

**QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS**

**General Information**

<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b>  Department of Commerce, National Telecommunications and Information Administration	<b>2. Award Identification Number</b>  36-42-B10588	<b>3. DUNS Number</b>  797816647
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**4. Recipient Organization**  
  
 SAINT REGIS MOHAWK TRIBE 412 STATE ROUTE 37, HOGANSBURG, NY 13655-3109

<b>5. Current Reporting Period End Date (MM/DD/YYYY)</b>  09-30-2013	<b>6. Is this the last Report of the Award Period?</b>  <p style="text-align: center;"><input checked="" type="radio"/> Yes    <input type="radio"/> No</p>
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**7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.**

<b>7a. Typed or Printed Name and Title of Certifying Official</b>  Jason Hall  Project Manager	<b>7c. Telephone (area code, number and extension)</b>  (518) 358-2272 X185
	<b>7d. Email Address</b>  jason.hall@srmt-nsn.gov

<b>7b. Signature of Certifying Official</b>  Submitted Electronically	<b>7e. Date Report Submitted (MM/DD/YYYY):</b>  02-26-2014
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**Project Indicators (This Quarter)**

**1. Please describe significant project accomplishments completed during this quarter (600 words or less).**

The Saint Regis Mohawk Tribe (SRMT) accomplished the following activities during this quarter; Computer servers were implemented in a central office on SRMT's new fiber network. This will allow us to consolidate network and computer management resources for SRMT's public computer centers (PCCs). A video initiative was implemented which allowed us to develop native youth on video pre-production, production, and post production with equipment and supplies purchased through the BTOP project. Students of the training produced videos for a community screening. The videos produced in this video initiative were posted to YouTube. Here are links to three of the videos produced by our Akwesasne youth; Water Song - <http://youtu.be/9MvNaFWcQf4> , Rich Girl - <http://youtu.be/jmUqXpVriLs> , and Diamond - <http://youtu.be/-F3xBOLrhw8> . A new Internet based training venue was implemented with ALCN (A Learning Community Network) which will allow us to continue offering technical training on-line to our community beyond the life of the BTOP project. The ALCN training opportunity is a direct result of involving the SRMT BTOP project with the Akwesasne Workshops Committee. The Akwesasne Workshops committee consists of various community resources from USA and Canada portions of the reserve. The Akwesasne territory is unique in that it spans New York State, Ontario, and Quebec. The Akwesasne Workshops Committee is spanning all these borders to make training accessible to all Akwesasne community members. SRMT submitted a budget amendment to address personnel costs during the closeout period. Public computer center maintenance and repairs were completed during this quarter. Project outreach continued through local newspaper, tribal council meetings, radio advertisements, monthly tribal community meetings and local committees with organizations offering training to the SRMT community.

**2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	100	Projected 100% for baseline Q12 period. The variance is due to less spending on equipment than anticipated.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

**3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

The Saint Regis Mohawk Tribe's Senior center public computer center location was unavailable to the public from July 1, 2013 to July 30, 2013 due to a water main break in the building. No computer equipment or supplies were affected by the incident but the public computer center was dismantled and removed to make way for repairs and new flooring. Normal building operations resumed in August with training resuming in September.

Over the last few quarters of the BTOP award period availability of trainers was scarce. This was a result of people who had received the digital literacy trainer training moving on to new positions. We believe their success in obtaining new job positions was a result of the training they received through the Saint Regis Mohawk Tribe's BTOP project. What was an issue for us was at the same time a positive for the trainers and community in the end.

This report is using budget amendment 5, dated October 31, 2013.

**4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures**

should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	86	The projected workstations installed from baseline Q12 was 60.
4.b.	Average users per week (NOT cumulative)	1,101	Baseline Q12 projected average users per week is 1041.
4.c.	Number of PCCs with upgraded broadband connectivity	3	Broadband Internet services installed at three public computer center locations.
4.d.	Number of PCCs with new broadband wireless connectivity	0	No wireless connectivity improvements.
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	52	All Saint Regis Mohawk Tribe Public Computer Center (PCC) locations are currently operating during normal business hours. The Akwesasne Library PCC operates five hours outside of normal business hours. The Human Resource/Administration Building Training Center PCC operates twelve hours outside of normal business hours.

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Digital Literacy	20	10	200
Microsoft Excel	8	22	176
Video Production	8	3	24
Mobile Devices	4	8	32
Internet Safety	1	108	108
Boys & Girls Club Webinars	2	12	24
Cloud Applications & Storage	4	7	28
Uploading & Editing Videos using YouTube	4	4	16
Computer Maintenance	4	4	16
Film Fundamentals Summer Video Program for Native Youth	50	10	500
Akwesasne Toastmasters	18	20	360
Smart Board Training at Library	8	5	40
Video Conferencing	2	5	10
Senior Computer Classes	2	12	24
Smart Board Training at Akwesasne Freedom School	1	102	102

Add Training Program

Remove Training Program

**Project Indicators (Next Quarter)**

**1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).**  
 Close out the Saint Regis Mohawk Tribe BTOP award.

**2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	100	Award period has ended, only remaining costs will be associated with personnel during the closeout period.
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

**3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

The award period is over, there are no anticipated issues as the project milestones are complete. We will use the BTOP program to assist with closing out the award.

**Public Computer Center Budget Execution Details**

**Activity Based Expenditures (Public Computer Centers)**

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$152,585	\$76,293	\$76,292	\$150,577	\$77,148	\$73,429	\$150,577	\$77,148	\$73,429
b. Fringe Benefits	\$44,125	\$22,062	\$22,063	\$37,675	\$20,079	\$17,596	\$37,675	\$20,079	\$17,596
c. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
d. Equipment	\$110,600	\$0	\$110,600	\$110,545	\$0	\$110,545	\$110,545	\$0	\$110,545
e. Supplies	\$275,800	\$0	\$275,800	\$227,871	\$0	\$227,871	\$227,871	\$0	\$227,871
f. Contractual	\$283,184	\$126,189	\$156,995	\$273,218	\$126,189	\$147,029	\$273,218	\$126,189	\$147,029
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$417,206	\$417,206	\$0	\$418,334	\$418,334	\$0	\$418,334	\$418,334	\$0
i. Total Direct Charges (sum of a through h)	\$1,283,500	\$641,750	\$641,750	\$1,218,220	\$641,750	\$576,470	\$1,218,220	\$641,750	\$576,470
j. Indirect Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
k. TOTALS (sum of i and j)	\$1,283,500	\$641,750	\$641,750	\$1,218,220	\$641,750	\$576,470	\$1,218,220	\$641,750	\$576,470

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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