone Data Not Required
2.f.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).
 We do not anticipate challenges that will impact the progress of the project's milestones.

Sustainable Broadband Adoption Budget Execution Details

Activity Based Expenditures (Sustainable Broadband Adoption)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$460,000	\$219,000	\$241,000	\$289,871	\$39,194	\$250,677	\$290,677	\$40,000	\$250,677
b. Fringe Benefits	\$67,480	\$0	\$67,480	\$28,004	\$0	\$28,004	\$30,000	\$0	\$30,000
c. Travel	\$12,066	\$0	\$12,066	\$12,644	\$0	\$12,644	\$12,644	\$0	\$12,644
d. Equipment	\$1,026,041	\$0	\$1,026,041	\$1,018,596	\$0	\$1,018,596	\$1,018,596	\$0	\$1,018,596
e. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
f. Contractual	\$626,839	\$4,900	\$621,939	\$654,897	\$4,900	\$649,997	\$679,900	\$4,900	\$675,000
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$640,000	\$630,000	\$10,000	\$901,220	\$901,220	\$0	\$915,000	\$905,000	\$10,000
i. Total Direct Charges (sum of a through h)	\$2,832,426	\$853,900	\$1,978,526	\$2,905,232	\$945,314	\$1,959,918	\$2,946,817	\$949,900	\$1,996,917
j. Indirect Charges									
k. TOTALS (sum of i and j)	\$2,832,426	\$853,900	\$1,978,526	\$2,905,232	\$945,314	\$1,959,918	\$2,946,817	\$949,900	\$1,996,917

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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