

QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information		
1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number 32-42-B10014	3. DUNS Number 148299733
4. Recipient Organization Las Vegas-Clark County Urban League 930 W. Owens Ave., Las Vegas, NV 89106		
5. Current Reporting Period End Date (MM/DD/YYYY) 12-31-2012	6. Is this the last Report of the Award Period? <input type="radio"/> Yes <input checked="" type="radio"/> No	
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
7a. Typed or Printed Name and Title of Certifying Official Lavonne Lewis Chief Operating Officer	7c. Telephone (area code, number and extension) (702) 636-3949 X118	7d. Email Address llewis@lvul.org
7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 03-04-2013	

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

1) 30 Public Computer Centers (PCC) were open and operational. 2) Training sessions included Keyboarding, Intro To Computers (English/Spanish), Intro To Internet (English/Spanish), Microsoft Office (English/Spanish), Online Job Search, English As A Second Language, and Food Handler Cards. 3) Empowerment Initiative activities were conducted at four Housing Authority PCCs, including the Read And Rise program. The Empowerment Initiative includes a daytime workforce training component. Read and Rise has a formal curriculum, including bilingual (English/Spanish) materials for parents of children at six age levels, beginning at birth through age nine. The materials are designed to build parental capacity to implement strategies at home which will support their child's literacy skill development. Parents are also provided with basic information on child development and critical growth benchmarks. Parents receive free reading materials, including magazines and books for their children, which they can keep. 4) Additional activities included outreach to the Clark County School District, the Metropolitan Police Department, and Nevada Partners. A presentation was made at the annual Nevada Broadband Summit.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	95	
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

There have been no challenges or issues that impactedN planned progress.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	236	N/A
4.b.	Average users per week (NOT cumulative)	5,309	Logins
4.c.	Number of PCCs with upgraded broadband connectivity	30	N/A
4.d.	Number of PCCs with new broadband wireless connectivity	29	N/A
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	560	N/A

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Introduction to Computers	2	232	464
Introduction to the Internet	2	57	114
Intro to Computers - Intermediate	2	18	36
Introduccion a Computadoras	2	420	840
Introduccion a la Internet	2	312	624
Keyboarding	1	212	212
Improve Typing Skills	1	0	0
Windows 7	1	86	86
Facebook	2	22	44
Resume Building	2	46	92
Dropbox	1	0	0
eBay	1	0	0
Gmail	1	24	24
Interview Preparation	2	0	0
Laptop Basics	2	1	2
Craigslist	2	0	0
Digital Photography	2	0	0
Google Forms	1	0	0
Online Job Search	2	102	204
Citizenship	8	58	464
ESL	2	145	290
Introduction to MS Publisher	1	12	12
Social Service Networking	1	0	0
Microsoft Powerpoint Intermediate	2	13	26
Introduction to Microsoft Access	2	257	514
Introduction to Microsoft Excel	2	42	84
Advanced Microsoft Excel	2	43	86

Introduccion a Excel en Espanol	2	365	730
Introduction to Microsoft Word	2	106	212
Microsoft Word Intermediate	2	103	206
Microsoft Word en Espanol	2	273	546
Job Survival Skills	2	0	0
Microsoft Office Certification	8	26	208
NVP Computer Skills	2	0	0
Health Cards	3	419	1,257
Microsoft Access Intermediate	2	162	324
Microsoft Excel Intermediate	2	55	110
Intro to Internet - Intermediate	2	60	120

Add Training Program

Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).
 Office skills, job readiness, and Microsoft Office training will continue. Empowerment Initiative activities will continue including the Read And Rise Program. Assistance will be provided to the Southern Nevada Regional Housing Authority staff and the City of Las Vegas staff regarding future Center independent operations.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	100	N/A
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).
 No challenges or issues that impact planned progress are anticipated.

 In previous reports, equipment purchases have been listed. The grantee had classified computer related acquisitions as equipment, however, none of the items purchased had a unit cost of \$5000 or more. In this report, these items have been reported in the supply category.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$3,108,468		\$3,108,468	\$2,957,700		\$2,957,700	\$3,100,000		\$3,100,000
b. Fringe Benefits	\$593,702		\$593,702	\$523,160		\$523,160	\$589,000		\$589,000
c. Travel	\$39,769		\$39,769	\$29,731		\$29,731	\$31,000		\$31,000
d. Equipment	\$0			\$0		\$0	\$0		
e. Supplies	\$417,784	\$19,800	\$397,984	\$382,983		\$382,983	\$428,500	\$20,000	\$408,500
f. Contractual	\$106,750		\$106,750	\$107,589		\$107,589	\$108,000		\$108,000
g. Construction	\$0								
h. Other	\$2,650,550	\$2,216,260	\$434,290	\$2,602,947	\$2,170,297	\$432,650	\$2,650,060	\$2,216,060	\$434,000
i. Total Direct Charges (sum of a through h)	\$6,917,023	\$2,236,060	\$4,680,963	\$6,604,110	\$2,170,297	\$4,433,813	\$6,906,560	\$2,236,060	\$4,670,500
j. Indirect Charges									
k. TOTALS (sum of i and j)	\$6,917,023	\$2,236,060	\$4,680,963	\$6,604,110	\$2,170,297	\$4,433,813	\$6,906,560	\$2,236,060	\$4,670,500

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$16
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