

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

29-50-M09022

4. Report Date (MM/DD/YYYY)

12-30-2013

1. Recipient Name

Missouri Office of Administration

6. Reporting Period End Date:

12-31-2013

3. Street Address

301 West High Street, HST Room 280, P.O. Box 809,

5. City, State, Zip Code

Jefferson City, MO 65102-0809

7a. Project / Grant Period Start Date: (MM/DD/YYYY)

11-01-2009

7b. End Date: (MM/DD/YYYY)

10-30-2014

8. Designated Entity on Behalf of:

State of Missouri

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Mapping	3,330,534	1,677,386	50%
2	Original Planning Grant	Information Summit	197,530	80,748	41%
3	Planning Teams	Regional Technology Planning Teams	1,315,211	1,175,840	89%
4	Capacity Building	Program Office	805,763	561,323	70%
5	Technical Assistance	Technical Assistance	584,344	271,030	46%
6	Address File	Missouri Structures Inventory	340,000	461,365	
			\$6,573,382	\$4,227,692	64%

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

This project is fully staffed. The MO BroadbandNow Office Assistant is new to the project helping out with Program office duties, Percentage of FTE for Accounting Specialist III an Executive I changed based on the hours they have spent working on the project each quarter. Percentage of FTE for MO BroadbandNow Assistant changed based on the hours spent on the various project types.

10b. Staffing Table			
Job Title	FTE %	Project(s) Assigned	Change
MO Broadband Now Director	100	Program Office	No Change
MO Broadband Now Assistant	3	Program Office	No Change
MO Broadband Now Assistant	40	Mapping	No Change
MO Broadband Now Assistant	56	Regional Technology Planning Teams	No Change
MO Broadband Now Assistant	1	Technical Assistance	No Change
MO Broadband Now Office Assistant	87	Program Office	No Change
MO Broadband Now Office Assistant	7	Mapping	No Change
MO Broadband Now Office Assistant	6	Regional Technology Planning teams	No Change
Executive I	16	Program Office	No Change
Accounting Specialist III	17	Program Office	No Change

11. Subcontracts

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
Boonslick Regional Planing Team	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	31,500	0	Planning Teams	5
Bootheel Regional Planning and Economic Development Commission	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	33,500	0	Planning Teams	5
Carroll County Memorial	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3
Cedar County Memorial	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3
Environmental System Research Institute. Inc. ESRI	Data Collection	Yes	Yes	03/10/2012	02/28/2012	0	65,000	Data Collection	100
Freeman Neosho Hospital	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3

Green Hills Regional Planning Commission	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	34,000	0	Planning Teams	5
Harrison County Hospital	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3
Harry S. Truman Coordinating Council	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	297,000	0	Planning Teams	5
Iron County Hospital	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3
John Fitzgibbon Memorial	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3
Kaysinger Basin Regional Planning Commission	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	31,000	4,000	Planning Teams	6
Lake of the Ozarks Council of Local Governments	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	29,400	3,600	Planning Teams	5
MACOG	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	26,000	0	Planning Teams	4
Madison Memorial	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3
Mark Twain Regional Council of Governments	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	32,000	0	Planning Teams	5
Meramec Regional Planning Commission	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	33,000	0	Planning Teams	5
Mid-America Regional Council	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	33,000	0	Planning Teams	5
Mid-Missouri Regional Planning Commission	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	29,000	7,000	Planning Teams	6
MO-Kan Regional Council	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	33,000	0	Planning Teams	5
Northeast Missouri Regional Planning Commission	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	33,500	0	Planning Teams	5
Northwest Medical	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3
Northwest Missouri Regional Council of Governments	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	33,000	0	Planning Teams	5
Ozark Foothills Regional Planning Commission	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	24,000	12,000	Planning Teams	6

Pemiscot Memorial	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3
Pioneer Trails Regional Planning Commission	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	27,900	3,600	Planning Teams	5
South Central Ozark Council of Governments	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	31,000	4,000	Planning Teams	6
Southeast Health Center Reynolds	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3
Southeast Health Center of Stoddard County	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3
Southeast Missouri Regional Planning Committee	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	32,000	0	Planning Teams	5
Southwest Missouri Council of Governments	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	37,000	0	Planning Teams	6
St. Clair County Hospital (SAC-Osage)	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3
St. Genevieve County Memorial	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3
Sullivan County Memorial	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3
Tier IV Consulting Group Inc. (Feasibility Study)	Technical Assistance	Yes	Yes	07/30/2013	11/30/2013	42,550	0	Technical Assistance	6
Washington County Memorial	Planning Teams	Yes	Yes	04/01/2013	12/31/2013	26,000	0	Planning Teams	3

Add Row

Remove Row

11b. Describe any challenges encountered with vendors or subrecipients.

Southeast Health Center of Reynolds County formerly Advanced Medical has returned all documentation and reports with the exception of the Q3 case study, but has not submitted any invoices. The following Q1 utilization reports are outstanding: Northwest Medical. The Q2 Utilization Report and Case Study have not been submitted by Sullivan County Memorial Hospital. The following Q3 Case Studies are outstanding: Carroll County Memorial Hospital, Southeast Health Center of Stoddard County and Southeast Health Center of Reynolds County. In addition to Southeast Health Center of Reynolds County, invoices have not been received as follows: Iron County Hospital (Q3), and Washington County Memorial Hospital (Q3).

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$1,466,615	\$623,726	\$2,090,341	\$400,699	\$51,419	\$452,118
Personnel Fringe Benefits	\$6,648	\$100,746	\$107,394	\$147,395	\$0	\$147,395
Travel	\$0	\$0	\$0	\$27,128	\$5,059	\$32,187
Equipment	\$0	\$32,600	\$32,600	\$0	\$0	\$0
Materials / Supplies	\$0	\$0	\$0	\$0	\$1,750	\$1,750
Subcontracts Total	\$4,943,189	\$886,274	\$5,829,463	\$527,590	\$103,200	\$630,790
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$156,930	\$0	\$156,930	\$3,124,880	\$1,481,917	\$4,606,797
Total Direct Costs	\$6,573,382	\$1,643,346	\$8,216,728	\$4,227,692	\$1,643,345	\$5,871,037
Total Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0
Total Costs	\$6,573,382	\$1,643,346	\$8,216,728	\$4,227,692	\$1,643,345	\$5,871,037
% of Total	80	20	100	72	28	100
13. Hardware / Software						
13a. List any hardware/software purchased during this reporting period. 1. 2x Dell PowerVault MD3600i Storage appliances with 36Tb RAID 5 (12x3Tb) 2. 16x 16Gb RDIMM Ram modules to upgrade existing Dell PE720 Servers (servers originally delivered January 2013 – MoBroadband Web, Geoportal, FTP NorthNode and TeleComm) 3. 1x Dell PowerEdge R720 Server (Rolla Disaster Recovery site) 4. 6x 16Gb RDIMM Ram modules for Rolla Disaster Recovery server Please see attachment (Hardware_Purchases) for more information.						
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.						
The final purchases were made and invoices cleared in November and December of this Q4 2013.						
14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).						
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.						
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.						

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

Anna Read

15c. Telephone
(area code, number, and extension)

15d. Email Address

Anna.Read@oa.mo.gov

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

03-04-2014