

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

29-50-M09022

**4. Report Date (MM/DD/YYYY)**

01-15-2013

**1. Recipient Name**

Missouri Office of Administration

**6. Reporting Period End Date:**

12-31-2012

**3. Street Address**

301 West High Street, HST Room 280, P.O. Box 809,

**5. City, State, Zip Code**

Jefferson City, MO 65102-0809

**7a. Project / Grant Period  
Start Date: (MM/DD/YYYY)**

11-01-2009

**7b. End Date: (MM/DD/YYYY)**

10-30-2014

**8. Designated Entity on Behalf of:**

State of Missouri

**9. List the individual projects in your approved project plan**

|   | Project Type (Data Collection, Capacity Building, Technical Assistance, etc.) | Project Name (if different from Project Type) | Total Federal Funding Amount | Total Federal Funding Amount expended at the end of this reporting period | Percent of Total Federal Funding amount expended |
|---|---|---|------------------------------|---|--|
| 1 | Data Collection   | Mapping                                       | 3,330,534                    | 860,467   | 26%  |
| 2 | Planning Teams  | Regional Technology Planning Teams/Summit     | 1,512,741                    | 1,041,695   | 69%  |
| 3 | Capacity Building   | Program Office                                | 805,763                      | 303,000   | 38%  |
| 4 | Technical Assistance  |   | 584,344                      | 0   |  |
| 5 | Address File  | Missouri Structures Inventory                 | 340,000                      | 0   |  |
| 6 | N/A   |   |                              |   |  |

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

This project is fully staffed. Last quarter's report erroneously reported subrecipient staff (University of Missouri) and subcontractual staff (Regional Planning Commissions and GeoDecisions). Those staff have been removed from this table.

| 10b. Staffing Table                    |       |   |           |
|--|-------|---|-----------|
| Job Title                              | FTE % | Project(s) Assigned                       | Change    |
| MOBroadbandNow Director                | 100   | Data Collection                           | No Change |
| MoBroadbandNow Assistant               | 100   | Capacity Building                         | No Change |
| Accounting Specialist III              | 5     | Data Collection                           | No Change |
| Executive I                            | 3     | Data Collection                           | No Change |
| <input type="button" value="Add Row"/> |       | <input type="button" value="Remove Row"/> |           |

**11. Subcontracts**

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

| Name  | Subcontract Purpose | RFP Issued (Y/N) | Contract Executed (Y/N) | Start Date | End Date   | Total Federal Funds Allocated | Total Matching Funds Allocated | Project and % Assigned (Example: Data Collection 75) |     |
|---|---------------------|------------------|-------------------------|------------|------------|-------------------------------|--------------------------------|--|-----|
| Environmental Systems Research Institute, Inc. (ESRI) | Data Collection     | No               | Yes                     | 03/01/2010 | 02/28/2012 | 0                             | 65,000                         | Data Collection                                      | 100 |

**11b. Describe any challenges encountered with vendors or subrecipients.**

Last quarter's report erroneously included subrecipient totals in this subcontracts table. Those lines were removed from the table. We will request a budget revision. Please see excel sheet attachment: Q4 2012 - Detail for 11b Subcontracts and 12 Budget Worksheet

| <b>12. Budget worksheet</b>  |                              |                                |                     |                               |   |                             |
|--|------------------------------|--------------------------------|---------------------|-------------------------------|---|-----------------------------|
| Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.   |                              |                                |                     |                               |   |                             |
| <b>Project Budget Element</b>  | <b>Federal Funds Awarded</b> | <b>Approved Matching Funds</b> | <b>Total Budget</b> | <b>Federal Funds Expended</b> | <b>Approved Matching Funds Expended</b> | <b>Total Funds Expended</b> |
| <b>Personnel Salaries</b>  | \$1,466,615                  | \$623,726                      | \$2,090,341         | \$212,247                     | \$51,419                                | \$263,666                   |
| <b>Personnel Fringe Benefits</b>   | \$6,648                      | \$100,746                      | \$107,394           | \$75,864                      | \$0                                     | \$75,864                    |
| <b>Travel</b>  | \$0                          | \$0                            | \$0                 | \$14,652                      | \$5,059                                 | \$19,711                    |
| <b>Equipment</b>   | \$0                          | \$32,600                       | \$32,600            | \$0                           | \$0                                     | \$0                         |
| <b>Materials / Supplies</b>  | \$0                          | \$0                            | \$0                 | \$0                           | \$0                                     | \$0                         |
| <b>Subcontracts Total</b>  | \$4,943,189                  | \$886,274                      | \$5,829,463         | \$330,000                     | \$103,200                               | \$433,200                   |
| <b>Construction</b>  | \$0                          | \$0                            | \$0                 | \$0                           | \$0                                     | \$0                         |
| <b>Other</b>   | \$156,930                    | \$0                            | \$156,930           | \$1,572,399                   | \$1,483,668                             | \$3,056,067                 |
| <b>Total Direct Costs</b>  | \$6,573,382                  | \$1,643,346                    | \$8,216,728         | \$2,205,162                   | \$1,643,346                             | \$3,848,508                 |
| <b>Total Indirect Costs</b>  | \$0                          | \$0                            | \$0                 | \$0                           | \$0                                     | \$0                         |
| <b>Total Costs</b>   | \$6,573,382                  | \$1,643,346                    | \$8,216,728         | \$2,205,162                   | \$1,643,346                             | \$3,848,508                 |
| <b>% of Total</b>  | 80                           | 20                             | 100                 | 57                            | 43                                      | 100                         |
| <b>13. Hardware / Software</b>   |                              |                                |                     |                               |   |                             |
| 13a. List any hardware/software purchased during this reporting period.  |                              |                                |                     |                               |   |                             |
| Two new servers were purchased through the contract with the University that are housed at the University's data center to upgrade the server platform and provide failover and replication for the data and web services associated with the broadband contract.  |                              |                                |                     |                               |   |                             |
| 13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.   |                              |                                |                     |                               |   |                             |
| We are planning the purchase of more disk space to allow for data integration of locally derived data, such as new imagery bases as well as some vector data. Again, two sets will be purchased so that the failover system is in sync with the primary system. This is part of the phased implementation. |                              |                                |                     |                               |   |                             |
| <b>14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).</b>   |                              |                                |                     |                               |   |                             |
| 14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.   |                              |                                |                     |                               |   |                             |
| 14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.  |                              |                                |                     |                               |   |                             |

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Tim Haithcoat

15c. Telephone  
(area code, number, and extension)

15d. Email Address

Tim.Haithcoat@oa.mo.gov

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

01-30-2013