

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

Boston Housing Authority (BHA)

- With the approaching end of grant, working with BHA sites to transfer responsibility for operating their labs including transition of Comcast accounts.
- With some staff turnover, we were able to place volunteers at 2 key sites with particularly high usage.
- Lenox Camden site teamed up with the Whittier Street Health Center to offer computer access to the participants in summer camps
- During the past month, the Charlestown site helped 3 residents find jobs in the following areas: security, health care and retail.
- Two summer youth interns worked at Charlestown site – assisting residents with computer basics and job search on the computers.

Boston Centers for Youth & Families (BCYF)

- BCYF employed 34 students as interns at BCYF PCC Centers during July and August. The students hired were technology skilled high school juniors & seniors from Boston and the Metro area. Interns assisted in multiple capacities – teaching introductory classes, providing support to open labs users, upgrading PC software, and helping with other summer camp activities.
- Completed electrical and network work at Curley Center.
- Because of the end of the PCC grant, we said farewell to our IT Support Specialist in September.

Boston Public Library (BPL)

- BPL has transitioned support for 27 PCCs and is prepared to continue operation in the post-grant future. Although BPL has no longer been using grant funds for operation of the PCCs, they have continued to report metrics for training and average weekly usage numbers.
- The Central Library in Copley Square opened a new Tech Classroom. Feedback has been very positive. The Tech Classroom is equipped with twelve iMacs, twelve iPads, and an overhead projector. Classes are diverse and range from Computer, Internet and Email for Beginners to a Career series which ranges from resume building to LinkedIn
- Subject Departments offer classes focusing on Genealogy and Business research. Certain series, such as the Beginner and Genealogy series, require participants to register and, therefore, create a course that grows progressively more difficult each week. The courses are typically 4 weeks long.
- Central Library in Copley Square offers 2 courses per month in iPad instruction for Chinese speakers. This series has been very well received and we plan to build upon it.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	100	n/a
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

n/a

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	638	n/a
4.b.	Average users per week (NOT cumulative)	15,762	n/a
4.c.	Number of PCCs with upgraded broadband connectivity	23	n/a
4.d.	Number of PCCs with new broadband wireless connectivity	0	n/a
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	66	n/a

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Basic Internet & Computer Use (BHA)	1	20	20
After-School/Youth Programming (BHA)	3	139	417
After-School/Youth Programming (BHA)	5	13	65
After-School/Youth Programming (BHA)	7	26	182
Other/ Technology Goes Home/ Trackfone (BHA)	2	20	40
Basic Internet & Computer Skills (BPL) - classes of various training lengths	1	275	483
Adult Education - ESL, GED, College Prep (BPL)	1	180	205
Multimedia (BPL) - classes of various training lengths	1	116	134
Other - Various (BPL) - classes of various training lengths; examples include Creating a Resume Online; Facebook Pages for Small Businesses and Non-profits; Game Design Theory; and Intro to BPL Digitized Collections, etc.	1	22	11
Basic Internet & Computer Us (BCYF)	1	194	194
Basic Internet & Computer Us (BCYF)	2	221	442
After School/ Youth Programming (BCYF)	1	1,896	1,896
Other/ Tech Goes Home/ Trackfone (BCYF)	2	31	62
Other/ Enrichment (BCYF)	1	7,451	7,451

RECIPIENT NAME:City of Boston

AWARD NUMBER: 25-42-B10006
DATE: 02/07/2014

OMB CONTROL NUMBER: 0660-0037
EXPIRATION DATE: 6/30/2015

Other/ Enrichment(BCYF) - classes of various training	2	316	632
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Add Training Program

Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

N/A

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	100	n/a
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

n/a

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
b. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
c. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
e. Supplies	\$1,726,036	\$340,908	\$1,385,128	\$1,493,807	\$207,012	\$1,286,796	\$1,493,807	\$207,012	\$1,286,796
f. Contractual	\$657,598	\$136,287	\$521,311	\$877,279	\$270,184	\$607,095	\$877,279	\$270,184	\$607,095
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
i. Total Direct Charges (sum of a through h)	\$2,383,634	\$477,195	\$1,906,439	\$2,371,086	\$477,196	\$1,893,891	\$2,371,086	\$477,196	\$1,893,891
j. Indirect Charges									
k. TOTALS (sum of i and j)	\$2,383,634	\$477,195	\$1,906,439	\$2,371,086	\$477,196	\$1,893,891	\$2,371,086	\$477,196	\$1,893,891

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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