QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	35-43-B10002	783998099

4. Recipient Organization

New Mexico State Library 1209 Camino Carlos Rey, Santa Fe, NM 87507

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Report of the Award Period?
12-31-2011	◯ Yes ◉ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
Robert Blankenship	505-476-9784
	7d. Email Address Robert.blankenship@state.nm.us

7b. Signature of Certifying Official	7e. Date Report Submitted (MM/DD/YYYY):
Submitted Electronically	02-09-2012

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

Numbers of participants in the Fast Forward New Mexico project at the end of Quarter 4 2011 is 3552 with a Q4 2011 target of 2880 and an overall baseline target of 4080. FFNM has focused on Subscribership and the conference this quarter and has made significant progress along these two lines. Overall FFNM is accomplishing training goals as stated in the baseline report. Fast Forward has launched training in Ohkay Owingeh, a tribal library, Espanola, Clovis, Farmington, Newcomb, Thoreau and Las Cruces (follow up training). FFNM is preparing for the Zuni location in the next quarter.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	59	baseline report shows we should be at 71% at the end of Q8. Gap of 12% exists. FFNM will take steps to erase this gap which will be facilitated by the added expenditure of the conference.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Awareness Campaigns	-	Progress reported in Question 4 below
2.d.	Outreach Activities	-	Progress reported in Question 4 below
2.e.	Training Programs	-	Progress reported in Question 4 below
2.f.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

In the upcoming sites of Zuni and Taos, careful planning will be necessary to yield success. A complete definition of Subscribership has been accomplished, it is now necessary to determine if data can be pulled to plug in to the definition. The planning of the conference, and solidifying the sustainability aspect of the project have also been challenging, although we progress closer to completion on both fronts.

4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short description of the activity (600 words or less). Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please ensure that the numbers of new household subscribers and business or community anchor institution (CAI) subscribers reflected in the "Total" row represent the unduplicated number of new subscribers that can be attributed to your SBA project as a whole.

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
Level I Training	Ohkay Owingeh, Las Cruces, Santa Fe	Ohkay Owingeh 9 classes with 70 participants Las Cruces 7 Classes with 40 participants Santa Fe 16 classes with 99 participants Total: 32 classes, 209 participants for Q4 2011	1,440	1,854	127	0
Level II Training	Espanola, Clovis, Farmington, Newcomb, Thoreau, Ohkay Owingeh	Espanola 2 classes with 13 participants Clovis 8 classes with 42 participants Farmington 2 classes with 24 participants Newcomb 8 classes with 68 partipcants Thoreau 8 classses with 64 partipcangts Ohkay Owigeh 16 classes with 30 participants Total: 44 classes, 241 participants	1,500	1,698	0	0

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
Marketing, Outreach, One on One Meetings	Gallup, Aztec, Albuquerque, Rio Rancho, Las Cruces, Socorro, Silver City, Ohkay Owingeh, Crownpoint, Santa Fe, Columbus, Roswell, Espanola	In Q8 we reached a total of 500 people through radio PSA's on KRSN, newspaper articles in three communities reached 98,000, an additional 200 through websites and social media. We reached 38 people through one-on-one presentations or meetings, placed 40 posters, handed out 350 brochures.	628,375	808,757	0	0
Total:			**631,315**	**812,309**	**127**	**0**

4b. Please describe your method for determining the number of households, businesses, and/or (CAIs) subscribing to broadband as a result of your SBA programs (600 words or less).

3. Fast Forward New Mexico measures three types of broadband adopters/subscribers: 1. Subscribers: A homeowner or business owner who, previous to FFNM presence did not have broadband and now has purchased broadband services from a provider (ISP). 2. Subscribers who increase access: a subscriber who more frequently accesses broadband and increases the value he/she places on internet access. 3. Non subscribers who increase access: a non-subscriber who more frequently accesses broadband (through another's subscription) and increases the value he/she places on internet access. To measure subscribers, subscribers who increase access and non subscribers who increase access, FFNM will survey training participants before and after training

4c. Please provide a narrative explanation if the total number of new subscribers is different from the targets provided in your baseline plan (600 words or less).

This is the first quarter we have received subscribership data. Baseline Adjustment may be necessary in the next quarter.

4d. Please provide the number of households and the number of businesses and CAIs receiving discounted broadband service as result of BTOP funds.

Households: 0	**Businesses and CAIs :** 0

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

Next quarter we will accomplish completion of Zuni and Taos Training. In addition, the conference will be further developed with respect to contract finalization. Assessment and sustainability will also be "progressed" in the next quarter.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	**Overall Project**	82	We anticipate closing the current gap as we move into the conference phase of the project, which will occur in Q3 2012.
2.b.	**Equipment Purchases**	-	Milestone Data Not Required
2.c.	**Awareness Campaigns**	-	Milestone Data Not Required
2.d.	**Outreach Activities**	-	Milestone Data Not Required
2.e.	**Training Programs**	-	Milestone Data Not Required
2.f.	**Other (please specify):**	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

No challenges or issues anticipated during the next quarter.

Sustainable Broadband Adoption Budget Execution Details

Activity Based Expenditures (Sustainable Broadband Adoption)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$332,551	$184,147	$148,404	$141,810	$66,900	$74,910	$272,691	$151,000	$121,691
b. Fringe Benefits	$69,679	$28,835	$40,744	$40,619	$18,232	$22,387	$57,054	$23,644	$33,410
c. Travel	$42,197	$0	$42,197	$7,389	$0	$7,389	$34,601	$0	$34,601
d. Equipment	$270,972	$146,794	$124,178	$235,448	$110,109	$125,339	$245,710	$120,371	$125,339
e. Supplies	$1,000	$0	$1,000	$62	$0	$62	$820	$0	$820
f. Contractual	$1,288,074	$197,153	$1,090,921	$768,950	$159,725	$609,225	$1,056,220	$161,665	$894,555
g. Construction	$0	$0	$0	$0	$0	$0	$0	$0	$0
h. Other	$10,044	$0	$10,044	$794	$0	$794	$8,236	$0	$8,236
i. Total Direct Charges (sum of a through h)	$2,014,517	$556,929	$1,457,488	$1,195,072	$354,966	$840,106	$1,675,332	$456,680	$1,218,652
j. Indirect Charges	$0	$0	$0	$0	$0	$0	$0	$0	$0
k. TOTALS (sum of i and j)	$2,014,517	$556,929	$1,457,488	$1,195,072	$354,966	$840,106	$1,675,332	$456,680	$1,218,652

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: $0	b. Program Income to Date: $0