QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	32-42-B10587	800503919

4. Recipient Organization

LYON CO SCHOOL DISTRICT 25 E GOLDFIELD AVE, YERINGTON, NV 894472315

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Report of the Award Period?
09-30-2012	◯ Yes ⦿ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
Anthony Spotts	
	7d. Email Address
	aspotts@lyon.k12.nv.us

7b. Signature of Certifying Official	7e. Date Report Submitted (MM/DD/YYYY):
Submitted Electronically	11-20-2012

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

The Silver Springs Public Computer Center re-opened after being relocated from it's previous site to another building at the same location. Though this had an impact on the number of users at that facility, all facilities except for Dayton showed strong usage numbers during the summer months. The District finished installation of equipment for people with disabilities to access terminals at the PCCs, and is in the process of installing security cameras following a break-in at the facility housing the Yerington PCC (though the PCC itself was not accessed and no equipment was taken) so that all sites are camera-monitored. Volunteers are stepping forward to help teach classes, and Western Nevada College is continuing to utilize the Fernley facility to provide video classes. Fernley also held another 4 job fairs that brought in 500 applicants, and will continue to hold job fairs as the holiday hiring season picks up. The Dayton and Yerington PCCs were also utilized for voter registration drives, and the Dayton PCC is doing outreach to the English as a Second Language community though a bilingual facilitator volunteer.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	82	No significant change from last quarter - most expenses remaining are salary and benefits for the Reporting Official, supplies and maintenance costs, and training costs.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

The Silver Springs facility closure did impact numbers temporarily, and there were issues with the Dayton computer center due to its location inside a school site. Other than that, things went smoothly.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	110	No change from Q2
4.b.	Average users per week (NOT cumulative)	385	Fall classes at program sites as well as additional walk-in use has increased attendance.
4.c.	Number of PCCs with upgraded broadband connectivity	6	N/A
4.d.	Number of PCCs with new broadband wireless connectivity	6	N/A
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	185	Average per week dropped due to the closure and movement of the Silver Springs computer center during June and July.

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Enterprise Meeting - 7/10/12 (PCC Schurz)	2	5	10
Tower Co. Training - 7/10/12 (PCC Schurz)	2	6	12
College Scholarships Meeting - 7/17/12 (PCC Schurz)	2	4	8
GONA Prep - 7/19/12 (PCC Schurz)	2	7	14
GONA Prep - 7/23/12 (PCC Schurz)	2	6	12
NCSI Scholarship Training - 7/24/12 (PCC Schurz)	2	6	12
PCC Meeting/Training - 7/26/12 (PCC Dayton)	3	6	18
BIA Land & Waterway - 7/30/12 (PCC Schurz)	2	10	20
MSHA Training - 8/1/12 (PCC Schurz)	8	16	144
MSHA Training - 8/2/12 (PCC Schurz)	8	20	160
MSHA Training - 8/3/12 (PCC Schurz)	8	13	104
GONA Prep - 8/13/12 (PCC Schurz)	2	6	12
NCSI Scholarship Training - 8/14/12 (PCC Schurz)	2	2	4
PCC Meeting/Training - 8/22/12 (PCC Dayton)	3	5	15
Food Handlers Safety Training - 8/23/12 (PCC Schurz)	3	11	33
Introduction to Windows - 9/1/12 (PCC Yerington)	2	10	20
PCC Meeting/Training - 9/5/12 (PCC Dayton)	3	6	18
Windows Training - 9/8/12 (PCC Yerington)	2	11	22
Culture Training with Law Enforcement - 9/12/12 (PCC Schurz)	4	8	32
Windows Training - 9/15/12 (PCC Yerington)	2	11	22
USA Jobs Training - 9/18/12 (PCC Schurz)	2	8	16
Introduction to MS Word - 9/22/12 (PCC Yerington)	2	9	18
Black Rock Solar Training - 9/25/12 (PCC Schurz)	2	7	14
ConnectNV Training - 9/25/12 (PCC Schurz)	3	18	54

Microsoft Word Training - 9/29/12 (PCC Yerington)	3	10	30
Job Skills Class - July (PCC Fernley)	24	11	264
Job Connect Training (PCC Fernley)	1	388	388

Add Training Program   Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

The goal for Q4 is to continue to offer more classes, increase awareness of the facilities, utilize the video broadcast system more effectively to broaden the scope of trainings and events, enroll more volunteers and generally begin the process of bringing partner groups into the running of facilities to make them more sustainable.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	**Overall Project**	88	No variances from baseline plan.
2.b.	**Equipment / Supply Purchases**	-	Milestone Data Not Required
2.c.	**Public Computer Centers Established**	-	Milestone Data Not Required
2.d.	**Public Computer Centers Improved**	-	Milestone Data Not Required
2.e.	**New Workstations Installed**	-	Milestone Data Not Required
2.f.	**Existing Workstations Upgraded**	-	Milestone Data Not Required
2.g.	**Outreach Activities**	-	Milestone Data Not Required
2.h.	**Training Programs**	-	Milestone Data Not Required
2.i.	**Other (please specify):**	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

We do not anticipate any major hurdles in the upcoming quarter.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$346,366	$266,923	$79,443	$163,877	$137,320	$26,557	$199,963	$169,806	$30,157
b. Fringe Benefits	$39,357	$29,357	$10,000	$22,912	$16,273	$6,639	$28,779	$21,240	$7,539
c. Travel	$7,000	$0	$7,000	$3,481	$0	$3,481	$3,481	$0	$3,481
d. Equipment	$533,099	$0	$533,099	$482,020	$0	$482,020	$498,020	$0	$498,020
e. Supplies	$23,693	$0	$23,693	$55,733	$12,023	$43,710	$56,385	$12,675	$43,710
f. Contractual	$84,270	$0	$84,270	$120,867	$44,482	$76,385	$128,464	$52,079	$76,385
g. Construction	$0	$0	$0	$21,353	$21,353	$0	$21,353	$21,353	$0
h. Other	$35,053	$27,553	$7,500	$5,274	$5,250	$24	$5,274	$5,250	$24
i. Total Direct Charges (sum of a through h)	$1,068,838	$323,833	$745,005	$875,517	$236,701	$638,816	$941,719	$282,403	$659,316
j. Indirect Charges	$0	$0	$0	$0	$0	$0	$0	$0	$0
k. TOTALS (sum of i and j)	$1,068,838	$323,833	$745,005	$875,517	$236,701	$638,816	$941,719	$282,403	$659,316

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: $0

b. Program Income to Date: $0