

**QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION**

General Information		
<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b>  Department of Commerce, National Telecommunications and Information Administration	<b>2. Award Identification Number</b>  26-43-B10592	<b>3. DUNS Number</b>  193247145
<b>4. Recipient Organization</b>  MICHIGAN STATE UNIVERSITY 301 ADMINISTRATION BLDG, EAST LANSING, MI 48824-1046		
<b>5. Current Reporting Period End Date (MM/DD/YYYY)</b>  09-30-2011	<b>6. Is this the last Report of the Award Period?</b>  <input type="radio"/> Yes <input checked="" type="radio"/> No	
<b>7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.</b>		
<b>7a. Typed or Printed Name and Title of Certifying Official</b>  Kurt DeMaagd  Assistant Professor	<b>7c. Telephone (area code, number and extension)</b>  517-355-4714	
	<b>7d. Email Address</b>  kdemaagd@msu.edu	
<b>7b. Signature of Certifying Official</b>  Submitted Electronically	<b>7e. Date Report Submitted (MM/DD/YYYY):</b>  11-08-2011	

**Project Indicators (This Quarter)**

**1. Please describe significant project accomplishments completed during this quarter (600 words or less).**

After a delay due to space issues, our Lansing operations are now back up and running. This issue was previously reported in last quarter's report. Our Jackson partner has expanded as is also offering classes at the Adrian library and Hillsdale Community College. Our Detroit operations have graduated their first full class of students in the Detroit Future program. They are now adding their next phase of activities that will be training teachers, particularly from Detroit Public Schools, in using new media and the Internet for educational purposes.

**2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	28	As reported in previous quarters, because we report on a cash basis, the overall metric does not account for encumbered balances.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Awareness Campaigns	-	Progress reported in Question 4 below
2.d.	Outreach Activities	-	Progress reported in Question 4 below
2.e.	Training Programs	-	Progress reported in Question 4 below
2.f.	Other (please specify):	-	Progress reported in Question 4 below

**3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

As noted above, we had an issue moving Lansing to their new facility, but this problem has now been addressed. We continue to have some issues with counting new subscribers as our results are based on surveys and do not have third party validation.

**4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short description of the activity (600 words or less). Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please ensure that the numbers of new household subscribers and business or community anchor institution (CAI) subscribers reflected in the "Total" row represent the unduplicated number of new subscribers that can be attributed to your SBA project as a whole.**

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
Consumer oriented activities	Various	See attached spreadsheet	3,239	3,046	973	0
Business oriented activities	Various	See attached spreadsheet	678	648	0	129
<b>Total:</b>			<b>3,917</b>	<b>3,694</b>	<b>973</b>	<b>129</b>

**4b. Please describe your method for determining the number of households, businesses, and/or (CAIs) subscribing to broadband as a result of your SBA programs (600 words or less).**

We measure subscribers based on surveys in the classroom and follow-up surveys of the participants.

**4c. Please provide a narrative explanation if the total number of new subscribers is different from the targets provided in your baseline plan (600 words or less).**

Because of the delays in starting our program, we are currently behind our baseline plan. However, our progress shows signs of

catching up to the original baseline projection, and overall enrollment in our programs has been very good.

**4d. Please provide the number of households and the number of businesses and CAIs receiving discounted broadband service as result of BTOP funds.**

<b>Households:</b> 0	<b>Businesses and CAIs :</b> 0
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**Project Indicators (Next Quarter)**

**1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).**  
 We will be going into our third quarter of training activities. All activities are running. We expect that at this point, all activities will continue to operate without major issues now that we have worked out most of kinks in the system.

**2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).**

	<b>Milestone</b>	<b>Percent Complete</b>	<b>Narrative (describe reasons for any variance from baseline plan or any other relevant information)</b>
2.a.	<b>Overall Project</b>	40	See remark on overall project progress in previous section
2.b.	<b>Equipment Purchases</b>	-	Milestone Data Not Required
2.c.	<b>Awareness Campaigns</b>	-	Milestone Data Not Required
2.d.	<b>Outreach Activities</b>	-	Milestone Data Not Required
2.e.	<b>Training Programs</b>	-	Milestone Data Not Required
2.f.	<b>Other (please specify):</b>	-	Milestone Data Not Required

**3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**  
 Based on a one-year internal evaluation, we expect to submit a small (Less than 2% of total) budget change request based on identified potential minor modifications to the program.. We will be working with our program officer to make these changes. We have also met with Focus Hope of Detroit, a Round 1 SBA recipient. We have discussed whether there are any ways to leverage our joint resources while remaining compliant with our rules that prohibit overlap. We will be working with our program officer to explore any such possibilities before undertaking any activities.

**Sustainable Broadband Adoption Budget Execution Details**

**Activity Based Expenditures (Sustainable Broadband Adoption)**

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$780,964	\$153,760	\$627,204	\$150,472	\$33,827	\$116,645	\$296,766	\$58,429	\$238,337
b. Fringe Benefits	\$280,085	\$47,143	\$232,942	\$48,917	\$10,371	\$38,546	\$106,433	\$17,914	\$88,519
c. Travel	\$4,092	\$4,092	\$0	\$0	\$0	\$0	\$2,000	\$2,000	\$0
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
e. Supplies	\$28,000	\$8,000	\$20,000	\$16,081	\$0	\$16,081	\$16,081	\$0	\$16,081
f. Contractual	\$15,000	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$4,903,911	\$1,077,589	\$3,826,322	\$1,556,759	\$331,820	\$1,224,939	\$1,863,486	\$409,484	\$1,454,002
i. Total Direct Charges (sum of a through h)	\$6,012,052	\$1,290,584	\$4,721,468	\$1,772,229	\$376,018	\$1,396,211	\$2,284,766	\$487,827	\$1,796,939
j. Indirect Charges	\$601,313	\$107,274	\$494,039	\$97,411	\$19,482	\$77,929	\$228,498	\$40,764	\$187,734
k. TOTALS (sum of i and j)	\$6,613,365	\$1,397,858	\$5,215,507	\$1,869,640	\$395,500	\$1,474,140	\$2,513,264	\$528,591	\$1,984,673

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$200,000      b. Program Income to Date: \$0