

QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number 32-42-B10014	3. DUNS Number 148299733
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4. Recipient Organization

 Las Vegas-Clark County Urban League 930 W. Owens Ave., Las Vegas, NV 89106

5. Current Reporting Period End Date (MM/DD/YYYY) 06-30-2011	6. Is this the last Report of the Award Period? <p style="text-align: right;"><input type="radio"/> Yes <input checked="" type="radio"/> No</p>
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7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official Lavonne Lewis Chief Operating Officer	7c. Telephone (area code, number and extension) (702) 636-3949 X118
	7d. Email Address llewis@lvul.org

7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 08-15-2011
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Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

The program exceeded the grant target of 4600 users served per week, peaking at over 5000 users served during the last week of June. Eight summer positions were filled in order to extend summer hours of operation for 22 sites. Internal development of an online curriculum server was undertaken. Activities in Q2 included the filling of 8 new summer positions that will serve as Technology Trainers. As a result, summer hours of operation were extended for 22 sites. All 29 PCC's were operational as outlined within the original grant. Social media networking development continues with Facebook and Twitter. Staff development of an online curriculum server was undertaken to allow participants an array of courses to engage in online training. Outreach activities resulted in seminars held within the PCC's using technology awareness on Smoking Cessation, Nutrition and Physical Activity, and Crime Prevention. An Open House for the Simmons Manor PCC was held to encourage greater participation. Emphasis was placed on outreach initiatives with Hispanic media outlets and resulted in increased demand for expanded class offerings in Spanish. The Spanish curriculum also includes technology training on "Becoming a US Citizen," which has been well attended.

IT support staff worked toward the goal of upgrading all workstations with the new Microsoft Windows 7 operating systems, and Microsoft Office 2010, and completed 152 workstations.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	40	
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

No significant challenges or issues are expected during the next reporting period which would obstruct the project milestones.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	216	N/A
4.b.	Average users per week (NOT cumulative)	5,015	N/A

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.c.	Number of PCCs with upgraded broadband connectivity	29	N/A
4.d.	Number of PCCs with new broadband wireless connectivity	29	N/A
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	574	N/A

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Introduction to Computers	2	1,504	3,008
Introduction to the Internet	2	804	1,608
Keyboarding	1	1,074	1,074
Introduccion a Computadoras	2	2,158	4,316
MS Word en Espanol	2	875	1,750
Introduction a la Internet	2	11	22
Skype en Espanol	2	0	0
Introduction to Word	2	1,148	2,296
Windows 7	1	75	75
Introduction to Excel	2	201	402
Facebook	1	0	0
Introduction to Access	1	16	32
Introduction to PowerPoint	2	184	368
Introduction to Publisher	1	0	0
Nevada Job Connect	2	19	38
Goals	1	0	0
Powerpoint Intermediate	2	146	292
Resume Building	2	54	108
Drop Box	1	21	21
Ebay	2	4	8
Gmail	1	301	301
Interview Preparation	2	8	16
Word Intermediate	2	68	136

RECIPIENT NAME:Las Vegas-Clark County Urban League

AWARD NUMBER: 32-42-B10014

DATE: 08/15/2011

OMB CONTROL NUMBER: 0660-0037

EXPIRATION DATE: 12/31/2013

Windows 7	1	75	75
Laptop Basics	2	11	22
Excel Advanced	2	105	210
Introduccion Excel en Espanol	2	833	1,666
Craigslist	2	15	30
Digital Photography	2	11	22
Google Forms	1	28	28

Add Training Program

Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

Maintain existing partnerships and create new ones to increase traffic and expand hours of operation at the PCC's. This next quarter's focus of the PCC will be on transforming specific PCC's into job readiness centers. Beginning in the fall of 2011 we will host 5 intensive one week job search training and interview preparation seminars. The course series will be entitled "Job Search Strategies During a Struggling Economy." This next quarter we also plan to introduce a new curriculum series on "Computer Skills for the Emerging Workplace." The courses are designed for adult learners who are seeking short-term, basic computer skills training. The course is ideal for beginning computer users and individuals who simply need some refresher practice. The course utilizes a hands-on approach that teaches basic computer functions and terminology. All course material can be directly applied to the workplace setting or in the job search process. With job readiness as our primary focus, we also will partner with local employment agencies and employers to establish resources for employment hiring, training and counseling for participants.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	48	
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

No significant challenges or issues are expected during the next reporting period which would obstruct the project milestones.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$2,973,630	\$0	\$2,973,630	\$1,168,257	\$0	\$1,168,257	\$1,428,540	\$0	\$1,428,540
b. Fringe Benefits	\$728,540	\$0	\$728,540	\$143,028	\$0	\$143,028	\$222,930	\$0	\$222,930
c. Travel	\$39,769	\$0	\$39,769	\$14,314	\$0	\$14,314	\$16,500	\$0	\$16,500
d. Equipment	\$225,454	\$0	\$225,454	\$253,369	\$0	\$253,369	\$255,000	\$0	\$255,000
e. Supplies	\$192,330	\$19,800	\$172,530	\$39,481	\$0	\$39,481	\$41,000	\$0	\$41,000
f. Contractual	\$166,750	\$0	\$166,750	\$88,813	\$0	\$88,813	\$96,000	\$0	\$96,000
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$2,590,550	\$2,216,260	\$374,290	\$1,165,672	\$989,449	\$176,223	\$1,354,357	\$1,154,357	\$200,000
i. Total Direct Charges (sum of a through h)	\$6,917,023	\$2,236,060	\$4,680,963	\$2,872,934	\$989,449	\$1,883,485	\$3,414,327	\$1,154,357	\$2,259,970
j. Indirect Charges									
k. TOTALS (sum of i and j)	\$6,917,023	\$2,236,060	\$4,680,963	\$2,872,934	\$989,449	\$1,883,485	\$3,414,327	\$1,154,357	\$2,259,970

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$16
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