ANNUAL PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	36-42-B10588	797816647

4. Recipient Organization

SAINT REGIS MOHAWK TRIBE 412 STATE ROUTE 37, HOGANSBURG, NY 13655-3109

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Annual Report of the Award Period?
12-31-2011	◯ Yes ⦿ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
Jason Hall	(518) 358-4150
	7d. Email Address
Project Manager	jason.hall@srmt-nsn.gov
7b. Signature of Certifying Official	**7e. Date Report Submitted (MM/DD/YYYY):**
Submitted Electronically	01-26-2012

PROJECT INDICATORS

1. Are you establishing new Public Computer Centers (PCCs) or improving existing PCCs?

○ **New**   ◉ **Improved**   ○ **Both**

2. How many PCCs were established or improved, and what type of institution(s) were they associated with? Please provide actual total numbers to date. Figures should be reported cumulatively from award inception to the end of the most recent calendar year. Recipients should only count the PCCs that were fully established or in which improvements have been fully completed in that year (that is, partial improvements should not be counted).

Institutions	Established	Improved	Total
Schools (K-12)	0	0	0
Libraries	0	0	0
Community Colleges	0	0	0
Universities / Colleges	0	0	0
Medical / Health care Facilities	0	0	0
Public Safety Entities	0	0	0
Job-Training and/or Economic Development Institution	0	0	0
Other Community Support-*Governmental* **(please specify):**	0	0	0
Other Community Support-*Non-Governmental* **(please specify):** Akwesasne Boys & Girls Club	0	1	1

3. Please complete the following chart for each PCC established or improved using BTOP funds. Please provide actual total numbers to date.

3.a. New PCCs

New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
N/A	0	0	0	0	0

Add New PCC	Remove New PCC

3.b. Improved PCCs

New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
Prior to Improvement					
Akwesasne Boys & Girls Club, 37 Rooseveltown Road, Akwesasne, NY 13655	0	40	0	1.5	0

Add New PCC	Remove New PCC

New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
After Improvement					
Akwesasne Boys & Girls Club, 37 Rooseveltown Road, Akwesasne, NY 136550	12	40	0	1.5	82

Add New PCC	Remove New PCC

4.a. Please check the primary uses of the PCCs funded by this award. (Check all that apply.)

☑ **Open Lab Time**   ☐ **Other**   ☑ **Training**

4.b. If "other," please specify the primary use of the PCCs:

N/A

5. Please list all of the PCC broadband equipment and/or supplies you have purchased during the past year using BTOP grant funds or other (matching) funds, including any customer premises equipment or end-user devices. If additional space is needed, please attach a list of equipment and/or supplies. Please also describe how the equipment and supplies have been deployed (600 words or less).

Manufacturer	Items	Unit Cost per Item	Number of Units	Narrative description of how the equipment and supplies were deployed
Dell	Computer	1,129	10	Computers for Akwesasne Boys & Girls Club public computer center
Apple	Computer	1,268	2	iMacs for Akwesasne Boys & Girls Club public computer center
Dell	Computer	1,951	1	Computer for Akwesasne Boys & Girls Club public computer center
APC	Back-UPS	89	12	Power supply back-ups for Akwesasne Boys & Girls Club public computer center
Califone	Earphones	210	1	12 earphones and 1 carry case for use at Akwesasne Boys & Girls Club public computer center
HON	Desk	348	7	Computer tables for Akwesasne Boys & Girls Club public computer center
HON	Chair	113	12	Chairs for Akwesasne Boys & Girls Club public computer center
HP	Printer	473	2	LaserJet Printers for Akwesasne Boys & Girls Club public computer center
Microsoft	Software	31	10	Installed on computers at Akwesasne Boys & Girls Club public computer center
Norton	Software	4	10	Installed on computers at Akwesasne Boys & Girls Club public computer center
Microsoft	Software	46	1	Installed on computers at Akwesasne Boys & Girls Club public computer center
CDW	Network Supplies	30	1	Patch cables installed at Akwesasne Boys & Girls Club public computer center
Twinstate	Network Cabling	3,364	1	Network installation at Akwesasne Boys & Girls Club public computer center
Dell	Computer	902	5	Computers to be used with SMART boards, one at each of the five public computer centers
SMART	Interactive Whiteboards with Accessories/ Installation/ Training	6,356	5	One installed at each of the five public computer centers, training provided
SMART	Mobile Floor Stand for 885ix	1,474	2	Installed at Akwesasne Library and Akwesasne Senior Center public computer centers
HP	Printer	295	2	Printers for two public computer centers
HON	Desk	377	6	Computer tables for Akwesasne Library public computer center
HON	Chair	140	12	Chairs for Akwesasne Library public comptuer center
DELL	Computer	1,404	12	Computers for Akwesasne Library public computer center
HP	Printer	372	1	Printer for Akwesasne Library public computer center
APC	Back-UPS	96	12	Power supply back-ups for Akwesasne Library public computer center
CDW	Network Supplies	67	1	Patch cables installed at Akwesasne Library public computer center
Totals:		20,539	128	

Add Equipment	Remove Equipment

6. For PCC access and training provided with BTOP grant funds, please provide the information below. Figures should be reported cumulatively from award inception to the end of the most recent calendar year.

Types of Access or Training	Number of People Targeted	Number of People Participating	Total Hours of Training Offered
Open Lab Access	0	2,124	0

Types of Access or Training	Number of People Targeted	Number of People Participating	Total Hours of Training Offered
Multimedia	0	0	0
Office skills	0	0	0
ESL	0	0	0
GED	0	0	0
College Preparatory Training	0	0	0
Basic Internet and Computer Use	0	0	0
Certified Training Programs	0	0	0
Other (please specify): Digital literacy train the trainers	11	8	240
Total	11	2,132	240

7. Please describe how your Public Computer Center(s) promotes economic recovery in your area, such as through providing job training, access to job searches, online course offerings, certifications and the like (600 words or less).

The Saint Regis Mohawk Tribe (SRMT) Broadband Technology Opportunities Program (BTOP) project aims to provide our community with broadband access, digital literacy training, workplace skills, and business development needed for the SRMT's economic recovery. The use of technology such as interactive whiteboards, data and video-conferencing, access to computers with office suite software, online training access, collaborations with educational institutions and teacher led training; the five public computer centers being developed in our community will equip us with tools to achieve our goals.

The SRMT has contracted CyberLearning by National Education Foundation to provide a three-stage online digital literacy course to our community. The course consists of computing fundamentals (deals with hardware, software, and operating systems), key applications (covers generic program functions, as well as basic Word and Excel functions), and living online (which deals with Internet and networks, e-mail, web browsers, and the general impact of the Internet on society).

Collaboration has started with the State University of New York (SUNY) of Potsdam to develop instructor led curriculum at the public computer centers. Each public computer center targets a different group in our community and the training needs to be targeted to that group (examples are seniors, unemployed, and students).

8. To the extent that you have made any subcontracts or sub grants, please provided the number of subcontracts or sub grants that have been made to socially and economically disadvantaged small business (SDB) concerns as defined by section 8(a) of the Small Business Act, 15 U.S.C. 647, as modified by NTIA's adoption of an alternative small business size standard for use in BTOP. Please also provide the names of these SDB entities (150 words or less).

N/A

9. Please describe any best practices / lessons learned that can be shared with other similar BTOP projects (900 words or less).

Here are some of the best practices in use by the Saint Regis Mohawk Tribe:
- Try to prepare all quarterly reports at the same time. This includes the American Recovery and Reinvestment Act (ARRA) report, the Federal Financial report, and the Performance Progress report. Having consistent, corresponding financial information is key here.
- A dedicated accountant at your organization working on the financial aspects of the project is a must. Make sure that you understand the accounting language your organization and the federal grant uses.
- Make use of the BroadbandUSA website resources, they are extremely helpful.
- Attend the Broadband Technology Opportunities webinars, they are informative and give great insight into how other projects are accomplishing goals.
- When in doubt, contact your federal representative. It is always better to ask for permission, not forgiveness!
- Reporting is such a time consuming aspect of grant management that is should be part of your project scheduling.